

ADOPTED COPY

APPROVED COPY

State Filing Year 2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

	<u>Start Year</u>		<u>End Year</u>
Fiscal Year	2017	-	2018

Authority Budget of:

Pequannock River Basin Regional Sewerage Authority

For the Period:

November 1, 2017



prbrsa.org
Authority Web Address

Department Of



Community
Affairs

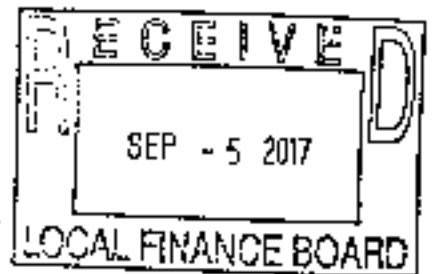
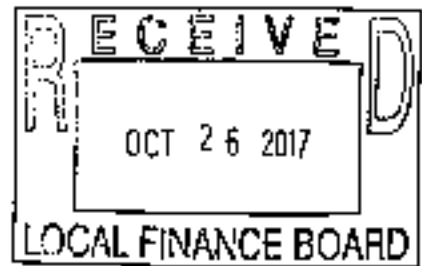


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Division of Local Government Services

2017 (PRBRSA FY 2018) AUTHORITY BUDGET

Certification Section



2017
(PRBRSA FY 2018)

Pequannock River Basin Regional Sewerage Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM November 1, 2017 TO October 31, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA Date: 9/18/2017

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA Date: 10/30/2017

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2017 (PRBRSA FY 2018) PREPARER'S CERTIFICATION

Pequannock River Basin Regional Sewerage Authority

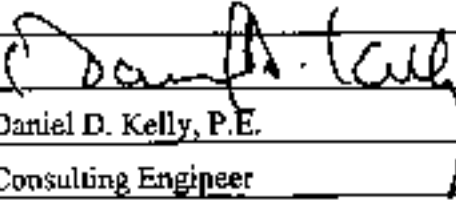
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Daniel D. Kelly, P.E.		
Title:	Consulting Engineer		
Address:	4 Village Road, PO Box 509 New Vernon, NJ 07976		
Phone Number:	973-285-9058	Fax Number:	973-285-0944
E-mail address	dkell@prbrsa.org		

2017 (PRBRSA FY 2018) APPROVAL CERTIFICATION

Pequannock River Basin Regional Sewerage Authority

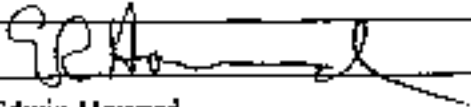
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Pequannock River Basin Regional Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 16th day of August, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Edwin Howard		
Title:	Secretary		
Address:	One Aoc Road Butler, NJ 07405		
Phone Number:	973-285-9058	Fax Number:	973-285-0944
E-mail address	dkell@prbrsa.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: Pfbrsa.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- X A description of the Authority's mission and responsibilities
- X Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- X The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- X Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- X The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- X Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- X Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- X The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- X A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

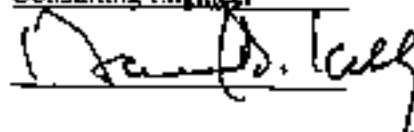
Name of Officer Certifying compliance

Daniel D. Kelly, P.E.

Title of Officer Certifying compliance

Consulting Engineer

Signature



**2017 (PRBRSA FY 2018) AUTHORITY BUDGET
RESOLUTION
Pequannock River Basin Regional Sewerage Authority
(Name)**

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning, November 1, 2017 and ending, October 31, 2018 has been presented before the governing body of the Pequannock River Basin Regional Sewerage Authority at its open public meeting of August 16, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 5,315,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 5,315,000 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$700,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

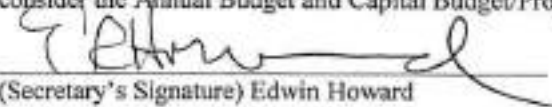
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pequannock River Basin Regional Sewerage Authority, at an open public meeting held on August 16, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning, August 16, 2017 and ending, October 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pequannock River Basin Regional Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on August 16, 2017.


(Secretary's Signature) Edwin Howard

August 16, 2017
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Gall	x			
Howard		x		
Lampmann	x		None	
Metcalfe	x			
Verdonik				
Voorman	x			x

2017 (PRBRSA FY 2018) ADOPTION CERTIFICATION

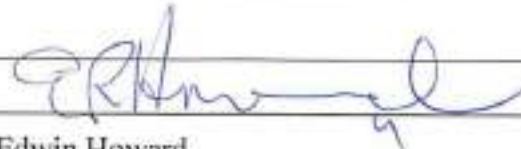
Pequannock River Basin Regional Sewerage Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Pequannock River Basin Regional Authority, pursuant to N.J.A.C. 5:31-2.3, on the 18th day of, October, 2017.

