

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

April 15, 2026

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on April 15, 2026, at the Borough of Butler. Treasurer Lampmann called the meeting to order at approximately 6:00 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Verdonik (remote), Commissioners Croop, Lampmann, Pellegrini, and Wilkes

ABSENT : Commissioners Desai, Mabey & Voorman (excused)

ALSO PRESENT : Jamie Avagnano, Authority Administrator; Steve Donati, PE, CP Engineers; Diane Alexander, Esq., Maraziti, Falcon, LLP; and Tim Wuestneck, PE, CP Engineers

OPEN PUBLIC MEETING STATEMENT

Administrator Avagnano read the “Open Public Meeting Statement” indicating that adequate notice of the Authority’s regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building, by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority. The statement also noted that the meeting information was available on the PRBRSA webpage for public access, provided to the municipal clerks and noticed in the Authority’s official newspapers.

ADOPTION OF MINUTES

1. **Meeting Minutes: March 18, 2026 Regular Meeting**

Commissioner Wilkes moved acceptance of the March 18, 2026 regular meeting minutes. That motion was seconded by Commissioner Pellegrini and approved on the following roll call vote:

AYES : Chairman Verdonik, Commissioners Lampmann, Pellegrini and Wilkes

NAYS : None

ABSTAIN : Commissioner Croop
ABSENT : Commissioners Desai, Mabey and Voorman

OPERATIONAL REPORT

1. SYSTEM OPERATIONS

1.1 Flow Report

Treasurer Lampmann referenced the March Flow Report, observing that flows increased as a result of higher rainfall and snowmelt. Commissioner Croop noted, however, that overall precipitation levels for March remained lower than usual. Steve Donati remarked that April is currently showing dry conditions.

1.2 TBSA Flow Report (Budget vs. Actual)

Treasurer Lampmann referenced the TBSA flows, noting that PRBRSA remains below the minimum required flow.

2. TBSA ACTIVITIES

2.1 Status Update

Chairman Verdonik reported on the status at TBSA, noting that it was a quick meeting with all plant operations in order.

3. TWA APPLICATIONS AND CONNECTION PERMITS

None

4. CONSTRUCTION CONTRACTS

4.1 Riverdale Lining Project

Steve Donati, PE, introduced Tim Wuestneck, PE, from his firm, who is assisting with the Riverdale Lining BABA Waiver and serving as the project manager for the Bloomingdale Interceptor. Steve indicated that Tim will act as an alternative point of contact for the Authority in Steve's absence.

Tim provided the Board with an update regarding the I-Bank's Build America Buy America (BABA) waiver status. He explained that he is currently evaluating potential domestic alternatives to the spiral wound liner manufactured internationally by Sekuski. Tim noted that any domestic product must demonstrate equivalence and the

ability to meet supply requirements under the project specifications. Steve clarified that the BABA waiver process is nearly complete, pending information on the domestic company. CP has received cost estimates indicating at least a 25% reduction in overall expenses when selecting the spiral wound liner compared to the cured-in-place liner, or other available methods, due to the ability to install the liner in a live pipe and the reduced overall project time.

Diane Alexander addressed a question about minimum qualifications, advising that a formal request could be submitted to the State. She reported that this approval process typically requires approximately three months.

4.2 Bloomingdale Interceptor Project

Tim referenced his April 13th memorandum summarizing lining methods for the Bloomingdale Interceptor. Although four lining methods were evaluated, Tim highlighted spiral wound and spray-in-place linings as primary options for consideration. He noted that spiral wound technology reduces bypass requirements, allows for expedited installation during live flow, and would likely be implemented in the evening. Spray-in-place lining has minimal curing time and can be bypassed in sections. Tim suggested that spray-in-place is preferable for intersections and pointed out that spiral wound technology may decrease flow capacity in the 12-inch pipe. CP will continue its ongoing assessment of the system until a preferred approach is identified and CP's recommendation is conveyed to the Board.

