

Authority Budget of: **ADOPTED COPY**

Pequannock River Basin Regional Sewerage Authority

State Filing Year **2021**

For the Period:

November 1, 2021 to October 31, 2022

PRBRSA.ORG
Authority Web Address

APPROVED COPY



Division of Local Government Services

RECEIVED 11/12/21 **RECEIVED** 11/12/21

2021 (2021-2022) AUTHORITY BUDGET

Certification Section

2021 (2021-2022)

Pequannock River Basin Regional Sewerage Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM November 1, 2021 TO October 31, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA, RMA Date: 9/15/2021

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA RMA Date: 10/25/2021

2021 (2021-2022) PREPARER'S CERTIFICATION

Pequannock River Basin Regional Sewerage Authority

(Name)

AUTHORITY BUDGET

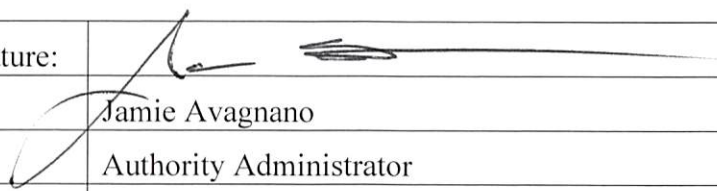
**FISCAL
YEAR:**

FROM: November 1, 2021

TO: October 31, 2022

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Jamie Avagnano		
Title:	Authority Administrator		
Address:	One Ace Road Butler, NJ 07405		
Phone Number:	973-838-7200 x 250	Fax Number:	973-838-3762
E-mail address	javag@prbrsa.org		

2021 (2021-2022) APPROVAL CERTIFICATION

Pequannock River Basin Regional Sewerage Authority


(Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** November 1, 2021 **TO:** October 31, 2022

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Pequannock River Basin Regional Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 18 day of August, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Edwin Howard		
Title:	Secretary		
Address:	One Ace road Butler, NJ 07405		
Phone Number:	973-838-7200 x 250	Fax Number:	973-838-3762
E-mail address	javag@prbrsa.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	PRBRSA.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- x A description of the Authority's mission and responsibilities
- x Budgets for the current fiscal year and immediately preceding two prior years
- x The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- x The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- x The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- x Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- x The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- x The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- x A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Jamie Avagnano

Title of Officer Certifying compliance

Authority Administrator

Signature

Resolution No. R-21-8-1
2021 (2021-2022) AUTHORITY BUDGET RESOLUTION
Pequannock River Basin Regional Sewerage Authority
(Name)

Important --The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted

FISCAL YEAR: FROM: November 1, 2021 TO: October 31, 2022

WHEREAS, the Annual Budget and Capital Budget for the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning, November 1, 2021 and ending, October 31, 2022 has been presented before the governing body of the Pequannock River Basin Regional Sewerage Authority at its open public meeting of August 18, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 5,510,100 , Total Appropriations, including any Accumulated Deficit if any, of \$ 5,510,100 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$950,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$650,000; and

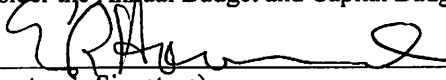
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pequannock River Basin Regional Sewerage Authority, at an open public meeting held on August 18, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning, November 1, 2021 and ending, October 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pequannock River Basin Regional Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on October 20, 2021.


(Secretary's Signature)

8/18/21
(Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
Desai	X				
Gall				X	
Howard	X				
Lampmann				X	
Metcalf	X				
Pellegrini	X				
Verdonik	X				
Voorman	X				

2021 (2021-2022) ADOPTION CERTIFICATION

Pequannock River Basin Regional Sewerage Authority

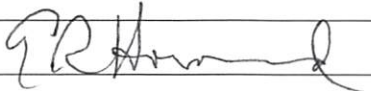
(Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** November 1, 2021 **TO:** October 31, 2022

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Pequannock River Basin Regional Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 20th day of, October , 2021.

Officer's Signature:			
Name:	Edwin Howard		
Title:	Secretary		
Address:	One Ace Road Butler, NJ 07405		
Phone Number:	973-838-7200 x 250	Fax Number:	973-838-3762
E-mail address	javag@prbrsa.org		

Resolution No. R-21-10-2
2021 (2021-2022) ADOPTED BUDGET RESOLUTION

Pequannock River Basin Regional Sewerage Authority
(Name)

FISCAL YEAR: FROM: November 1, 2021 TO: October 31, 2022

WHEREAS, the Annual Budget and Capital Budget/Program for the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning November 1, 2021 and ending, October 31, 2022 has been presented for adoption before the governing body of the Pequannock River Basin Regional Sewerage Authority at its open public meeting of October 20, 2021; and

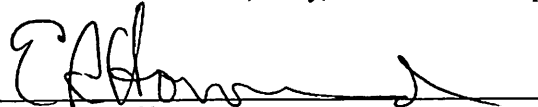
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 5,510,100, Total Appropriations, including any Accumulated Deficit, if any, of \$5,510,100 and Total Unrestricted Net Position utilized of \$ 0 ; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$950,000 and Total Unrestricted Net Position planned to be utilized of \$650,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Pequannock River Basin Regional Sewerage Authority, at an open public meeting held on October 20, 2021 that the Annual Budget and Capital Budget/Program of the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning, November 1, 2021 and, ending, October 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

10/20/21
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Desai				×
Howard	×			
Lampmann	×			
Mabey	×			
Metcalfe	×			
Pellegrini				×
Verdonik	×			
Voorman	×			

2021 (2021-2022) AUTHORITY BUDGET

Narrative and Information Section

2021 (2021-2022) AUTHORITY BUDGET MESSAGE & ANALYSIS

Pequannock River Basin Regional Sewerage Authority

(Name)

AUTHORITY BUDGET

FISCAL
YEAR:

FROM: November 1, 2021

TO: October 31, 2022

SEE ATTACHMENT A TO PAGE N-1

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

**2021 (PRBRSA FY 2022) AUTHORITY BUDGET
MESSAGE & ANALYSIS**
Pequannock River Basin Regional Sewerage Authority
(Name)
AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2021 TO: October 31, 2022