Officer's Signature:			
Name:	Edwin Howard		
Title:	Secretary		
Address:	One Ace Road Butler, NJ 07405		
Phone Number:	973-285-9058	Fax Number:	973-285-0944
E-mail address	dkell@prbrsa.org		

Resolution No. R-17-10-1

**2017 (PRBRSA FY 2018) ADOPTED BUDGET
RESOLUTION**

Pequannock River Basin Regional Sewerage Authority
(Name)
AUTHORITY

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning November 1, 2017 and ending, October 31, 2018 has been presented for adoption before the governing body of the Pequannock River Basin Regional Sewerage Authority at its open public meeting of October 18, 2017; and

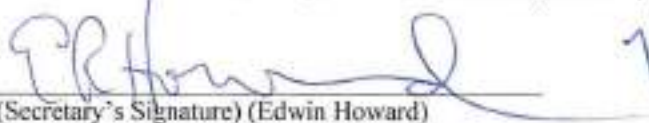
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 5,315,000, Total Appropriations, including any Accumulated Deficit, if any, of \$5,315,000 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$700,000 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pequannock River Basin Regional Sewerage Authority, at an open public meeting held on: October 18, 2017 that the Annual Budget and Capital Budget/Program of the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning, November 1, 2017 and, ending, October 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature) (Edwin Howard)

October 18, 2017
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Gall	X			
Howard		X		
Lampmann				X
Metcalfe	X			
Verdonik	X			
Voorman	X			

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2017 (PRBRSA FY 2018) AUTHORITY BUDGET

Narrative and Information Section

2017 (PRBRSA FY 2018) AUTHORITY BUDGET MESSAGE & ANALYSIS

Pequannock River Basin Regional Sewerage Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2017 **TO:** October 31, 2018

Answer all questions below. Attach additional pages and schedules as needed. SEE ATTACHMENTS A,B & C

1. Complete a brief statement on the 2017 (PRBRSA FY 2018) proposed Annual Budget and make comparison to the 2016 (PRBRSA FY 2017) adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).
6. The proposed budget must not reflect an anticipated deficit from 2017 (PRBRSA FY 2018) operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

**2017 (PRBRSA FY 2018) AUTHORITY BUDGET
MESSAGE & ANALYSIS**
Pequannock River Basin Regional Sewerage Authority
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

ATTACHMENT A TO PAGE N-1

1. The Authority's FY 2018 budget proposes a \$145,000 reduction, a 2.7% decrease in Appropriations and Revenues. It also includes a \$0 or 0.0% increase in Annual Charges to the towns.

Attached is a FY 2018 Budget Summary dated August 16, 2017 outlining the changes from the prior year budget to that for FY 2018. (ATTACHMENT B)

The Authority assesses Annual Charges to the four municipalities in accordance with the terms of the service contracts.

A budget hearing will be convened at the October 18, 2017 meeting on adoption of the FY 2018 budget to present the service contract charges to the towns.

2. As indicated under (1) above, the proposed Annual Charge increase to the municipalities is \$0 or 0.0% for the year. That change is largely driven by the service contract payments due to the Pequannock, Lincoln Park & Fairfield Sewerage Authority (aka, the Two Bridges Sewerage Authority) for conveyance and treatment services.

As indicated on Page F-1, two line items changed in excess of 10%. Non-Operating Revenues are increased by \$5,000 from \$10,000 in PRBRSA FY 2017 to \$15,000 in PRBRSA FY 2018. That change results from projected changes in application fees and investment income including interest from the New Jersey Wastewater Treatment Trust.

Also on Page F-1, under Appropriations, is a decrease in "Total Principal Payments on Debt Service in Lieu of Depreciation" from \$730,634 to \$250,634, a \$480,000 or 65.7% overall decrease. This reduction is due to a decrease in overall debt service payable. There is a similar decrease in "Total Interest Payments on Debt" from \$64,050 to \$49,400, a \$14,650 or 22.9% decrease. This reduction is due to a decrease in overall debt service payable.

In addition, on Page F-1, under Appropriations, is an increase in "Total Other Non-Operating Appropriations" from \$420,000 to \$680,000, a \$260,000 or 61.9% overall

ATTACHMENT A TO PAGE N-1

increase. That reflects an increase in the contribution to the Authority's Capital Reserve Fund from \$390,000 in the current year to \$650,000 in the upcoming year.

