

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

July 15, 2026

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on July 15, 2026, at the Borough of Butler. Chairman Verdonik called the meeting to order at approximately 6:00 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Verdonik, Commissioners Croop, Lampmann, Mabey, Voorman and Wilkes (Note: Commissioner Mabey joined the meeting in progress)

ABSENT : Commissioner Desai (excused)

ALSO PRESENT : Jamie Avagnano, Authority Administrator; Tim Wuestneck, PE, CP Engineers; Diane Alexander, Esq., Maraziti, Falcon, LLP and Steve Donati, PE, CP Engineers

OPEN PUBLIC MEETING STATEMENT

Administrator Avagnano read the “Open Public Meeting Statement” indicating that adequate notice of the Authority’s regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building, by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority. The statement also noted that the meeting information was available on the PRBRSA webpage for public access, provided to the municipal clerks and noticed in the Authority’s official newspapers.

ADOPTION OF MINUTES

1. **Meeting Minutes: June 17, 2026 Regular Meeting**

Vice Chairman Voorman moved acceptance of the June 17, 2026 regular meeting minutes. That motion was seconded by Commissioner Lampmann and approved on the following roll call vote:

AYES : Chairman Verdonik, Commissioners Lampmann, Mabey, Voorman and Wilkes

NAYS : None

ABSTAIN : Commissioners Croop and Pellegrini

ABSENT : Commissioner Desai

2. Consulting Engineer Report:

Steve Donati, PE, advised the Board that he is retiring and that Tim will assume the role of consulting engineer for PRBRSA. He said the decision was difficult because he values the relationships he has built over the years with PRBRSA. He also noted that he will remain available to assist as needed and will work with Tim over the next few months during the transition.

The Board wished Steve well in his retirement.

OPERATIONAL REPORT

1. SYSTEM OPERATIONS

1.1 Flow Report

Chairman Verdonik referred to the June Flow Report, noting that flows were slightly higher but remained low. Jamie Avagnano added that during the July 4th storm, the area received an average of 2 inches of rain, resulting in a 7-day average flow of 1.62, the highest level in the past 8 months.

1.2 TBSA Flow Report (Budget vs. Actual)

Chairman Verdonik noted that PRBRSA remains below its 1.85 mgd minimum flow and, if flows stay low, will owe TBSA user charges at year-end.

1.3 Manhole Repair – 116 Main St., Bloomingdale

Tim reported that the manhole at 116 Main Street in Bloomingdale was lifted during an inspection and found to have been improperly installed. During Passaic County's paving project in Bloomingdale, a ring had apparently been installed to raise the manhole to the new sidewalk level; however, the contractor used concrete material that was not properly installed, causing concrete to crumble into the PRBRSA system. Further investigation found that neither PRBRSA nor its licensed operator had been notified of the County's work.

PRBRSA licensed operator and Butler DWP repaired the manhole riser using blocks and mortar under PRBRSA Contract OM-1 with the Borough.

1.4 Butler Properties Easement: 69 Main St., Butler

Tim referred to his July 15th memo outlining recommendations and findings for the permanent easement along the river at 69 Main Street, Butler, now owned by Butler Properties. CP found that the three manholes are covered by fill and are not accessible as required because coverings or other materials are blocking entry.

A discussion ensued.

In summary, CP recommended, with counsel and Board agreement, that the property owner restore the permanent PRBRSA easement to its original grade and slope, uncover the manhole covers, and remove any obstacles to ensure access for maintenance and emergencies.

2. TBSA ACTIVITIES

2.1 Status Update

Vice Chairman Voorman provided a status update on TBSA activities. Although he did not attend the meeting, he reviewed the meeting package and reported that the plant is operating well. He also noted that TBSA's preliminary budget figures reflect an increase of approximately 2%, but PRBRSA's increase will be higher due to the minimum flow requirement.

3. TWA APPLICATIONS AND CONNECTION PERMITS

None

4. CONSTRUCTION CONTRACTS

4.1 Riverdale Lining Project

Tim Wuestneck, PE, provided an update on the Riverdale Lining Project, advising that DEP responded to the draft application by noting that Grout Scouts, a domestic supplier, had indicated it supplies spiral-wound material. Tim stated that CP had already reviewed the company and determined that Grout Scouts uses grout in the annular space, so the product does not meet the no-cure, limited-bypass specification.

Tim advised that the waiver has been formally submitted with the Grout Scouts research. He anticipated that, because DEP has already reviewed the research, DEP and EPA will process the waiver application quickly. Once approval is received, CP can proceed with the regular I-Bank funding process.

4.2 Bloomingtondale Interceptor Project

Tim Wuestneck, PE, advised that the Bloomingtondale Interceptor Project is in the final stage of specification review and is expected to be ready for bid by the end of the month. The schedule anticipates bidding by August 1, with construction beginning in October and continuing through the winter months.