ATTACHMENT A TO PAGE N-1

1. The Authority's FY 2022 budget, as indicated on Pages F-2 and F-4, includes three line items decreased by more than 10% and 1 line item increased by more than 10% as follows:
 - Page F-2: Interest Earned – reduction of 60% - interest rates remain at all-time lows and are not expected to contribute as income revenue for FY 2022. Therefore interest earned has been reduced by 60% based on interest revenues from the past 6 months.
 - Page F-2 – Other Deposits – “Other Deposits” have been reduced from \$1000 revenue to \$100 in revenue, a reduction of 90%, based on FY 2020 figures for this item.
 - Page F-4: Non-Operating Appropriations, Total Interest Payments on Debt – reduction of 31.6% is in accordance with debt obligations. Debt Service interest for the Series N Bonds was reduced based on outstanding debt repayment schedules.
 - Page F-4: Non-Operating Appropriations, Other Reserves – Contributions to “Other Reserves” was reduced by 63.3% as the Authority is increasing funding of the Renewal & Replacement Reserve.
 - Page F-4 Non-Operating Appropriations, Renewal & Replacement Fund – the Authority increased the contribution the R&R Fund by 140% which was offset by a reduction in the “Other Reserve” contribution. The contribution to the R&R Fund is necessary to sustain the long term integrity of the existing infrastructure.
2. The Authority has not received any notifications nor has reason to believe that any concerns exist on the financial stabilities of the four municipalities served by the Authority, the Boroughs of Bloomingdale, Butler, Kinnelon and Riverdale. The Member municipalities are supportive in the Authority's continuation of our current rehabilitation and replacement program under the Capital Program funding.
3. Unrestricted Net Position - funds of \$650,000 have been proposed for the Authority's FY 2022 Annual Budget for Capital Projects.

ATTACHMENT A TO PAGE N-1

4. The Authority reimburses the Borough of Butler on a quarterly basis for salary, benefits and pension in compliance with the Shared Services Agreement between the two agencies for the Authority Administrator.
5. Not Applicable – The Authority’s proposed FY 2022 budget does not reflect an anticipated deficit from FY 2021.
6. An updated rate schedule was adopted in FY 2021 adjusting the rates originally established in 1986. The Authority does not assess connection fees for new connectors to the system. A copy of the Adopted 2020 Schedule of Rates and Charges is attached along with the resolution and publication.

RESOLUTION NO. R-21-5-1

RESOLUTION ADOPTING AMENDMENTS TO SCHEDULE OF FEES AND CHARGES

WHEREAS, the Pequannock River Basin Regional Sewerage Authority ("PRBRSA" or "the Authority") is authorized by the Sewerage Authorities Law (at N.J.S.A. 40:14A-8(c)) to establish rents, rates, fees and other charges and to amend the same from time to time so that the revenues of the Authority will at all times be adequate to pay the expenses of operation and maintenance of the Authority system including reserves, insurance, extensions and replacements, and to pay punctually the principal of and interest on any bonds and to maintain such reserves or sinking funds therefor as may be required by the terms of any contract or as may be deemed necessary or desirable by the Authority; and

WHEREAS, PRBRSA sought comments from the member municipalities and users of its System upon said Amendments to Schedule of Fees and Charges by publication in the (Herald News on April 27, 2021 and the Suburban Trends on April 28, 2021) of a notice of a public hearing; and

WHEREAS, a public hearing, prior to adoption of the aforementioned amendment was held on May 19, 2021. No one from the public appeared to testify.


NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the County of Morris and State of New Jersey on this 19th day of May, 2021 as follows:

1. The proposed Schedule of Fees and Charges to be charged by the Authority for the provision of wastewater services, attached hereto and made a part hereof at Exhibit A, is hereby adopted.
2. The Administrator is hereby directed to mail a copy of this Resolution to the Clerk of each municipality served by the Authority, and to notify the general public of the adoption of this Resolution by publication of a notice in two newspapers of general circulation in Morris County, which notice shall also advise the public of the availability, for public inspection, of a copy of such Schedule of Fees and Charges at the offices of PRBRSA.
3. This Resolution shall take effect as provided by law.

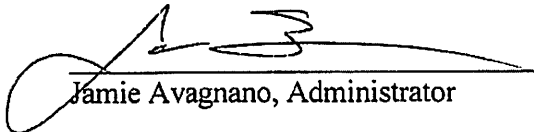
CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Pequannock River Basin Regional Sewerage Authority, at a Regular Meeting held on May 19, 2021.

PEQUANNOCK RIVER BASIN
REGIONAL SEWERAGE AUTHORITY

By: 
Edwin Howard, Secretary

ATTEST:


Jamie Avagnano, Administrator

Fund

1 of 1

100%

Main Report

North Jersey Media Group**Classified Ad Receipt
(For info Only - NOT A BILL)**

Customer: PEQUANNOCK RIVER BASIN REG SEWERAGE
Address: 1 ACE RD
 BUTLER NJ 07405-1348
 USA

Ad No.: 0004704077
Pymt Method: Invoice
Net Amt: \$ 54.26

Run Times: 1**No. of Affidavits:** 1**Run Dates:** 04/27/21**Text of Ad:**

**RESOLUTION NO. R 21-4-1
 RESOLUTION SCHEDULING PUBLIC
 HEARINGS TO AMEND SCHEDULE
 OF FEES AND CHARGES**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority ("PRBSA") is the Authority authorized by the New Jersey Legislature (P.L. 1998-40 14A:81) to establish rates, fees and other charges and to amend the same from time to time so that the revenues of the Authority will at all times be adequate to pay the expenses of operation and maintenance of the Authority system including interest, insurance, extension, and replacement; and to pay directly the principal of and interest on any bonds and to maintain such reserves or sinking funds therefor as may be required by the terms of any contract or as may be deemed necessary or advisable by the Authority; and

WHEREAS, the Authority desires to schedule a public hearing to amend the schedule of fees and charges established by the Authority;

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the County of Morris and State of New Jersey on this 21st day of April, 2021 as follows:

1. The proposed Schedule of Fees and Charges to be charged by the Authority for the provision of wastewater services is attached hereto and made a part hereof as Exhibit A.
2. A hearing concerning the attached proposed Schedule of Fees and Charges of the Authority shall be held on May 10, 2021 at the regular public meeting of the Authority commencing at 5:00 p.m. (5:15 for public hearing).
3. The Administrator shall cause notice of the aforesaid hearing to be given in accordance with N.J.S.A. 40:14A-81(b) by publishing a copy of this Resolution in two newspapers of general circulation in Morris County at least 20 days prior to the hearing date.
4. This Resolution shall take effect as provided by law.

