

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

September 16, 2026

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on September 16, 2026, at the Borough of Butler. Vice Chairman Voorman called the meeting to order at approximately 6:00 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Verdonik, Commissioners Croop, Desai, Lampmann, Mabey, Pellegrini, Voorman and Wilkes

ABSENT : None

ALSO PRESENT : Andy Brewer, Esq. Maraziti, Falcon, LLP, Tim Wuestneck, PE, CP Engineers and Diane Alexander, Esq., Maraziti, Falcon, LLP (joined meeting in progress)

OPEN PUBLIC MEETING STATEMENT

Vice Chairman Voorman read the “Open Public Meeting Statement” indicating that adequate notice of the Authority’s regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building, by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority. The statement also noted that the meeting information was available on the PRBRSA webpage for public access, provided to the municipal clerks and noticed in the Authority’s official newspapers.

ADOPTION OF MINUTES

1. **Meeting Minutes: August 19, 2026 Regular Meeting**

Commissioner Croop moved acceptance of the August 19, 2026 regular meeting minutes. That motion was second by Treasurer Lampmann and approved on the following roll call vote:

AYES : Chairman Verdonik, Commissioners Croop, Lampmann, Mabey, Pellegrini, Voorman and Wilkes

NAYS : None

ABSTAIN : Commissioner Desai

ABSENT : None

OPERATIONAL REPORT

1. SYSTEM OPERATIONS

1.1 Flow Report

Tim Wuestneck, PE referred to the August Flow Report, observing the increased rainfall over the past two months.

1.2 TBSA Flow Report (Budget vs. Actual)

Vice Chairman Voorman noted that the 1.85 mgd minimum flow with TBSA remains in effect.

1.4 Butler Properties Easement: 69 Main St., Butler

Commissioner Pellegrini and Tim Wuestneck met with property owner Tim Watts at 69 Main Street, Butler, to inspect a PRBRSA manhole that had recently been covered. Tim Wuestneck, PE, reported that the owner requested permission to raise the manhole approximately four feet to match the new grade. In response to Treasurer Lampmann's questions about the work and CP's estimated design cost, Tim explained that the project would require a four-foot extension, a new ring and lid, and minimal engineering design. The Board discussed permitting the owner to raise the manhole at the owner's sole expense, including all design and construction costs.

Treasurer Lampmann and Vice Chairman Voorman proposed allowing the work to proceed at the owner's expense, with the owner funding an escrow account for CP's design and inspection services. Based on Commissioner Pellegrini's information, the Board was confident that the owner had sufficient construction experience to raise the manhole without hiring an outside contractor.

The Board directed Tim Wuestneck, PE, to prepare a proposal detailing the design, inspection, and other engineering costs needed to establish an escrow account and reimburse PRBRSA's expenses.

Andy Brewer, Esq., requested a motion authorizing the escrow.

Treasurer Lampmann stated that the escrow should cover the Authority engineer's design and inspection services. Commissioner Croop added that it should cover all proposed costs so PRBRSA would incur no expense in raising the manhole.

With the Board's agreement, Commissioner Desai moved to establish an escrow account for the work needed to raise the manhole within PRBRSA's easement at

69 Main Street, Butler. Treasurer Lampmann seconded the motion, which passed by the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Desai, Lampmann, Mabey, Pellegrini, Voorman and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	None

1.4 Contract OM-1: Licensed Operator/O&M

Vice Chairman Voorman recommended renewing Contract OM-1 for two years at a 3% increase over the 2026 rate.

Treasurer Lampmann motioned to approve Resolution R-26-9-1 authorizing Contract OM-1 with the Borough of Butler as follows:

Resolution No. R-26-9-1

RESOLUTION AUTHORIZING CONTRACT NO. OM-1 RENEWAL WITH THE BOROUGH OF BUTLER

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (“the Authority”) requested renewal of an Inter-local Agreement with the Borough of Butler for the submission of an updated proposal for Contract OM-1 being the Operation and Maintenance Contract for the regional interceptor facilities of the Authority; and

WHEREAS, the Authority received a proposal from the Borough of Butler on September 2, 2026 for the period of October 1, 2026 through September 30, 2027 and the additional period of October 1, 2027 through September 30, 2028; and

WHEREAS, the Authority has reviewed the said proposal which provides for a bid price of \$59,350.00 (Proposal A) for the first year and \$61,130.00 (Proposal B) for the second year; and

WHEREAS, the Authority Administrator has recommended approval of the submittal of the Borough of Butler by letter dated September 3, 2026; and

WHEREAS, N.J.S.A. 40A:65-4 provides that any local unit (including an authority and a municipality) may enter into an agreement whereby one of the

local units provides services to the other which it is empowered to provide within its own jurisdiction; and

WHEREAS, the Authority is satisfied that the bid of the Borough of Butler is reasonable and consistent with the cost anticipated for the provision of such services,

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 16th day of September 2026 as follows:

- 1) The Chairman is authorized and directed to execute Contract OM-1 on behalf of the Authority with the Borough of Butler for the provision of the aforesaid services as provided in the form of Contract set forth in the bid documents in the amounts and for the time periods above set forth.]
- 2) The Authority Administrator shall provide a copy of the Resolution to the Clerk of the Borough of Butler within 20 days of the date hereof.
- 3) This Resolution shall take effect as provided by law.