3. The local and regional economies have largely recovered from the recession. For the four municipalities served by the Authority, the Boroughs of Bloomingdale, Butler, Kinnelon and Riverdale, no extraordinary financial stress has been reported to PRBRSA.
4. Unrestricted Net Position funds of \$0 have been proposed for the Authority's FY 2018 Annual Budget.
5. No funds have been included for transfer to the County of Morris nor to the Boroughs of Bloomingdale, Butler, Kinnelon and Riverdale as a part of the Authority's FY 2018 Annual Budget.
6. The Authority's proposed FY 2018 budget does not reflect an anticipated deficit from FY 2017.
7. The service charges to be assessed to each of the municipalities are summarized on the attached FY 2018 Annual Budget Summary dated August 16, 2017. The Authority does not assess connection fees for the new connectors to the system.

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

FY 2018 PRELIMINARY ANNUAL BUDGET SUMMARY

August 16, 2017

ATTACHMENT B
to PAGE N-1

APPROPRIATIONS & REVENUES: FY 2018 vs. FY 2017

FY 2018	:		\$ 5,315,000	
FY 2017	:		\$ 5,480,000	
 Decrease	 :		 \$ (145,000)	 -2.7%

APPROPRIATIONS

Breakdown By Category	FY 2017		Proposed FY 2018		Change	
	Dollar	Percent	Dollar	Percent	Dollar	Percent
PRBRSA (Direct) Debt Service	\$ 796,000	14.6%	\$ 300,034	5.6%	\$ (494,966)	-62.3%
TBSA Service Contract Payments	\$ 3,614,000	66.2%	\$ 3,685,000	69.3%	\$ 71,000	2.0%
PRBRSA Direct Expenses	\$ 481,000	8.8%	\$ 490,000	9.2%	\$ 9,000	1.8%
System Improvements	\$ 150,000	2.7%	\$ 153,000	2.9%	\$ 3,000	2.0%
Operating Reserve (Rounding)	\$ -	0.0%	\$ 6,966	0.1%	\$ 6,966	100.0%
Capital Reserve Fund	\$ 380,000	7.1%	\$ 650,000	12.2%	\$ 260,000	68.7%
2012 Series N Reserve Fund	\$ 30,000	0.5%	\$ 30,000	0.6%	\$ -	0.0%
 TOTAL :	 \$ 5,480,000	 100.0%	 \$ 5,315,000	 100.0%	 \$ (145,000)	 -2.7%

REVENUES

Breakdown By Category	FY 2017		Proposed FY 2018		Change	
	Dollar	Percent	Dollar	Percent	Dollar	Percent
Annual Charges	\$ 5,300,000	97.1%	\$ 5,300,000	99.7%	\$ -	0.0%
TBSA Debt Service Credit	-	0.0%	0	0.0%	\$ 0	#DIV/0!
Investment Income	5,000	0.1%	13,000	0.2%	\$ 8,000	160.0%
Other Revenues	5,000	0.1%	2,000	0.0%	\$ (3,000)	-60.0%
Subtotal :	\$ 5,310,000	97.3%	\$ 5,315,000	100.0%	\$ 5,000	0.1%
Retained Earnings	150,000	2.7%	-	0.0%	\$ (150,000)	
 TOTAL :	 \$ 5,460,000	 100.0%	 \$ 5,315,000	 100.0%	 \$ (145,000)	 -2.7%

ATTACHMENT B
TO PAGE N-1

ANNUAL CHARGES: FY 2018

The FY 2018 rate increase is \$0 or 0.0% over the prior year and is uniform for each of the towns.

Accounting for the projected flows for FY 2018, as well as the contractual capacity allocations, the Annual Charges, that is, the rates charged to the towns, are distributed as follows.

Participant/Customer	FY 2017 Annual Charge ¹		FY 2018 Annual Charge		Change	
	Dollar	Percent	Dollar	Percent	Dollar	Percent
Bloomington	\$ 1,838,900	34.7%	\$ 1,838,400	34.7%	\$ (500)	0.0%
Butler	\$ 2,246,600	42.4%	\$ 2,263,300	42.7%	\$ 16,700	0.7%
Kinnelon	\$ 325,300	6.1%	\$ 318,600	6.0%	\$ (6,700)	-2.1%
Riverdale	\$ 89,200	16.8%	\$ 87,700	16.6%	\$ (1,500)	-1.1%
TOTAL:	\$ 5,300,000	100.0%	\$ 5,300,000	100.00%	\$ -	0.0%

FY 2018 RESERVE CAPACITY ALLOCATIONS

Participant/Customer	FY 2018	
	Capacity Allocations (mgd)	Percent
Bloomington	0.8045	34.75%
Butler	0.8910	28.11%
Kinnelon	0.2045	7.87%
Riverdale	0.5000	18.23%
TOTAL:	2.3000	100.0%