Commissioner Croop inquired about the rationale for selecting a different liner for Bloomingdale when spiral wound was preferred for the Riverdale line. Steve explained that the varying pipe sizes—from 24-inch to 12-inch in the Bloomingdale line—are the primary consideration. Commissioner Pellegrini added that the 12-inch pipe could potentially be reduced to 10-inch if spiral wound lining is used. The Board engaged in further discussion.

Following these discussions, Treasurer Lampmann requested the Board's authorization for CP to proceed with the design, permitting, and bidding phase of the project, at a total cost not to exceed \$105,000.

Commissioner Croop moved Resolution **R-26-4-1** as follows:

RESOLUTION

WHEREAS, the Pequannock River Basin Regional Sewerage Authority ("the Authority") is authorized by N.J.S.A. 40:14A-1 et seq. to retain such professional and technical advisors and experts as it may require; and

WHEREAS, the Authority owns and maintains the Bloomingdale Interceptor, which is approximately 9,750 linear-foot in length and consists of 12-inch to 24-inch diameter pipe of varying material including PVC, Vitrified Clay (VCP) and Ductile Iron (DIP); and

WHEREAS, there is a need to acquire professional engineering services associated with the planning, design, permitting and project management for lining of the Bloomingdale Interceptor (“Contract PRB 26-01 Bloomingdale Interceptor Lining Project”); and

WHEREAS, the PRBRSA desires to authorize CP Engineers, LLC (‘CP’), with offices at 11 Park Lake Road, Sparta, New Jersey 07871, to undertake professional services as set forth in the proposal dated April 15, 2026, and available on file at the offices of the Authority, in an amount not to exceed \$105,000.00 without additional Board authorization, and calculated on a time charged plus expense basis at the rates on file in the offices of the Authority; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) authorizes contracts for the provision of “Professional Services,” which may be awarded without public advertising and competitive bidding, provided a brief notice of the nature, duration, service and amount of contract is published, and that the Resolution and contract are kept on file and available for public inspection; and

WHEREAS, funds are available for these purposes in accordance with the duly adopted budget of the Authority, under the approved Capital Budget and all supplements thereto, and other implementing resolutions of the Authority.

WHEREAS, the contract is being awarded as a “non-fair and open” contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Authority has determined that the value of the professional services will exceed \$17,500; and,

WHEREAS, CP Engineers, LLC (CP) has completed and submitted a Business Entity Disclosure Certification, which certifies that the firm has not made any reportable contributions to a political or candidate committee represented by an Authority member in the previous one year, and that the contract will prohibit the firm from making any reportable contribution through the term of the contract and a C.271 Political Contribution Disclosure Form; and

WHEREAS, the Business Disclosure Entity Certification and the C.271 Political Contribution Disclosure Form have been placed on file with this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the State of New Jersey on this 15th day of April, 2026, as follows:

- 1) The Authority does hereby award a contract for the Authority does hereby award a contract for the planning, design, permitting and project management of the Bloomingdale Interceptor Lining Project to CP Engineers, LLC. The Chairman is authorized and directed to execute an agreement between CP Engineers, LLC, and the Authority for the performance of Professional Engineering Services, to perform the work set forth in the Proposal dated April 15, 2026, relevant to the planning, design, permitting and project management of the Bloomingdale Interceptor Lining Project (PRB 26-01), in an amount not to exceed \$105,000.00 without further Board authorization, and subject to the requirements of the Local Public Contracts Law. A notice of this Resolution shall be published in accordance with N.J.S.A. 40A:11-5 (l)(a)(i). This contract is awarded for the provision of professional services pursuant to N.J.S.A. 40A:11-5.
- 2) The Administrator is authorized and directed to cause a notice of this Resolution to be published in accordance with applicable laws governing the same and is authorized and directed to take all actions reasonable and necessary in the implementation of the contract awarded herein and this Resolution.
- 3) The aforesaid firm shall be paid from funds appropriated for these purposes in accordance with the duly adopted budget of the Authority, and other implementing resolutions of the Authority. An Agreement for services shall be on file and available for inspection by members of the public in accordance with law.
- 4) This Resolution shall take effect as provided by law.