CERTIFICATION
 I hereby certify that the foregoing Resolution was adopted by the Pequannock River Basin Regional Sewerage Authority, at a Regular Meeting held on April 21, 2021.

PEQUANNOCK RIVER BASIN
 REGIONAL SEWERAGE
 AUTHORITY

Herald News-April 28, 2021
 Fee 475.76 0004704077

3600 Highway 66, Neptune, NJ 07753

Find

1 of 1

100%

Main Report

North Jersey Media Group**Classified Ad Receipt
(For Info Only - NOT A BILL)**

Customer: PEQUANNOCK RIVER BASIN REG SEWERAGE
Address: 1 ACE RD
BUTLER NJ 07405-1348
USA

Ad No.: 3004704071
Pymt Method: Invoice
Net Amt: \$ 49.10

Run Times: 1**No. of Affidavits:** 1**Run Dates:** 04/28/21**Text of Ad:****RESOLUTION NO. R-31-4-1
RESOLUTION SCHEDULING PUBLIC
HEARINGS TO AMEND SCHEDULE
OF FEES AND CHARGES**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority ("Authority" or "the Authority") is authorized by the Sewerage Authority Law (N.J.S.A. 40:14A-8(a)) to establish rates, fees and other charges and to amend the same from time to time so that the revenues of the Authority will at all times be adequate to pay the expenses of operation and maintenance of the Authority system including reserves, insurance, extensions and replacements, and to pay promptly the principal or and interest on any bonds and to maintain such reserves or sinking fund therefor as may be required by the terms of any contract or as may be deemed necessary or advisable by the Authority; and

WHEREAS, the Authority desires to schedule a public hearing to amend the schedule of fees and charges established by the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the County of Morris and State of New Jersey on this 21st day of April, 2021 as follows:

1. The proposed schedule of fees and charges to be charged by the Authority for the provision of wastewater services is attached hereto and made a part hereof as Exhibit A.

2. A hearing concerning the attached proposed schedule of fees and charges of the Authority shall be held on May 19, 2021 at the regular public meeting of the Authority commencing at 9:00 a.m. 15:15 for public hearing.

3. The Administrator shall cause notice of the aforesaid hearing to be given in accordance with N.J.S.A. 40:14A-8(d) by:

a. publishing a copy of this Resolution in two newspapers of general circulation in Morris County at least 20 days prior to the hearing date; and

b. mailing a copy of this Resolution to the Clerk of each municipality served by the Authority, at least 20 days prior to the hearing date.

4. This Resolution shall take effect as provided by law.

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Pequannock River Basin Regional Sewerage Authority, at a Regular Meeting held on April 21, 2021.

PEQUANNOCK RIVER BASIN
REGIONAL SEWERAGE
AUTHORITY

Suburban Trends April 28, 2021
For \$26.10 0004704071

3600 Highway 66, Neptune, NJ 07753

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

SCHEDULE OF FEES AND CHARGES

October 2020

I. PURPOSE

The following "Schedule of Fees and Charges" ("Rate Schedule") establishes fees and charges for applications including those for direct connection to the regional sewerage system of the Pequannock River Basin Regional Sewerage Authority ("Authority" or "PRBRSA").

This Rate Schedule supersedes the March 17, 1987 "Rate Schedule for Application Fees, Tapping Fees, Technical Review Fees, Inspection Fees". Applications filed with the Authority for Sanitary Sewer Extensions, direct connections and other approvals as described below shall be subject to the fees and charges set forth below.

The February 18, 1986 "Schedule of Rates for Connection Fees, Tapping Fees, and Application Fees for Connections to Regional Sewerage Interceptors of the Pequannock River Basin Regional Sewerage Authority" is hereby rescinded in its entirety.

II. DEFINITIONS

1. **"Authority" or "PRBRSA"** means the Pequannock River Basin Regional Sewerage Authority.
2. **"Building Sewer or Lateral"** means building or service connections from residential, commercial or industrial properties directly connected to the System excluding Sewer Extensions.
3. **"Domestic Sewage or Wastewater"** means waste and wastewater from humans or household operations that is discharged to or otherwise enters a Treatment Works.
4. **"Dwelling Unit" or "DU"** mean one or more rooms designed, occupied, or intended for occupancy as separate living quarters with sleeping, cooking and sanitary facilities provided within the dwelling unit for the exclusive use of a single family.
5. **"Equivalent Dwelling Unit" or "EDU"** equals 155 gallons per day (gpd) of domestic wastewater having the strength and quality of normal domestic sewage as defined by the Rules and Regulations.

SCHEDULE OF FEES AND CHARGES

October 2020

6. **"Local Sewerage System"** means all sanitary sewerage systems or sections thereof of a Participant or other Municipality which are or may be connected or are or may be required to be directly or indirectly connected to the System.
7. **"NJDEP"** means the New Jersey Department of Environmental Protection.
8. **"Non-Residential Connections"** means Building Sewer conveying wastes from commercial and/or industrial development into the System having primarily non-domestic wastewater characteristics.
9. **"Participant"** means the Borough of Bloomingdale, the Borough of Butler, the Borough of Kinnelon and the Borough of Riverdale.
10. **"Pretreatment"** means the reduction in the amount of pollutants, the elimination of pollutants, or the alternation of the nature of pollutant properties in wastewater prior to or in lieu of discharging or otherwise introducing such pollutants into a Domestic Treatment Works.
11. **"Projected Flow"** means that flow which is estimated or anticipated to be generated from a project or facility based on the criteria contained in N.J.A.C. 7:14A-23.3 or as otherwise determined by the Authority's Consulting Engineer.
12. **"Residential Connection"** means a building sewer or lateral service connection conveying Domestic Wastewaters into the System from residential structures.
13. **"Rules and Regulations or Service Rules"** means the "Rules and Regulations Governing the Discharge of Sewage, Industrial Wastes, and Other Wastes into the Pequannock River Basin Sewerage Authority System and all Sewers Tributary thereto" effective October 21, 2015 and any amendments thereto.
14. **"Sewage"** means any liquid waste containing animal or vegetable matter in suspension or solution, or the water-carried wastes resulting from the discharge of water closets, laundry tubs, washing machines, sinks, dishwashers or any other source of water-carried waste of human origin or containing putrescible matter.