FY 2017 FLOW PROJECTIONS (FY 2017 ANNUAL BUDGET)

Participant/Customer	Projected/Budgeted	
	FY 2017 Annual Flow (mgd)	Percent
Bloomington	0.720	34.61%
Butler	0.850	45.67%
Kinnelon	0.100	4.61%
Riverdale	0.310	14.91%
TOTAL:	2.080	100.0%

¹ Prior to 81,000 GPD Capacity Transfer

AUTHORITY CONTACT INFORMATION 2017 (PRBRSA FY 2018)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Pequannock River Basin Regional Sewerage Authority		
Federal ID Number:	22-2067631		
Address:	One Ace Road		
City, State, Zip:	Butler	NJ	07405
Phone: (ext.)	973-285-9058	Fax:	973-285-0944

Preparer's Name:	Daniel D. Kelly, P.E.		
Preparer's Address:	4 Village Road PO Box 509		
City, State, Zip:	New Vernon	NJ	07976
Phone: (ext.)	973-285-9058	Fax:	973-285-0944
E-mail:	dkell@prbrsa.org		

Chief Executive Officer:	Not Applicable		
Phone: (ext.)		Fax:	
E-mail:			

Chief Financial Officer:	Not Applicable		
Phone: (ext.)		Fax:	
E-mail:			

Name of Auditor:	Paul J. Cuva, CPA		
Name of Firm:	Ferraioli, Wiekotz & Cuva		
Address:	401 Wanaque Avenue		
City, State, Zip:	Pompton Lakes	NJ	07442
Phone: (ext.)	973-835-8900	Fax:	973-835-6631
E-mail:	Paulcuv@optonline.net		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Pequannock River Basin Regional Sewerage Authority

(Name)

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 0
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$0
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgw/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees. SEE ATTACHMENT A TO PAGE N-3**
- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Pequannock River Basin Regional Sewerage Authority

(Name)

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

ATTACHMENT A TO PAGE N-3

Question No. 10: Page N-3 "Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors"

This form was completed simply based on the fact that the Authority has no employees. As shown, the only Independent Contractor listed is Kelly Engineering. In the absence of staff, Kelly Engineering provides all administrative, managerial, financial, engineering and other related services to the Authority on a contract basis.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**
Pequannock River Basin Regional Sewerage Authority
(Name)

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

Complete the attached table for all persons required to be listed per #1-4 below

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Proposed River Basin Regional Sewerage Authority
 For the Period November 1, 2007 to October 31, 2008

Name	Title	Average Hours per Week Devoted to Position	Position		Reportable Compensation from Authority (W-2 1099)		Other (auto allowance, expense account, payment to less of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Name of Other Public Entity where Individual is an Employee or Member of the Governing Body (If See notes below)	Positions held at Other Public Entities (List in Column C)	Average HOURS per Week Devoted to Other Public Entities (List in Column D)	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other public entities (health benefits, pension, payment to less of health benefits, etc.)	Total Compensation All Public Entities	
			Commissioner	Key Employee	Highest Compensated Employee	Formal										Base Salary/ Stipend
1 Robert Vogman	Chairman									TESA	Vice Chairman	2	\$		\$	3,000
2 Raymond Vardonik	Vice Chairman									TESA	Commissioner	2	\$		\$	3,000
3 Raymond Vardonik	Vice Chairman									Borough of Butler	Councilman	4	\$		\$	3,000
4 James Lampmann	Treasurer									Borough of Butler	Administrator	50	\$		\$	151,000
5 James Lampmann	Treasurer									Allegany County PA	Public Commissioner	2				0
6 Ethan Howard	Secretary									PAUPA	Treasurer	2				0
7 E.J. Dell	Commissioner									None						0
8 Paul Petrucci	Commissioner									None						0
9 Kelly Engelbrecht	Consulting Engineer 00-00							250,505	250,505							0
10 See Attachment to R-4																0
11																250,505
12																0
13																0
14																0
15																0
Total:									\$	\$	\$	\$	\$	\$	\$	\$
									250,505	250,505			202,000		450,505	

(2) Insert "None" in this column for each individual (but does not hold a position with another Public Entity)

**Authority Schedule of Commissioners, Officers, Key
Employees, Highest Compensated Employees and
Independent Contractors (Continued)**

Pequannock River Basin Regional Sewerage Authority
(Name)

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

ATTACHMENT TO PAGE N-4

No. 9: Kelly Engineering

Since PRBRSA has no employees, Kelly Engineering, an independent contractor, is retained on a contract basis to perform managerial, administration, financial/bookkeeping, engineering and related services for the Authority.

The compensation consists of professional engineering service fees, not salary.