That motion was seconded by Commissioner Croop which passed on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Desai, Lampmann, Mabey, Pellegrini, Voorman and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	None

2. TBSA ACTIVITIES

2.1 Status Update

Vice Chairman Voorman reported that, despite 8.5 inches of rain in August, average year-to-date flows remain below budget. During recent downpours, the TBSA plant peaked at 15 mgd. There was some minor flooding at the Jane Road pump station as a result of the storm. The treatment plant had to initiate bypass operations to handle the surge, for which an affirmative defense was requested from the NJDEP to avoid any permit violations.

3. TWA APPLICATIONS AND CONNECTION PERMITS

None

4. CONSTRUCTION CONTRACTS

4.1 Riverdale Lining Project

Tim Wuestneck, PE, updated the Board on the Riverdale Lining Project. He reported that the revised specifications had been approved, while noting that state and federal requirements continue to change. He also advised that the BABA waiver remains pending with the EPA.

The Board discussed increasing I-Bank funding based on updated cost estimates and recommendations.

The Board authorized increasing the I-Bank application, as reasonably necessary, up to \$12 million to cover projected costs. Commissioner Mabey stated his understanding that any unused loan funds could be canceled, and Counsel agreed.

4.2 Bloomingtondale Interceptor Project

Tim Wuestneck, PE, reported that the sole bid received for the Bloomingtondale Interceptor Project was 50% above the engineer's estimate.

For the rebid, Tim recommended separating bypass costs from the lump-sum price and revising the specifications to allow additional lining methods to encourage more bids.

The Board considered these options and a discussion ensued.

Diane Alexander, Esq., advised the Board that the bid would be rejected for a fatal flaw because the bidder failed to acknowledge the addendum.

Diane Alexander, Esq., presented Resolution R-26-9-2 rejecting Coppola Services' bid due to the fatal flaw, as follows:

Treasurer Lampmann moved Resolution R-26-9-2 as follows:

**RESOLUTION REJECTING ALL BIDS FOR BLOOMINGDALE INTERCEPTOR PROJECT
CONTRACT NO. PRB-26-01 AND AUTHORIZING READVERTISEMENT FOR THE
SOLITICATION OF SEALED COMPETITIVE BIDS**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (“Authority”) solicited bids for the Main Street and Park Place Sanitary Sewer Replacement Project, Contract No. PRB-26-01; and

WHEREAS, one bid was received on September 1, 2026 as follows:

Coppola Services, Inc.	\$4,800,000.00
28 Executive Parkway	
Ringwood, New Jersey 07456	

WHEREAS, the bidding documents were reviewed by the Authority’s staff and consultants, including the firm Maraziti, Falcon LLP and the firm CP Engineers; and

WHEREAS, the bid response from Coppola Services, Inc. failed to acknowledge the receipt of Addendum No. 1 at the time of receipt of bids and pursuant to N.J.S.A. 40A:11-23.2 that failure “shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the governing body”; and

WHEREAS, the bid response from Coppola Services, Inc. was over 20.0% higher than the pre-bid cost estimate; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that the Authority may reject all bids if the “lowest bid substantially exceeds the cost estimates for the goods or services” pursuant to N.J.S.A. 40A:11-13.2(a); and

WHEREAS, the Authority desires to reject the bid of Coppola Services, Inc. as unresponsive for failing to acknowledge Addendum No. 1 at the time of receipt of bid in accordance with N.J.S.A. 40A:11-23.2, a material defect that cannot be cured by the Authority, and for substantially exceeding the cost estimates for the goods or services in accordance with N.J.S.A. 40A:11-13.2.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and State of New Jersey, on this 16th day of September 2026, as follows:

1. The bid submission from Coppola Services, Inc. is unresponsive and rejected for failing to acknowledge Addendum No. 1 at the time of receipt of bid and cannot be cured by the Authority in accordance with N.J.S.A. 40A:11-23.2 and for substantially exceeding the cost estimate for the goods or services in accordance with N.J.S.A. 40A:11-13.2.
2. The bid security of the bidder shall be returned in accordance with law.
3. Re-advertisement for the solicitation of sealed competitive bids for the Bloomingdale Sanitary Sewer Lining Project, Contract No. PRB-26-01, is authorized.
4. The Authority’s staff and consultants are authorized and directed to take such actions as are necessary or desirable to effectuate the terms and conditions of this Resolution.
5. This Resolution shall take effect immediately.