That resolution was seconded by Commissioner Wilkes and approved on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Lampmann, Pellegrini and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	Commissioners Desai, Mabey and Voorman

5. FINANCIAL MATTERS

5.1 Treasurer's Report: March 31, 2026

Treasurer Lampmann presented the Treasurer's Report for the period ending March 31, 2026. Chairman Verdonik moved approval as presented.

That motion was seconded by Commissioner Pellegrini and approved on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Lampmann, Pellegrini and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	Commissioners Desai, Mabey and Voorman

6. UNFINISHED BUSINESS

6.1 PFAS JCO Matter

Diane Alexander, Esq. informed the Board about ongoing negotiations regarding the JCO Settlement. She explained that the Court is currently considering a two-week extension of the NJDEP's deadline to file its revised motion seeking Judicial approval to execute the JCO, which is likely to be granted, as well as a commensurate extension of two weeks for the Amici to file their responses to the same.

6.2 GIS Mapping – Webpage

Treasurer Lampmann noted that all members should have received a link to access the new GIS mapping feature on the webpage. Jamie Avagnano further remarked that this tool is a valuable enhancement to the website and encouraged sharing it with Member towns.

6.3 AEA Spring Conference

Treasurer Lampmann announced that the AEA Spring Conference will be held on April 23rd in New Brunswick. Diane Alexander, Esq. mentioned she will present on PFAS, and the NJDEP Deputy Commissioner will address upcoming state priorities.

7. **NEW BUSINESS**

7.1 **Financial Disclosure Forms**

Treasurer Lampmann reminded the Board to submit the Financial Disclosure Form by April 30th if they have not done so.

7.2 **UP & Running – Computer Consultant Contract**

Jamie Avagnano discussed the renewal of the Computer Consultant contract, noting an annual fee increase of \$50. All other services will continue to be billed hourly. Additionally, she recommended proceeding with the email security upgrade at the revised monthly rate of \$31.35.

Commissioner Pellegrini moved **Resolution R-26-4-2** as follows:

**RESOLUTION AWARDING CONTRACT FOR PROVISION
OF COMPUTER CONSULTATION SERVICES**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (“the Authority”) requires computer consultation services to support its previously established electronic communications system (email) and website; and

WHEREAS, the computer consultant Up & Running (“the Consultant”), of Randolph, New Jersey, has agreed to provide such general computer consultation services on an as needed basis; and

WHEREAS, by proposal dated March 31, 2026 the Consultant proposes to provide services at a not-to-exceed fee of \$1,800.00 per year over the two-year term; and

WHEREAS, the Consultant will submit periodic invoices not more frequently than monthly for work completed; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. does not require public bidding in this situation, or the solicitation of quotations, because the contract amount does not exceed the bid threshold, or 15% of the bid threshold.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 15th day of April, 2026 as follows:

1. The Chairman is authorized and directed to sign an agreement in a form approved by the Authority Attorney providing for general computer consultation services on an as needed basis to support the previously established electronic communications system (email) and website in accordance with the March 31, 2026 proposal of Up & Running at a not-to-exceed fee of \$1,800.00/year.
2. The Secretary is authorized and directed to cause a notice of this Resolution to be published in the official newspaper of the Authority concerning the appointments of the aforesaid consultant within ten (10) days of the date hereof. The aforesaid firm shall be paid from funds appropriated for these purposes in accordance with the duly adopted budget of the Authority, and other implementing actions of the Authority. The agreements for services shall be on file and available for inspection by members of the public in accordance with law.
3. This Resolution shall take effect as provided by law.