Schedule of Health Benefits - Detailed Cost Analysis

Pegannock River Basin Regional Sewerage Authority

For the Period November 1, 2017 to October 31, 2018

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage			\$ -			\$ -	\$ -	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		0	0		0	0	#DIV/0!
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		0	0		0	0	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		0	0		0	0	#DIV/0!
GRAND TOTAL	0		\$ 0	0		\$ 0	\$ 0	#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

	Yes or No
	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Pequannock River Basin Regional Sewerage Authority

For the Period

November 1, 2017

to

October 31, 2018

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
PRBRS has no employees.					
Total liability for accumulated compensated absences at beginning of current year		\$ <u> -</u>			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

For the Period **Paquinnock River Basin Regional Sewerage Authority** **October 31, 2018**
 November 1, 2017 to

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
NDME						

If No Shared Services X this Box

2017 (PRBRSA FY 2018) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Pequanock River Basin Regional Sewerage Authority
 For the Period November 1, 2017 to October 31, 2018

	<i>FY 2018 Proposed Budget</i>						<i>FY 2017 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	Operation #1	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES										
Total Operating Revenues	\$ 5,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,300,000	\$ 5,300,000	\$ -	0.0%
Total Non-Operating Revenues	15,000	-	-	-	-	-	15,000	10,000	5,000	50.0%
Total Anticipated Revenues	5,315,000	-	-	-	-	-	5,315,000	5,310,000	5,000	0.1%
APPROPRIATIONS										
Total Administration	317,000	-	-	-	-	-	317,000	321,000	6,000	1.5%
Total Cost of Providing Services	4,017,966	-	-	-	-	-	4,017,966	3,934,316	83,650	2.1%
Total Principal Payments on Debt Service In Lieu of Depreciation	170,000	80,634	-	-	-	-	250,634	730,634	1480,000	-65.7%
Total Operating Appropriations	4,504,966	80,634	-	-	-	-	4,585,600	4,975,950	(390,350)	-7.8%
Total Interest Payments on Debt	33,400	16,000	-	-	-	-	49,400	64,050	(14,650)	-22.9%
Total Other Non-Operating Appropriations	680,000	-	-	-	-	-	680,000	420,000	260,000	61.9%
Total Non-Operating Appropriations	713,400	16,000	-	-	-	-	729,400	484,050	245,350	50.7%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	N/DIV/DI
Total Appropriations and Accumulated Deficit	5,218,366	96,634	-	-	-	-	5,315,000	5,460,000	(145,000)	-2.7%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	250,000	(150,000)	-100.0%
Net Total Appropriations	5,218,366	96,634	-	-	-	-	5,315,000	5,310,000	5,000	0.1%
ANTICIPATED SURPLUS (DEFICIT)	\$ 96,634	\$ (96,634)	\$ -	\$ -	\$ -	\$ -	\$ 10	\$ (40)	\$ (40)	N/DIV/DI

PRBRSSA FY 2018 Revenue Schedule

Pequanock River Basin Regional Sewerage Authority
For the Period November 1, 2017 to October 31, 2018

	FY 2018 Proposed Budget						Total All Operations	FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation #1	Operation #2	N/A	N/A	N/A	N/A				
OPERATING REVENUES										
Service Charges										
Residential	5,300,000					5,300,000	\$ 5,300,000	\$ -	0.0%	
Business/Commercial									#DIV/0!	
Industrial									#DIV/0!	
Intergovernmental									#DIV/0!	
Other									#DIV/0!	
Total Service Charges	5,300,000					5,300,000	5,300,000	\$ -	0.0%	
Connection Fees										
Residential									#DIV/0!	
Business/Commercial									#DIV/0!	
Industrial									#DIV/0!	
Intergovernmental									#DIV/0!	
Other									#DIV/0!	
Total Connection Fees									#DIV/0!	
Parking Fees										
Meters									#DIV/0!	
Permits									#DIV/0!	
Fines/Penalties									#DIV/0!	
Other									#DIV/0!	
Total Parking Fees									#DIV/0!	
Other Operating Revenues (List)										
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Type in (Grant, Other Rev)									#DIV/0!	
Total Other Revenue									#DIV/0!	
Total Operating Revenues	5,300,000					5,300,000	5,300,000	\$ -	0.0%	
NON-OPERATING REVENUES										
Other Non-Operating Revenues (List)										
Type in									#DIV/0!	
Type in									#DIV/0!	
Type in									#DIV/0!	
Type in									#DIV/0!	
Type in									#DIV/0!	
Total Other Non-Operating Revenues									#DIV/0!	
Interest on Investments & Deposits (List)										
Interest Earned	13,000					13,000	5,000	8,000	160.0%	
Penalties									#DIV/0!	
Other	2,000					2,000	5,000	(3,000)	-60.0%	
Total Interest	15,000					15,000	10,000	5,000	50.0%	
Total Non-Operating Revenues	15,000					15,000	10,000	5,000	50.0%	
TOTAL ANTICIPATED REVENUES	\$ 5,315,000					\$ 5,315,000	\$ 5,310,000	\$ 5,000	0.1%	