SCHEDULE OF FEES AND CHARGES

October 2020

15. **“Sewer Extension”** means any sewer pipe, line, structure or appurtenance used for the conveyance of domestic or industrial waste of a liquid nature, whether forced or by gravity, which:
 - a) Will extend along an easement through more than two properties, a roadway, or public right-of-way;
 - b) Conveys flows from more than two buildings; or
 - c) Conveys, or will convey, 8,000 gallons per day or more of sewage flow determined in accordance with the criteria specified in NJAC7:14A-23.3. This includes all sewer lines from a single building if the building utilizes more than one sewer line to convey waste to the sewer system and the aggregate waste flow is 8,000 gallons per day or more.
16. **“System”** means the regional wastewater facilities owned and operated by the Authority excluding the Local Sewerage Systems owned by the Participants.
17. **“Treatment Works”** means any device or system, whether public or private, used in the storage, treatment, recycling, or reclamation of municipal or industrial waste of a liquid nature including interceptor sewers, outflow sewers, sewerage collection systems, cooling towers and ponds, pumping, power and other equipment and their appurtenances; extensions, improvements, remodeling, additions, and alterations thereof; elements essential to provide a reliable recycled supply such as standby treatment units and clear well facilities; and any other works including sites for the treatment process or for ultimate disposal of residues resulting from such treatment. Additionally, “Treatment Works” means any other method or system for preventing, abating, reducing, storing, treating, separating, or disposing of pollutants, including stormwater runoff, or industrial waste in combined or separate stormwater and sanitary sewer systems.
18. **“Treatment Work Approval (TWA)”** means an approval issued pursuant to N.J.A.C.58:10A-6 and N.J.A.C.14A-22.
19. **“Two Bridges Sewerage Authority”** or **“TBSA”** means the Pequannock, Lincoln Park, and Fairfield Sewerage Authority.

SCHEDULE OF FEES AND CHARGES

October 2020

III. SYSTEM OF FEES AND CHARGES

1. CONNECTIONS TO THE SYSTEM

Fees and charges for review and approval of direct or indirect connections to the System or other approvals such as an amendment to the Wastewater Management Plan wherever permitted by the Service Rules shall be subject to the Application Fees and Technical Review Fees as those fees and charges are set forth below.

2. SEWER EXTENSION REVIEW

A. Endorsement of NJDEP TWA Application

- (1) **Application Fee** – The Application Fee for the administration and technical review of Sewer Extensions shall be as follows:

<u>Type of Service</u>	<u>Fee</u>
1. Residential Connection (10 DU or less)	\$100 per DU
2. Residential Connection (Greater than 10 DU)	\$ 25 per DU
3. Non-Residential Connection (10 EDU or less)	\$150 per EDU
4. Non-Residential Connection (Greater than 10 EDU)	\$ 50 per EDU

- B. **Technical Review Fee** – If required by the Authority following a preliminary review of the application for sewer service or connection to the System including Pretreatment facilities, an escrow deposit shall be submitted for the application engineering review. The escrow deposit shall be based upon the following schedule:

<u>Type of Service</u>	<u>Escrow Deposit</u>
1. Residential Connection	\$100 per DU (\$200 minimum, non-refundable)
2. Non-Residential Connection	\$500 per EDU (\$500 minimum, non-refundable)

SCHEDULE OF FEES AND CHARGES

October 2020

3. Other Applications

Fee to be determined following preliminary review of the application.

- C. **Tapping Fees** – Tapping Fees for work to be performed by the Authority on behalf of the applicant for an extension, enlargement, and/or connection to the System shall equal actual construction costs plus 15%.

Prior to construction, the applicant shall submit an escrow deposit to the Authority in an amount equal to the estimated costs of the improvements to be determined by the Authority's consulting engineer or by the Administrator plus 15%.

- D. **Connection Fees** – **RESERVED**

- E. **Inspection Fees** – An escrow deposit for inspection of any extension, enlargement, and/or connection to the System to be owned by the Authority or impacting existing Authority-owned facilities shall be made by the applicant in an amount equal to 5% of the cost of the proposed improvements as determined by the Authority's consulting engineer or Administrator or equal to the actual cost of inspection plus 15% whichever is greater.

The applicant shall make an initial escrow deposit equal to 5% of the estimated cost of the project, payable to the Authority, prior to construction.

Any unutilized amount of Escrow fees posted shall be refunded with 15% withheld for administrative costs within 90 days of PRBRSA's certification of acceptance.

1. **OTHER SUBMITTALS**

Applications for reviews, endorsements or other work not specifically established by this Rate Schedule shall be accompanied by a minimum non-refundable Application Fee of \$500. Depending upon the nature of the application, escrow deposits will be determined by the Authority's consulting engineer or Administrator prior to technical review of the application.

SCHEDULE OF FEES AND CHARGES

October 2020

2. MISCELLANEOUS CHARGES

1. Reproduction Costs

Reimbursement for reproduction and related costs for document requests by an applicant or by a member of the public shall be in accordance with the New Jersey Open Public Records Act.

2. Other Services

Charges for other services such as delivery, postage and other direct expenses incurred by PRBRSA shall be charged at actual cost.