That motion was seconded by Commissioner Wilkes and approved on the following roll call vote:

AYES	:	Chairman Verdonik, Commissioners Croop, Lampmann, Pellegrini and Wilkes
NAYS	:	None
ABSTAIN	:	None
ABSENT	:	Commissioners Desai, Mabey and Voorman

7.3 NJWEA Conference – May 11-15 (Atlantic City)

Treasurer Lampmann noted that the NJWEA Conference would take place from May 11th to May 15th, and asked anyone interested in attending to contact Jamie.

8. CONSENT AGENDA

None

9. PAYMENT OF BILLS

9.1 Operating Request for Payment No. 462

Treasurer Lampmann presented Operating Request for Payment No. 462. Commissioner Croop moved approval as follows:

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY					
SUMMARY OF VOUCHERS FOR					
OPERATING EXPENSES					
Operating Request for Payment No. 462					
The following bills have been reviewed and are recommended for approval for payment at the					
April 15, 2026 meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):					
PRBRSA	VOUCHER	VOUCHER	PAYMENT		
ACCT. NO.	NO.	DATE	AMOUNT	CHECK PAYABLE TO	
1)	24.05	OP-26-4-1	4/6/2026	\$ 250.00	Borough of Butler
2)	33.01	OP-26-4-2	2/4/2026	\$ 3,000.00	Borough of Butler
3)	24.07	OP-26-4-3	4/9/2026	\$ 230.17	J. Avagnano
4)	33.01	OP-26-4-4	3/31/2026	\$ 4,680.00	CSL
5)	22.01	OP-26-4-5	4/9/2026	\$ 1,140.38	Maraziti Falcon LLP
6)	22.03	OP-26-4-6	4/7/2026	\$ 7,926.50	CP Engineers LLC
7)	32.02	OP-26-4-7	4/7/2026	\$ 3,295.25	CP Engineers LLC (Riverdale project-Mar)
8)	*	OP-26-4-8	1/6/2026	\$ 1,076,181.00	Peq. Lincoln Park & Fairfield Sew. Auth (Q2)
9)	24.07	OP-26-4-9	4/9/2026	\$ 238.78	Access (archives)
10)	24.07	OP-26-4-10	3/25/2026	\$ 105.00	USA Today Media Group
11)	24.04	OP-26-4-11	3/25/2026	\$ 802.98	Staples
12)	33.03	OP-26-4-12	4/9/2026	\$ 16.63	Butler Electric
13)	33.03	OP-26-4-13	4/9/2026	\$ 4.65	JCP&L
14)	32.01	OP-26-4-14	4/9/2026	\$ 2,470.00	Maraziti Falcon LLP (Riverdale Project counsel - Mar)
15)	22.05	OP-26-4-15	4/9/2026	\$ 30,709.36	Borough of Butler (payroll Q1) -
16)	22.05	OP-26-4-16	4/9/2026	\$ 6,102.18	Borough of Butler (benefits Q1)
			TOTAL:	<u>\$ 1,137,152.88</u>	
					Respectfully Submitted,
*	\$27.00	\$64,412			
	\$13.00	\$223,540			Jamie Avagnano
	\$35.00	<u>\$788,229</u>			Authority Administrator
		\$1,076,181			

Commissioner Wilkes seconded the motion which passed on the following roll call vote:

AYES : Chairman Verdonik, Commissioners Croop, Lampmann, Pellegrini and Wilkes

NAYS : None

ABSTAIN : None

ABSENT : Commissioners Desai, Mabey and Voorman

OPEN MEETING FOR PUBLIC COMMENT

The meeting was opened to the public. There being no public present, Vice Chairman Voorman closed the public portion of the meeting.

ADJOURNMENT

At approximately 6:25 pm, Commissioner Wilkes moved to adjourn the meeting. That motion was seconded by Commissioner Pellegrini and approved unanimously on voice vote.

At approximately 6:25 pm, the meeting was adjourned.

Respectfully submitted,

Jamie Avagnano

Jamie Avagnano, Recording Secretary

Enclosure: Treasurer's Report for the period ending March 31, 2026