Tim referred to his proposal for bid-phase and construction services for the Board's consideration.

Jamie Avagnano noted that approximately \$69,000 remains unused from the prior authorization and recommended approval of the new proposal.

Treasurer Lampmann moved Resolution No. **R-26-7-1** as follows:

RESOLUTION

WHEREAS, the Pequannock River Basin Regional Sewerage Authority ("the Authority") is authorized by N.J.S.A. 40:14A-1 et seq. to retain such professional and technical advisors and experts as it may require; and

WHEREAS, the Authority owns and maintains the Bloomingtondale Interceptor, which is approximately 9,750 linear foot in length and consists of 12-inch to 30-inch diameter pipe of varying material including PVC, Vitrified Clay Pipe (VCP), and Ductile Iron Pipe (DIP). It extends from Vreeland Ave on Hamburg Turnpike along Hamburg Turnpike and Main Street in Bloomingtondale to the former Butler/Bloomingtondale treatment plant site on Brandt Lane, where it feeds the Riverdale Interceptor; and

WHEREAS, there is a need to acquire professional engineering services associated with the planning, design, permitting and funding of the lining of the Bloomingtondale Interceptor ("Bloomingtondale Interceptor Lining Project"); and

WHEREAS, the PRBRSA desires to authorize CP Engineers, Architecture and Environmental Services ('CP'), with offices at 11 Park Lake Road, Sparta, New Jersey 07871, to undertake professional services as set forth in the proposal dated July 10, 2026, and available on file at the offices of the Authority, in an amount not to exceed \$121,000.00 without additional Board authorization, and calculated on a time charged plus expense basis at the rates on file in the offices of the Authority; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) authorizes contracts for the provision of "Professional Services," which may be awarded without public advertising and competitive bidding, provided a brief notice of the nature, duration, service and amount of contract is published, and that the Resolution and contract are kept on file and available for public inspection; and

WHEREAS, funds are available for these purposes in accordance with the duly adopted budget of the Authority, under line item 22.03 and 32.02 and all supplements thereto, and other implementing resolutions of the Authority.

WHEREAS, the contract is being awarded as a “non-fair and open” contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority has determined that the value of the professional services will exceed \$17,500; and,

WHEREAS, CP Engineers, Architecture and Environmental Services (CP) has completed and submitted a Business Entity Disclosure Certification, which certifies that the firm has not made any reportable contributions to a political or candidate committee represented by an Authority member in the previous one year, and that the contract will prohibit the firm from making any reportable contribution through the term of the contract and a C.271 Political Contribution Disclosure Form; and

WHEREAS, the Business Disclosure Entity Certification and the C.271 Political Contribution Disclosure Form have been placed on file with this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the State of New Jersey on this 15th day of July, 2026, as follows:

- 1) The Authority does hereby award a contract for the planning, design, permitting and funding of the Bloomingdale Interceptor Lining Project to CP Engineers, Architecture and Environmental Services. The Chairman is authorized and directed to execute an agreement between CP Engineers, Architecture and Environmental Services and the Authority for the performance of Professional Engineering Services, to perform the work set forth in the Proposal dated July 10, 2026, relevant to the planning, design, permitting and funding of the Bloomingdale Interceptor Lining Project, in an amount not to exceed \$121,000.00 without further Board authorization, and subject to the requirements of the Local Public Contracts Law. A notice of this Resolution shall be published in accordance with N.J.S.A. 40A:11-5 (l)(a)(i). This contract is awarded for the provision of professional services pursuant to N.J.S.A. 40A:11-5.
- 2) The Administrator is authorized and directed to cause a notice of this Resolution to be published as required by law, and is authorized and directed to take all actions reasonable and necessary in the implementation of the contract awarded herein and this Resolution.

- 3) The aforesaid firm shall be paid from funds appropriated for these purposes in accordance with the duly adopted budget of the Authority, and other implementing resolutions of the Authority. An Agreement for services shall be on file and available for inspection by members of the public in accordance with law.
- 4) This Resolution shall take effect as provided by law.

That motion was seconded by Vice Chairman Voorman and passed on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Lampmann, Mabey, Pellegrini, Voorman and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	Commissioner Desai

5. **FINANCIAL MATTERS**

5.1 **Treasurer's Report: June 30, 2026**

Treasurer Lampmann presented the Treasurer's Report for the period ending June 30, 2026 and moved approval as presented.

That motion was seconded by Commissioner Wilkes and approved on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Lampmann, Mabey, Pellegrini, Voorman and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	Commissioner Desai

5.2 FY 2027 Preliminary Budget

Jamie Avagnano referred to the preliminary FY 2027 Budget and recommended a 1.5% increase in annual charges. She noted that the budget includes an approximate 3% increase for TBSA line items, lower PRBRSA line items for O&M projects, and projected interest income of \$375,000 to help offset additional increases.