PRBRSA FY 2017 Prior Year Adopted Revenue Schedule

Pequannock River Basin Regional Sewerage Authority

	<i>FY 2017 Adopted Budget</i>						Total All Operations	
	Operation #1	Operation #2	N/A	N/A	N/A	N/A		
OPERATING REVENUES								
<i>Service Charges</i>								
Residential	\$5,300,000						\$5,300,000	
Business/Commercial							-	
Industrial							-	
Intergovernmental							-	
Other							-	
Total Service Charges	5,300,000						5,300,000	
<i>Connection Fees</i>								
Residential							-	
Business/Commercial							-	
Industrial							-	
Intergovernmental							-	
Other							-	
Total Connection Fees							-	
<i>Parking Fees</i>								
Meters							-	
Permits							-	
Fines/Penalties							-	
Other							-	
Total Parking Fees							-	
<i>Other Operating Revenues (List)</i>								
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Total Other Revenue							-	
Total Operating Revenues	5,300,000						5,300,000	
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Other Non-Operating Revenues							-	
<i>Interest on Investments & Deposits</i>								
Interest Earned	5,000						5,000	
Penalties							-	
Other	5,000						5,000	
Total Interest	10,000						10,000	
Total Non-Operating Revenues	10,000						10,000	
TOTAL ANTICIPATED REVENUES	\$5,310,000	\$	-	\$	-	\$	-	\$5,310,000

PRBSA FY 2018 Appropriations Schedule

Pequotanock River Basin Regional Sewerage Authority
 For the Period November 1, 2017 to October 31, 2018

	FY 2018 Proposed Budget						FY 2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation		Total All Operations						
	Operation #1	#2	N/A	N/A	N/A	N/A			
OPERATING APPROPRIATIONS									
Administration - Personnel									
Salary & Wages									
Fringe Benefits									
Total Administration - Personnel								#DIV/0!	
Administration - Other (Misc)								#DIV/0!	
Type in Description	317,000					317,000	317,000	6,000	1.9%
Type in Description									#DIV/0!
Type in Description									#DIV/0!
Type in Description									#DIV/0!
Miscellaneous Administration*									#DIV/0!
Total Administration - Other	317,000					317,000	317,000	6,000	1.9%
Total Administration	317,000					317,000	317,000	6,000	1.9%
Cost of Providing Services - Personnel									
Salary & Wages									#DIV/0!
Fringe Benefits									#DIV/0!
Total COPS - Personnel									#DIV/0!
Cost of Providing Services - Other (Misc)									#DIV/0!
Type in Description	4,017,966					4,017,966	3,934,316	83,650	2.1%
Type in Description									#DIV/0!
Type in Description									#DIV/0!
Type in Description									#DIV/0!
Miscellaneous COPS*									#DIV/0!
Total COPS - Other	4,017,966					4,017,966	3,934,316	83,650	2.1%
Total Cost of Providing Services	4,017,966					4,017,966	3,934,316	83,650	2.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	170,000	80,634				250,634	230,634	20,000	8.7%
Total Operating Appropriations	4,504,966	80,634				4,585,600	4,475,950	109,650	2.4%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	33,400	16,000				49,400	64,950	(15,550)	-23.9%
Depreciation & Maintenance Reserve									#DIV/0!
Renewal & Replacement Reserve									#DIV/0!
Municipality/County Appropriation									#DIV/0!
Other Reserves	650,000					650,000	650,000		0.0%
Total Non-Operating Appropriations	713,400	16,000				729,400	764,950	(35,550)	-4.6%
TOTAL APPROPRIATIONS	5,218,366	96,634				5,315,000	5,240,900	74,100	1.4%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,218,366	96,634				5,315,000	5,240,900	74,100	1.4%
UNRESTRICTED NET POSITION LIQUID									
Municipality/County Appropriation									
Other									#DIV/0!
Total Unrestricted Net Position Liquid							150,000	(150,000)	-100.0%
TOTAL NET APPROPRIATIONS	5,218,366	96,634				5,315,000	5,090,900	224,100	4.4%

* Miscellaneous line item may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the limitation may be limited above.