IV. ADMINISTRATION OF ESCROW DEPOSITS AND APPLICATION FEES

1. All applications to PRBRSA shall be made on forms provided for that purpose on the Authority's website (PRBRSA.org) accompanied by the Application Fee as required by this Schedule of Rates and Charges.
2. All Application Fees are non-refundable.
3. All escrow deposits exceeding \$5,000 for Technical Review Fees, Inspection Fees, Tapping Fees or other purposes shall continue to be the property of the applicant and shall be held by PRBRSA in trust on behalf of the applicant in a separate account for that purpose.
4. PRBRSA shall notify the applicant in writing of the name and address of the depository of its funds for deposits exceeding \$5,000 held in escrow, the amount and date of the deposit and the escrow account number.
5. All costs incurred by PRBRSA shall be charged against the applicant's escrow account(s) for the specific services rendered for each escrow account so established.
6. In the event that an applicant's escrow deposit shall be depleted or, in the opinion of the Authority's Administrator, will be depleted prior to completion of the work, PRBRSA shall notify the applicant in writing of the deficiency or estimated deficiency amount. The applicant shall provide the additional escrow deposit to PRBRSA within 15 days of said notice.

SCHEDULE OF FEES AND CHARGES

October 2020

7. Any funds from escrow deposits remaining upon completion of the work shall be refunded to the applicant within 30 days of completion as certified by action of PRBRSA or by notice from the Authority's Administrator.

V. WAIVER PROVISIONS

If by reason of undue hardship or exceptional unforeseen circumstances or where the imposition of charges is impracticable, the Authority may by Resolution of the Board in special cases and for specific reasons set forth therein, reduce or waive the fees and charges set forth herein at its discretion.

For a sewer extension project sponsored by a Participant municipality, the rates and charges set forth herein shall be waived.

VI. CONTRACT FEES AND CHARGES

The rates, fees, and charges set forth herein shall not alter or modify any rates, fees, or charges provided by or to be provided by contract between the PRBRSA and others including service contracts in effect with the Participants.

c:\word\bus.doc\dap\rateschedule-October 2020

AUTHORITY CONTACT INFORMATION

2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Pequannock River Basin Regional Sewerage Authority		
Federal ID Number:	22-2067631		
Address:	One Ace Road		
City, State, Zip:	Butler	NJ	07405
Phone: (ext.)	973-838-7200 x 250	Fax:	973-838-3762

Preparer's Name:	Jamie Avagnano		
Preparer's Address:	One Ace Road		
City, State, Zip:	Butler	NJ	07405
Phone: (ext.)	973-838-7200 x 250	Fax:	973-838-3762
E-mail:	javag@prbrsa.org		

Chief Executive Officer:(1)	Jamie Avagnano		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	973-838-7200 x 250	Fax:	973-838-3762
E-mail:	javag@prbrsa.org		

Chief Financial Officer(1)	Jamie Avagnano		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	973-838-7200 x 250	Fax:	973-838-3762
E-mail:	javag@prbrsa.org		

Name of Auditor:	Paul Cuva		
Name of Firm:	Wielkottz @ Company		
Address:	401 Wanaque Avenue		
City, State, Zip:	Pompton Lakes	NJ	07442
Phone: (ext.)	973-835-7900	Fax:	973-835-6631
E-mail:	PCuva@w-cpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Pequannock River Basin Regional Sewerage Authority

(Name)

FISCAL YEAR: FROM: November 1, 2021 TO: October 31, 2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2019 or 2020**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 0
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2019 or 2020**) Transmittal of Wage and Tax Statements: 0
- 3) Provide the number of regular voting members of the governing body: 8 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (**Regional Authorities may have more than 7 members**)) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2). See Attachment A to N-3**

- 11) Did the Authority pay for meals or catering during the current fiscal year? No *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Pequannock River Basin Regional Sewerage Authority

(Name)

FISCAL YEAR: **FROM:** November 1, 2021 **TO:** October 31, 2022

ATTACHMENT A TO PAGE N-3

Question No. 10: Page N-3 Authority's Process for determining compensation:

The Pequannock River Basin Regional Sewerage Authority Board of Commissioners are volunteers and do not receive any compensation for their service. The Board consists of 8 members (2 from each of the four member municipalities). Each Commissioner is appointed by their respective council for a 5 year term.

The Authority Administrator is retained under a Shared Services contract with the Borough of Butler. The Administrator is employed by the Borough of Butler which is reimbursed by the Authority to oversee the daily operations of the Authority. Again the Pequannock River Basin Regional Sewerage Authority does not have any employees.

The Administrator compensation per the Shared Services Agreement is reviewed annually with any decreases based on a performance review and approval by the Board. The compensation falls within the AEA Salary & Benefits Report, March 2019, for a comparable position.

COMMISSIONERS OF THE AUTHORITY ⁽¹⁾

		<u>Term Expires</u>	<u>Municipality Represented</u>
Raymond Verdonik⁽²⁾	Chairman	01-31-23	Borough of Butler
	TBSA Rep.	01-31-23	
Robert Voorman⁽²⁾	Vice Chairman	01-31-24	Borough of Bloomingdale
	TBSA Rep.	01-31-22	
James P. Lampmann	Treasurer & Assistant Secretary	01-31-24	Borough of Butler
Edwin Howard	Secretary	01-31-23	Borough of Bloomingdale
E.J. (Al) Gall	Commissioner	01-31-24	Borough of Kinnelon
Paul Metcalfe	Commissioner	01-31-23	Borough of Kinnelon
Dave Desai	Commissioner	01-31-26	Borough of Riverdale
Vincent Pellegrini	Commissioner	01-31-25	Borough of Riverdale

A large abstract graphic on the left side of the page, consisting of a blue trapezoidal shape and a black triangular shape pointing downwards.

AEA Salary & Benefits Report

March 2019

AEA would like to thank the 37% of the members who responded to the 2018 *Salary and Benefits Survey*. 31 out of 84 authorities and municipalities completed the survey. The S&B Survey continues to be one of the more popular information gathering activities of the association. The responses are handled carefully and with confidentiality.

Many of the survey forms require some degree of interpretation. For example, hourly wage rates may be given. These are converted to annual wages based on the best information available as to the number of hours worked by that classification during a typical year. Generally, the values used in the calculations are for positions with 35 to 40 hours per week. Reported values for part-time employees (less than 30 hours per week) have not been included in the report. The results show the Minimum and Maximum wage, the Average wage of all responses, the Median and the number of responses.