That motion was seconded by Secretary Desai and approved on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Desai, Lampmann, Mabey, Pellegrini, Voorman and Wilkes
NAYS	:	None
ABSTAIN	:	None

5. **FINANCIAL MATTERS**

5.1 **Treasurer's Report: August 31, 2026**

Treasurer Lampmann presented the Treasurer's Report for the period ending August 31, 2026 and moved approval as presented.

That motion was seconded by Commissioner Wilkes and approved on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Desai, Lampmann, Mabey, Pellegrini, Voorman and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	None

5.2 **FY 2027 Annual Budget**

Vice Chairman Voorman reported that the DCA approved the proposed FY 2027 budget on August 24, 2026. The budget was distributed to all four towns, and no comments were received.

6. **UNFINISHED BUSINESS**

6.1 **PFAS/JCO Matter**

Diane Alexander, Esq. updated the Board on the status of the pending Administrative Consent Order.

7. NEW BUSINESS

None

8. CONSENT AGENDA

None

9. PAYMENT OF BILLS

9.1 Operating Request for Payment No. 467

Treasurer Lampmann presented Operating Request for Payment No. 467 and moved approval of Operating Request for Payment 467 as follows:

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY					
SUMMARY OF VOUCHERS FOR					
OPERATING EXPENSES					
Operating Request for Payment No. 467					
The following bills have been reviewed and are recommended for approval for payment at the					
September 16, 2026 meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):					
PRBRSA	VOUCHER	VOUCHER	PAYMENT		
ACCT. NO.	NO.	DATE	AMOUNT	CHECK PAYABLE TO	
1) 24.05	OP-26-9-1	4/6/2026	\$ 250.00	Borough of Butler (Rent Sept)	
2) 33.01	OP-26-9-2	2/4/2026	\$ 3,000.00	Borough of Butler (OM-1 Sept)	
3) 24.07	OP-26-9-3	9/2/2026	\$ 270.42	J. Avagnano (Email-Aug)	
4) 33.01	OP-26-9-4	8/31/2026	\$ 4,680.00	CSL (flow metering-Aug)	
5) 22.01	OP-26-9-5	9/8/2026	\$ 840.50	Maraziti Falcon LLP (gen. counsel - Aug)	
6) 22.03	OP-26-9-6	9/9/2026	\$ 1,186.55	CP Engineers LLC (General Engineering-Aug)	
7) 32.02	OP-26-9-7	9/9/2026	\$ 3,531.00	CP Engineers LLC (Riverdale project-Aug)	
8) 32.02	OP-26-9-8	9/9/2026	\$ 1,427.80	CP Engineers LLC (Bloomington Project-Bid - Aug)	
9) 32.02	OP-26-9-9	9/9/2026	\$ 2,657.00	CP Engineers LLC (Bloomington Project-Spec Aug)	
10) 32.01	OP-26-9-10	9/9/2026	\$ 370.50	Maraziti Falcon LLP (legal counsel - Bloomington Project, Aug)	
11) 24.07	OP-26-9-11	8/26/2026	\$ 98.64	USA Today Media Group (legal ads)	
12) 24.07	OP-26-9-12	8/26/2026	\$ 56.40	USA Today Media Group (legal ads)	
13) 24.07	OP-26-9-13	8/26/2026	\$ 48.60	USA Today Media Group (legal ads)	
14) 33.03	OP-26-9-14	8/26/2026	\$ 17.13	Borough of Butler - Electric	
15) 33.03	OP-26-9-15	9/10/2026	\$ 4.65	JCP&L	
TOTAL:			\$ 18,439.19		

Commissioner Croop seconded the motion which passed on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Desai, Lampmann, Mabey, Pellegrini, Voorman and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	None

OPEN MEETING FOR PUBLIC COMMENT

The meeting was opened to the public. There being no public present, Vice Chairman Voorman closed the public portion of the meeting.

ADJOURNMENT

At approximately 6:32 pm, Commissioner Mabey moved to adjourn the meeting. That motion was seconded by Commissioner Pellegrini and approved unanimously on voice vote.

At approximately 6:32 pm, the meeting was adjourned.

Respectfully submitted,

Jamie Avagnano

Jamie Avagnano, Recording Secretary

Enclosure: Treasurer's Report for the period ending August 31, 2026