5% of Total Operating Appropriations: \$ 215,248.30 \$ 4,091.72 \$ - \$ - \$ - \$ - \$ 220,240.02

PRBRSA FY 2017 Prior Year Adopted Appropriations Schedule

Pequanock River Basin Regional Sewerage Authority

	FY 2017 Adopted Budget						Total All Operations
	Operation #1	#2	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages							
Fringe Benefits							\$ -
Total Administration - Personnel							-
<i>Administration - Other (List)</i>							
Type In Description	311,000						311,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	311,000						311,000
Total Administration	311,000						311,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							
Fringe Benefits							-
Total COPS - Personnel							-
<i>Cost of Providing Services - Other (List)</i>							
Type In Description	3,934,316						3,934,316
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	3,934,316						3,934,316
Total Cost of Providing Services	3,934,316						3,934,316
<i>Total Principal Payments on Debt Service in Lieu of Depreciation</i>	650,000	80,634					730,634
Total Operating Appropriations	4,895,316	80,634					4,975,950
NON-OPERATING APPROPRIATIONS							
<i>Total Interest Payments on Debt</i>	46,550	17,500					64,050
<i>Operations & Maintenance Reserve</i>							-
<i>Renewal & Replacement Reserve</i>							-
<i>Municipality/County Appropriation</i>							-
<i>Other Reserves</i>	420,000						420,000
Total Non-Operating Appropriations	466,550	17,500					484,050
TOTAL APPROPRIATIONS	5,361,866	98,134					5,460,000
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,361,866	98,134					5,460,000
UNRESTRICTED NET POSITION UTILIZED							
<i>Municipality/County Appropriation</i>							-
<i>Other</i>	150,000						150,000
Total Unrestricted Net Position Utilized	150,000						150,000
TOTAL NET APPROPRIATIONS	\$ 5,211,866	\$ 98,134	\$ -	\$ -	\$ -	\$ -	\$ 5,310,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 244,765.78	\$ 4,031.72	\$ -	\$ -	\$ -	\$ -	\$ 248,797.50
---	---------------	-------------	------	------	------	------	---------------

Debt Service Schedule - Principal

Pettaunock River Basin Regional Sewerage Authority

If Authority has no debt in this box

	Fiscal Year Ending In								Total Principal Outstanding
	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022	2023	Thereafter	
Operation #1									
Series N	\$ 650,000	\$ 170,000	\$ 175,000	\$ 185,000	\$ 190,000	\$ 200,000	\$ -	\$ -	920,000
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	650,000	170,000	175,000	185,000	190,000	200,000	-	-	920,000
Operation #2									
Series 2015A (Fund)	65,634	65,634	65,634	65,634	65,634	65,634	65,634	721,979	1,115,785
Series 2015A (Trust)	15,000	15,000	15,000	15,000	15,000	20,000	20,000	280,000	360,000
Type in Issue Name									
Type in Issue Name									
Total Principal	80,634	80,634	80,634	80,634	80,634	85,634	85,634	981,979	1,475,785
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
TOTAL PRINCIPAL ALL OPERATIONS	\$ 730,634	\$ 250,634	\$ 255,634	\$ 265,634	\$ 270,634	\$ 285,634	\$ 85,634	\$ 981,979	\$ 2,395,785

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moodys/A	Fitch	Standard & Poor's
Year of Last Rating	2012		

Debt Service Schedule - Interest

Pequanock River Basin Regional Sewerage Authority

If Authority has no debt X this box

Fiscal Year Ending in

Operation #1	Adopted Budget Year 2017	Proposed Budget Year 2018	Fiscal Year Ending in					Total Interest Payments Outstanding	
			2019	2020	2021	2022	2023		Thereafter
Series N	\$ 46,550	\$ 33,400	\$ 26,500	\$ 29,300	\$ 11,800	\$ 4,000	\$ -	\$ -	95,000
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	<u>46,550</u>	<u>33,400</u>	<u>26,500</u>	<u>29,300</u>	<u>11,800</u>	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>95,000</u>
Operation #2									
Series 2015A-1 (Fund)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Series 2015A-1(Trust)	\$ 17,500	\$ 16,000	\$ 15,250	\$ 14,500	\$ 13,750	\$ 13,000	\$ 12,000	\$ 67,200	151,700
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	<u>17,500</u>	<u>16,000</u>	<u>15,250</u>	<u>14,500</u>	<u>13,750</u>	<u>13,000</u>	<u>12,000</u>	<u>67,200</u>	<u>151,700</u>
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INTEREST ALL OPERATIONS	<u>\$ 64,050</u>	<u>\$ 49,400</u>	<u>\$ 41,750</u>	<u>\$ 33,800</u>	<u>\$ 25,550</u>	<u>\$ 17,000</u>	<u>\$ 12,000</u>	<u>\$ 67,200</u>	<u>\$ 246,700</u>