Members were asked to report exact wages instead of ranges. Whenever a wage or salary range was reported for an individual category, the average was used in the report. Reasonable care was exercised in checking that correct calculations were made in the preparation of the various tabulations.

Administrative, Management and Operation Salaries

Chairperson		CFO/Bus. Manager		General Supt.		HR Manager/Director	
Min	100	Min	65,492	Min	70,799	Min	47,000
Max	10,749	Max	171,360	Max	171,360	Max	127,500
Avg	2,642	Avg	99,576	Avg	106,558	Avg	70,849
Median	2,380	Median	101,000	Median	107,625	Median	74,651
# res.	21	# res.	18	# res.	23	# res.	14
Board Member		Staff Attorney		Assistant Supt.		Purchasing Agent	
Min	100	Min	10,000	Min	52,991	Min	52,000
Max	9,971	Max	36,000	Max	154,020	Max	164,220
Avg	2,483	Avg	7,667	Avg	83,361	Avg	66,346
Median	2,000	Median	0	Median	94,500	Median	64,650
# res.	21	# res.	2	# res.	16	# res.	10
ED/Administrator		Staff Engineer		Executive Secretary		IT Manager	
Min	63,000	Min	63,148	Min	35,000	Min	56,000
Max	215,000	Max	171,360	Max	76,439	Max	130,000
Avg	148,980	Avg	102,473	Avg	50,493	Avg	81,412
Median	151,000	Median	115,250	Median	59,200	Median	91,250
# res.	31	# res.	17	# res.	14	# res.	10
Asst. ED/Asst. Admin		Asst. Chief Eng		Office Manager		Receptionist	
Min	55,000	Min	63,000	Min	55,000	Min	30,000
Max	136,817	Max	115,269	Max	97,482	Max	54,662
Avg	56,845	Avg	56,256	Avg	62,173	Avg	37,984
Median	55,000	Median	75,000	Median	67,875	Median	35,000
# res.	5	# res.	8	# res.	11	# res.	8

(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Pequannock River Basin Regional Sewerage Authority

(Name)

FISCAL YEAR: FROM: November 1, 2021 **TO:** October 31, 2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Pequanock River Basin Regional Sewerage Authority																			
For the Period		November 1, 2021		to		October 31, 2022													
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
				Position (Can Check more than 1 Column for each person)				Reportable Compensation from Authority (W-2/ 1099)											
				Commissioner	Officer	Key Employee	Former Highest Compensated Employee			Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below		Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O		Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)		Total Compensation All Public Entities
Name	Title	Average Hours per Week Dedicated to Position	Base Salary/ Stipend					Bonus	Public Entities Listed in Column O				Positions held at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)					
1 Raymond Verdonik	Chairman	3	x	x					\$ -	\$ -	\$ -	\$ -	\$ -	TBSA	Board Member	2	\$ 3,000		\$ 3,000
2														0 Bor. Butler	Council Presiden	5	3,200		3,200
3 Robert Voorman	Vice Chairman	2	x	x					0					0 TBSA	Chairman	3	3,700		3,700
4 James Lampmann	Treasurer	3	x	x					0					0 Borough of Butler	Administrator	50	205,000		205,000
5														0 Morris Ctry JIF	Commissioner	2	0		0
6														0 NJPPA	Treasurer	2	0		0
7 Edwin Howard	Secretary	2	x	x					0					0 None					0
8 Elmer J. Gall	Commissioner	1	x						0					0 None					0
9 Paul Metcalfe	Commissioner	2	x						0					0 None					0
10 Dave Desai	Commissioner	2	x						0					0 Borough of Riverdale	Councilman	2	4,825		4,825
11														0					0
12 Vincent Pellegrini	Commissioner	2	x						0					0 Borough of Riverdale	Council Presiden	2	4,825		4,825
13														0					0
14														0					0
15 Jamie Avagnano	Auth. Administrator	42			x	x			Shared Service	0		0		0 Borough of Butler	Shared Svs.		84,000	30,000	114,000
Total:									\$ -	\$ -	\$ -	\$ -	\$ -				\$ 308,550	\$ 30,000	\$ 338,550

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

**Authority Schedule of Commissioners, Officers, Key
Employees, Highest Compensated Employees and
Independent Contractors (Continued)**

Pequannock River Basin Regional Sewerage Authority
(Name)

FISCAL YEAR: FROM: November 1, 2021 TO: October 31, 2022

ATTACHMENT A TO PAGE N-4

No. 11: Jamie Avagnano, Authority Administrator

For FY 2021/FY 2022, through a Shared Services Agreement with the Borough of Butler, the Authority retains an Authority Administrator on a full time basis to oversee the day to day operations. The Authority Administrator is an employee of the Borough of Butler and as such is entitled to benefits through the Borough's program, not PRBRSA which, again, has no employees. The Authority reimburses the Borough of Butler for salary and related expenses for the Authority Administrator per the Shared Services Agreement.

Schedule of Health Benefits - Detailed Cost Analysis

Pequannock River Basin Regional Sewerage Authority

For the Period November 1, 2021 to

October 31, 2022

If Not Applicable X this box Below

x

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage			\$ -			\$ -	\$ -	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
GRAND TOTAL	0		\$ -	0		\$ -	\$ -	#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Pequannock River Basin Regional Sewerage Authority

For the Period

November 1, 2021

to

October 31, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

X

Legal Basis for Benefit
(check applicable items)

[illegible]

Total liability for accumulated compensated absences at beginning of current year	\$	-
---	----	---

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Pequannock River Basin Regional Sewerage Authority

For the Period

November 1, 2021

to

October 31, 2022

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2021 (2021-2022) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **Pequannock River Basin Regional Sewerage Authority**
November 1, 2021 to **October 31, 2022**