6. UNFINISHED BUSINESS

6.1 PFAS JCO Matter

Diane Alexander, Esq., updated the Board on the PFAS JCO matter, advising that the Judge has signed the Settlement Agreement, but the JCO remains unsigned pending the Judge's final decision and order.

6.2 WEFTEC 2026 New Orleans

Chairman Verdonik reminded the Board about the upcoming WEFTEC conference in New Orleans on September 27 through October 1st if any member was interested in attending.

7. NEW BUSINESS

None

8. CONSENT AGENDA

None

9. PAYMENT OF BILLS

9.1 Operating Request for Payment No. 465

Treasurer Lampmann presented Operating Request for Payment No. 465 and moved approval as follows:

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY					
SUMMARY OF VOUCHERS FOR					
OPERATING EXPENSES					
Operating Request for Payment No. 465					
The following bills have been reviewed and are recommended for approval for payment at the					
July 15, 2026 meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):					
PRBRSA	VOUCHER	VOUCHER	PAYMENT		
ACCT. NO.	NO.	DATE	AMOUNT	CHECK PAYABLE TO	
1) 24.05	OP-26-7-1	4/6/2026	\$ 250.00	Borough of Butler (Rent July)	
2) 33.01	OP-26-7-2	2/4/2026	\$ 3,000.00	Borough of Butler (OM-1 July)	
3) 24.07	OP-26-7-3	7/6/2026	\$ 270.41	J. Avagnano (Email-June)	
4) 33.01	OP-26-7-4	6/30/2026	\$ 4,680.00	CSL (flow metering-June)	
5) 22.01	OP-26-7-5	7/9/2026	\$ 784.50	Maraziti Falcon LLP (gen. counsel - June)	
6) 22.03	OP-26-7-6	7/8/2026	\$ 8,614.80	CP Engineers LLC (General Engineering-June)	
7) 32.02	OP-26-7-7	7/8/2026	\$ 1,753.25	CP Engineers LLC (Riverdale project-June)	
8) 32.02	OP-26-7-8	7/8/2026	\$ 9,610.05	CP Engineers LLC (Bloomingdale Project-June)	
9) *	OP-26-7-9	1/6/2026	\$ 1,076,181.00	Peq. Lincoln Park & Fairfield (Q3 annual charges)	
10) 33.05	OP-26-7-10	7/6/2026	\$ 66,820.96	NJIB (2015 loan) WIRE ONLY	
11) 22.05	OP-26-7-11	7/6/2026	\$ 37,143.48	Borough of Butler (admin payroll - Q2)	
12) 22.05	OP-26-7-12	7/6/2026	\$ 13,075.83	Borough of Butler (admin benefits - Q2 and HRA reimburse)	
13) 32.02	OP-26-7-13	6/29/2026	\$ 360.00	CP Engineers LLC (Riverdale Lining - Adjustment)	
14) 24.02	OP-26-7-14	7/6/2026	\$ 3,500.00	Navitend (webpage upgrade GIS/Legal Ads)	
15) 24.07	OP-26-7-15	7/1/2026	\$ 50.00	Institute for Professional Development (QPA webinar)	
16) 24.07	OP-26-7-16	6/24/2026	\$ 105.00	USA Today Media Group	
17) 24.04	OP-26-7-17	6/25/2026	\$ 43.99	Staple	
18) 33.03	OP-26-7-18	6/25/2026	\$ 11.66	Borough of Butler - Electric	
19) 32.02	OP-26-7-19	7/8/2026	\$ 410.00	CP Engineers LLC (NJDOT Project)	
20) 33.03	OP-26-7-20	7/13/2026	\$ 4.65	JCP&L	
21) 33.01	OP-26-7-21	7/15/2026	\$ 495.00	Borough of Butler - OM1 - Mahole repair	
TOTAL:			\$ 1,227,164.58		
* \$27.00	\$64,412	Respectfully Submitted,			
\$13.00	\$223,540				
\$35.00	\$788,229	Jamie Avagnano			
	\$1,076,181	Authority Administrator			

Commissioner Mabey seconded the motion which passed on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Lampmann, Mabey, Pellegrini, Voorman and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	Commissioner Desai

OPEN MEETING FOR PUBLIC COMMENT

The meeting was opened to the public. There being no public present, Chairman Verdonik closed the public portion of the meeting.

ADJOURNMENT

At approximately 6:30 pm, Commissioner Lampmann moved to adjourn the meeting. That motion was seconded by Commissioner Pellegrini and approved unanimously on voice vote.

At approximately 6:30 pm, the meeting was adjourned.

Respectfully submitted,

Jamie Avagnano

Jamie Avagnano, Recording Secretary

Enclosure: Treasurer's Report for the period ending June 30, 2026