Net Position Reconciliation

Pequannock River Basin Regional Sewerage Authority

For the Period

November 1, 2017

to

October 31, 2018

FY 2018 Proposed Budget

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

Less: Invested in Capital Assets, Net of Related Debt (1)

Less: Restricted for Debt Service Reserve (1)

Less: Other Restricted Net Position (1)

Total Unrestricted Net Position (1)

Less: Designated for Non-Operating Improvements & Repairs

Less: Designated for Rate Stabilization

Less: Other Designated by Resolution

Plus: Accrued Unfunded Pension Liability (1)

Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)

Plus: Estimated Income (Loss) on Current Year Operations (2)

Plus: Other Adjustments (attach schedule)

	Operation #1	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
	\$ 12,201,892						\$ 12,201,892
	3,282,381						3,282,381
	595,833						595,833
	1,424,075						1,424,075
	6,899,603	-					6,899,603
	4,928,953						4,928,953
	15,580						15,580
	1,986,230	-	-	-	-	-	1,986,230
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	\$ 1,986,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,986,230

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget

Unrestricted Net Position Utilized in Proposed Capital Budget

Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

(4)

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 225,248 \$ 4,032 \$ - \$ - \$ - \$ - \$ 229,280

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

**2017 (PRBRSA FY
2018)**

**PEQUANNOCK RIVER BASIN
REGIONAL SEWERAGE
AUTHORITY**

(Name)

**AUTHORITY
CAPITAL
BUDGET/
PROGRAM**

2017 (PRBRSA FY 2018) CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

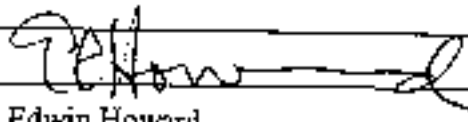
Pequannock River Basin Regional Sewerage Authority
(Name)

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Pequannock River Basin Regional Sewerage Authority, on the 16th day of August, 2017.

OR

It is hereby certified that the governing body of the _____ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Edwin Howard		
Title:	Secretary		
Address:	One Ace Road Butler, NJ 07405		
Phone Number:	973-285-9058	Fax Number:	973-285-0944
E-mail address	dkell@prbrsa.org		

2017 (PRBRSA FY 2018) CAPITAL BUDGET/PROGRAM MESSAGE

Pequannock River Basin Regional Authority (Name)

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes. The Authority has presented its Capital Budget along with the Operating Budget annually at a budget hearing held each October prior to adoption of the Annual Budget.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes. The Authority's program for the Boonton Avenue Interceptor is based on its Wastewater Management Plan as filed with NJDEP and is consistent with local planning including projections of development, related buildout and resulting water and sewage flows.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes. The Authority's Wastewater Management Plan is a 20-year planning document.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

Due to reductions in outstanding debt obligations, the ongoing Boonton Avenue Interceptor Project financing which will add less than \$100,000 annually to the debt service repayment obligations so will not negatively impact current or future year programs.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

Not Applicable.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Not Applicable.

Add additional sheets if necessary.

Proposed Capital Budget

Pegannock River Basin Regional Sewerage Authority
 For the Period November 1, 2017 to October 31, 2018

	Estimated Total Cost	Funding Sources			
		Unrestricted Nat Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants
Operation #1					
NYS&W RR Crossing	\$ 700,000			\$ 700,000	
PRBRS&A Interceptor	-				
Type in Description	-				
Type in Description	-				
Total	700,000			700,000	
Operation #2					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
N/A					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
N/A					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
N/A					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
N/A					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
TOTAL PROPOSED CAPITAL BUDGET	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Pequanook River Basin Regional Sewerage Authority
 For the Period November 1, 2017 to October 31, 2018

Fiscal Year Beginning in _____

	Estimated Total Cost	Current Budget Year 2018	2019	2020	2021	2022	2023
<i>Operation #1</i>							
NYS&W RR Crossing	\$ 700,000	\$ 700,000					
PRBRSA Interceptor	600,000	-					
Type in Description	-	-					
Type in Description	-	-					
Total	1,300,000	700,000	600,000	-	-	-	-
<i>Operation #2</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 1,300,000	\$ 700,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Pequanook River Basin Regional Sewerage Authority
 For the Period **November 1, 2017** to **October 31, 2018**

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Operation #1</i>					
NYS&W RR Crossing	\$ 700,000			\$ 700,000	
PRBRSA Interceptor	-				
Type in Description	-				
Type in Description	-				
Total	700,000			700,000	
<i>Operation #2</i>					
Type In Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
TOTAL	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ -
Total 5 Year Plan per CB-4	\$ 1,300,000				
Balance check					

(600,000) if amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.