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Sewer	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
REVENUES									
Total Operating Revenues	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500,000	\$ 5,116,469	\$ 383,531 7.5%
Total Non-Operating Revenues	10,100	-	-	-	-	-	10,100	26,000	(15,900) -61.2%
Total Anticipated Revenues	5,510,100	-	-	-	-	-	5,510,100	5,142,469	367,631 7.1%
APPROPRIATIONS									
Total Administration	321,500	-	-	-	-	-	321,500	315,000	6,500 2.1%
Total Cost of Providing Services	4,485,500	-	-	-	-	-	4,485,500	4,381,285	104,215 2.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	200,000	85,634	-	-	-	-	285,634	270,634	15,000 5.5%
Total Operating Appropriations	5,007,000	85,634	-	-	-	-	5,092,634	4,966,919	125,715 2.5%
Total Interest Payments on Debt	4,100	13,366	-	-	-	-	17,466	25,550	(8,084) -31.6%
Total Other Non-Operating Appropriations	400,000	-	-	-	-	-	400,000	400,000	- 0.0%
Total Non-Operating Appropriations	404,100	13,366	-	-	-	-	417,466	425,550	(8,084) -1.9%
Accumulated Deficit	-	-	-	-	-	-	-	-	- #DIV/0!
Total Appropriations and Accumulated Deficit	5,411,100	99,000	-	-	-	-	5,510,100	5,392,469	117,631 2.2%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	250,000	(250,000) -100.0%
Net Total Appropriations	5,411,100	99,000	-	-	-	-	5,510,100	5,142,469	367,631 7.1%
ANTICIPATED SURPLUS (DEFICIT)	\$ 99,000	\$ (99,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - #DIV/0!

Pequannock River Basin Regional Sewerage Authority

For the Period **November 1, 2021** **to** **October 31, 2022**

F-2

Prior Year Adopted Revenue Schedule

Pequannock River Basin Regional Sewerage Authority

FY 2021 Adopted Budget							Total All
	Sewer	Sewer	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	5,116,469						\$ 5,116,469
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	5,116,469	-	-	-	-	-	5,116,469
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	5,116,469	-	-	-	-	-	5,116,469
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	25,000						25,000
Penalties							-
Other	1,000						1,000
Total Interest	26,000	-	-	-	-	-	26,000
Total Non-Operating Revenues	26,000	-	-	-	-	-	26,000
TOTAL ANTICIPATED REVENUES	\$ 5,142,469	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,142,469

Appropriations Schedule

Pequannock River Basin Regional Sewerage Authority
For the Period November 1, 2021 to October 31, 2022

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
Administration - Personnel									
Salary & Wages							\$ -	\$ -	#DIV/0!
Fringe Benefits							-	-	#DIV/0!
Total Administration - Personnel							-	-	#DIV/0!
Administration - Other (List)									
Type in Description	321,500						321,500	315,000	6,500 2.1%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	321,500	-	-	-	-	-	321,500	315,000	6,500 2.1%
Total Administration	321,500	-	-	-	-	-	321,500	315,000	6,500 2.1%
Cost of Providing Services - Personnel									
Salary & Wages							-	-	#DIV/0!
Fringe Benefits							-	-	#DIV/0!
Total COPS - Personnel							-	-	#DIV/0!
Cost of Providing Services - Other (List)									
Type in Description	4,485,500						4,485,500	4,381,285	104,215 2.4%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	4,485,500	-	-	-	-	-	4,485,500	4,381,285	104,215 2.4%
Total Cost of Providing Services	4,485,500	-	-	-	-	-	4,485,500	4,381,285	104,215 2.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	200,000	85,634	-	-	-	-	285,634	270,634	15,000 5.5%
Total Operating Appropriations	5,007,000	85,634	-	-	-	-	5,092,634	4,966,919	125,715 2.5%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	4,100	13,366	-	-	-	-	17,466	25,550	(8,084) -31.6%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve	300,000						300,000	125,000	175,000 140.0%
Municipality/County Appropriation							-	-	#DIV/0!
Other Reserves	100,000						100,000	275,000	(175,000) -63.6%
Total Non-Operating Appropriations	404,100	13,366	-	-	-	-	417,466	425,550	(8,084) -1.9%
TOTAL APPROPRIATIONS	5,411,100	99,000	-	-	-	-	5,510,100	5,392,469	117,631 2.2%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT									
	5,411,100	99,000	-	-	-	-	5,510,100	5,392,469	117,631 2.2%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other							-	250,000	(250,000) -100.0%
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	250,000	(250,000) -100.0%
TOTAL NET APPROPRIATIONS	\$ 5,411,100	\$ 99,000	\$ -	\$ -	\$ -	\$ -	\$ 5,510,100	\$ 5,142,469	\$ 367,631 7.1%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 250,350.00 \$ 4,281.70 \$ - \$ - \$ - \$ - \$ 254,631.70

Prior Year Adopted Appropriations Schedule

Pequannock River Basin Regional Sewerage Authority

	FY 2021 Adopted Budget						Total All Operations
	Sewer	Sewer	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages							\$ -
Fringe Benefits							-
Total Administration - Personnel	-	-	-	-	-	-	-
<i>Administration - Other (List)</i>							
Type In Description	315,000						315,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	315,000	-	-	-	-	-	315,000
Total Administration	315,000	-	-	-	-	-	315,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Type In Description	4,381,285						4,381,285
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	4,381,285	-	-	-	-	-	4,381,285
Total Cost of Providing Services	4,381,285	-	-	-	-	-	4,381,285
Total Principal Payments on Debt Service in Lieu of Depreciation	190,000	80,634	-	-	-	-	270,634
Total Operating Appropriations	4,886,285	80,634	-	-	-	-	4,966,919
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	11,800	13,750	-	-	-	-	25,550
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	125,000						125,000
Municipality/County Appropriation							-
Other Reserves	275,000						275,000
Total Non-Operating Appropriations	411,800	13,750	-	-	-	-	425,550
TOTAL APPROPRIATIONS	5,298,085	94,384	-	-	-	-	5,392,469
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	5,298,085	94,384	-	-	-	-	5,392,469
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	250,000						250,000
Total Unrestricted Net Position Utilized	250,000	-	-	-	-	-	250,000
TOTAL NET APPROPRIATIONS	\$ 5,048,085	\$ 94,384	\$ -	\$ -	\$ -	\$ -	\$ 5,142,469

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 244,314.25 \$ 4,031.70 \$ - \$ - \$ - \$ - \$ 248,345.95

Debt Service Schedule - Principal

Pequannock River Basin Regional Sewerage Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2021	Proposed Budget Year 2022	Fiscal Year Ending in						Total Principal Outstanding
			2023	2024	2025	2026	2027	Thereafter	
<i>Sewer</i>									
Series N	\$ 190,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	190,000	200,000	-	-	-	-	-	-	200,000
<i>Sewer</i>									
Series 2015 A Fund	65,634	65,634	70,000	70,000	70,000	69,000	68,500	500,000	913,134
Series 2015 A Trust	15,000	20,000	20,000	20,000	20,000	20,000	20,000	175,000	295,000
Type in Issue Name									-
Type in Issue Name									-
Total Principal	80,634	85,634	90,000	90,000	90,000	89,000	88,500	675,000	1,208,134
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>N/A</i>									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 270,634	\$ 285,634	\$ 90,000	\$ 90,000	\$ 90,000	\$ 89,000	\$ 88,500	\$ 675,000	\$ 1,408,134

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<u>Moody's</u>	<u>Fitch</u>	<u>Standard & Poors</u>
Bond Rating			
Year of Last Rating			

Debt Service Schedule - Interest

Pequannock River Basin Regional Sewerage Authority

If Authority has no debt X this box		Fiscal Year Ending in								Total Interest Payments Outstanding
		Adopted Budget Year 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027	Thereafter	
Sewer	Series N	\$ 11,800	\$ 4,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,100
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Total Interest Payments	11,800	4,100	-	-	-	-	-	-	4,100
Sewer	Series A	13,750	13,366	12,000	11,000	10,000	9,000	8,000	34,000	97,366
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Total Interest Payments	13,750	13,366	12,000	11,000	10,000	9,000	8,000	34,000	97,366
N/A										
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A										
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A										
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A										
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Type in Issue Name									-
	Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS		\$ 25,550	\$ 17,466	\$ 12,000	\$ 11,000	\$ 10,000	\$ 9,000	\$ 8,000	\$ 34,000	\$ 101,466

Net Position Reconciliation

Pequannock River Basin Regional Sewerage Authority

For the Period

November 1, 2021

to

October 31, 2022

FY 2022 Proposed Budget

	Sewer	Sewer	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 15,415,830						\$ 15,415,830
Less: Invested in Capital Assets, Net of Related Debt (1)	4,914,155						4,914,155
Less: Restricted for Debt Service Reserve (1)	174,167						174,167
Less: Other Restricted Net Position (1)	2,324,110						2,324,110
Total Unrestricted Net Position (1)	8,003,398	-	-	-	-	-	8,003,398
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution	4,181,755						4,181,755
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	3,821,643	-	-	-	-	-	3,821,643
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	650,000	-	-	-	-	-	650,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	650,000	-	-	-	-	-	650,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 3,171,643	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,171,643

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 250,350 \$ 4,282 \$ - \$ - \$ - \$ - \$ 254,632

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021 (2021-2022)
Pequannock River
Basin Regional
Sewerage Authority
(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Pequannock River Basin Regional Sewerage Authority
(Name)

FISCAL YEAR: FROM: November 1, 2021 **TO:** October 31, 2022


☒ **enter X to the left if this paragraph is applicable**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Pequannock River Basin Regional Sewerage Authority, on the 18th day of August, 2021.

OR

☐ **enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	Edwin Howard		
Title:	Secretary		
Address:	One Ace Road Butler, NJ 07405		
Phone Number:	973-838-7200 x 250	Fax Number:	973-838-3762
E-mail address	javag@prbrsa.org		

2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

Pequannock River Basin Regional Sewerage Authority

(Name)

FISCAL YEAR: **FROM:** November 1, 2021 **TO:** October 31, 2022

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

Yes, the Authority presents the Operating Budget along with the Capital Budget program annually to the municipalities prior to and at the Budget Hearing held prior to adoption.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes, the Authority's program for sewer system inspection and rehabilitation projects are based on the Wastewater Management Plan filed with NJDEP and is consistent with local planning including projected development, related building and resulting water and sewage flows.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes, the Authority's Wastewater Management Plan spans 20 years.

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

Due to reductions in outstanding debt obligations, if bonded, debt service for capital projects would not negatively impact current or future year programs.

Amounts included in the FY 2022 Capital Budget will be funded from unrestricted net assets and the Renewal and Replacement Fund.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

Not Applicable

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Not Applicable

Add additional sheets if necessary.

Proposed Capital Budget

Pequannock River Basin Regional Sewerage Authority

For the Period November 1, 2021

to

October 31, 2022

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Capital Grants Sources
<i>Sewer</i>						
System Upgrades	\$	400,000	\$	400,000		
System Maintenance & Rehabilitation		550,000	250,000	300,000		
Type in Description		-				
Type in Description		-				
Total		950,000	650,000	300,000	-	-
<i>Sewer</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
<i>N/A</i>						
Type in Description		-				
Type in Description		-				
Type in Description		-				
Type in Description		-				
Total		-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET		\$ 950,000	\$ 650,000	\$ 300,000	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Pequannock River Basin Regional Sewerage Authority

For the Period November 1, 2021 to October 31, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
<i>Sewer</i>							
System Upgrades	\$ 600,000	\$ 400,000	\$ 100,000	\$ 100,000			
System Maintenance & Rehabili	1,150,000	550,000	300,000	300,000			
Type in Description	-	-					
Type in Description	-	-					
Total	1,750,000	950,000	400,000	400,000	-	-	-
<i>Sewer</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 1,750,000	\$ 950,000	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Pequannock River Basin Regional Sewerage Authority

For the Period November 1, 2021 to October 31, 2022

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
System Upgrades	\$ 600,000	\$ 600,000				
System Maintenance & Rehabil	1,150,000	550,000	600,000			
Type in Description	-					
Type in Description	-					
Total	1,750,000	1,150,000	600,000	-	-	-
<i>Sewer</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 1,750,000	\$ 1,150,000	\$ 600,000	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 1,750,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.