

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

April 20, 2016

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on April 20, 2016 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Voorman, Commissioners Gall, Howard, Metcalfe and Verdonik

(Note: Commissioner Metcalfe joined the meeting in progress at 7:35 pm)

ABSENT : Commissioner Lampmann

ALSO PRESENT : Andrew Brewer, Esq., Maraziti, Falcoer LLP; and Daniel D. Kelly, P.E., Kelly Engineering.

OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

ADOPTION OF MINUTES

1. **Meeting Minutes: Regular Meeting – March 16, 2016**

Commissioner Gall moved acceptance of the minutes of the Authority's March 16, 2016 regular meeting. Commissioner Howard seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall, Howard and Verdonik

NAYS : None

- ABSENT** : Commissioners Lampmann and Metcalfe
- ABSTAIN** : None

Note: Commissioner Metcalfe joined the meeting in progress at 7:35 pm.

OPERATIONAL REPORT

1. System Operations

1.1 Flow Report

As indicated on the April 16, 2016 Flow Report, Mr. Kelly reported that the FlowShark meters recorded a total system of 1.808 mgd for the month of March with an annual average to date of 1.805 mgd. That compares to the corresponding readings of the Triton metering system of 1.754 mgd in March and 1.763 mgd year-to-date.

Mr. Kelly noted that the corresponding readings for TBSA's Meter M-15 is 1.830 mgd for March and 1.827 mgd year-to-date.

Mr. Kelly further noted the ongoing disparity between the flows recorded by both metering systems which is actively under review with ADS.

The following reports were distributed for the March 2016 period for the Board's information and review:

- FlowShark Flow Report for March 2016
- FlowShark Daily Flow Summary for March 2016
- FlowShark Daily Flow Hydrograph for March 2016
- FlowShark Daily Flow Hydrograph Comparing Meters P-4 and TBSA Meter M-15 for March 2016
- TBSA Budgeted vs. Actual Flow for March 2016

The following reports were also made available to the Board on the Triton meter readings:

- Triton Flow Report for March 2016
- Triton Daily Flow Summary for March 2016
- Triton Daily Flow Hydrograph for March 2016
- Triton Daily Flow Hydrograph Comparing Meters P-4 and TBSA Meter M-15 for March 2016

1.2 ADS Presentation

Mr. Kelly advised that the presentation originally scheduled for the meeting has been postponed until the Board's May meeting. He distributed his letter dated March 29, 2016 to Mike Armes of ADS raising a number of issues on the differences observed in the flow readings between the FlowShark metering system and the Triton system.

1.3 TBSA Actual vs. Budgeted Flow Analysis

Mr. Kelly presented his April 14, 2016 memorandum analyzing the TBSA budgeted flows entering fiscal year 2016 against the actual flows through March 31, 2016. He noted that the difference between both readings on a year-to-date basis currently averages 1.18%.

1.4 PRBRSA Interceptor Inspection: 2016

Chairman Voorman suggested and the Board agreed to defer consideration of this matter until the May meeting.

2. TBSA Activities

2.1 Status Update

Vice Chairman Verdonik reported on several matters at the Two Bridges Sewerage Authority as they affect Pequannock River Basin. He noted primarily that construction continues on both the wastewater treatment plant improvement project and on the pumping station upgrade project and also that TBSA has concluded negotiations with its union.

3. TWA Applications and Connection Permits

**3.1 Non-Residential Connection
1441 Quick Chek (Route 23, South)
Borough of Butler**

Mr. Kelly advised that, in cooperation with Two Bridges, he developed a check list of documentation required for review of the Non-Residential Connection Application for the proposed Quick Chek oil and grease interceptor system. To date he said the applicant's engineer has not provided the information necessary for review.

**3.2 Temporary Dewatering Discharge Permit Application
Quick Chek (Route 23 @ Boonton Avenue)
Borough of Butler**

Prior to the meeting Mr. Kelly said he inspected the ongoing construction of the Quick Chek facility at the intersection of Boonton Avenue and Route 23. At the time of his inspection Mr. Kelly said that the excavation was open and that four underground storage tanks had just been lowered into the excavation. He added that the area was totally dry with no evidence of pumping equipment either at the excavation which was within a tight steel sheeted perimeter or anywhere along the site fronting Route 23 over to Boonton Avenue.

In view of the fact that it appears that the fuel storage tanks have been installed and that evidently no pumping was required, Mr. Kelly said that he would return to the applicant to determine if there is any purpose with moving forward on their initial request for a temporary dewatering permit.

**3.3 TWA Application
BLC One (Meer Track)
Union Avenue
Borough of Bloomingdale**

Mr. Kelly said the applicant for the original BLC project, a 360 unit residential development off Union Avenue within the Meer Track (Federal Hill), will re-file the application for approval. He said that the site apparently has been purchased by a new owner, effectively Filcon. The original NJDEP sewer extension permit was issued in 2008. He said the applicant advised that several permit extensions have been granted by NJDEP but expire as of June 2016. Accordingly, he reported that the applicant will file an application for the Authority's consideration at the May meeting.

Due to the tight timetable Mr. Kelly said that the Authority will most likely be asked to consider the application prior to formal approval by the Borough of Bloomingdale. If so, conditional approval of the application would need to be considered subject to receipt of that approval.

In response to Commissioner Howard's question, Mr. Kelly advised that the applicant has indicated that the project remains the same as that originally approved in 2008.

4. Boonton Avenue Interceptor Project

4.1 Status Report

4.1.1 Contract No. I-4A: Hutton Construction

Following recommendations by SCE, Mr. Kelly said that he requested, and the Borough of Butler has consented, to accept responsibility for the final paving not only of Brook Street and Valley Road but also for that work within High Street.

In order to proceed Mr. Kelly said that the Authority had the Borough have tentatively agreed to pricing for the proposed work which would include completion of the final pavement work within Brook Street, Valley Road, High Street as well as Boonton Avenue (Morris County will pave Boonton Avenue later this year) along with responsibility for ongoing maintenance of the trench and temporary pavement restoration from the time Contract No. I-4A is closed out until such time as final pavement is completed for each roadway. Based on a number of communications with Butler Borough Administrator Lampmann, Mr. Kelly said that the Borough has consented to complete the work at a cost of \$25,500. He explained that that will ultimately save the Authority approximately \$20,000 in direct costs payable to Hutton Construction for the prices as bid on the contract along with elimination of police traffic control costs as well as engineering inspection fees.

In order to move forward with deletion of this work from Contract No. I-4A, Mr. Kelly requested approval of an Interlocal Shared Services Agreement between the Authority and the Borough of Butler.

Following discussion, Commissioner Metcalfe moved approval of the following resolution (**Resolution No. R-16-4-1**):

RESOLUTION AUTHORIZING AN AGREEMENT BY AND BETWEEN THE PEQUANNOCK RIVER BASIN SEWERAGE AUTHORITY AND THE BOROUGH OF BUTLER PURSUANT TO THE UNIFORM SHARED SERVICES AND CONSOLIDATION ACT

WHEREAS, the Pequannock River Basin Regional Sewerage Authority ("Authority") desires to enter into an agreement with the Borough of Butler ("Butler"), in order to share certain specified services as more particularly set forth in the attached "Interlocal Shared Services Agreement" (the "Shared Services Agreement"); and

WHEREAS, both parties have the authority to enter into the attached Shared Services Agreement for certain roadway pavement and related work pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of April, 2016 as follows:

1. The Chairman is authorized and directed to sign a Shared Services Agreement in a form approved by the Authority Attorney for the provision of certain paving services in substantially the form attached hereto.
2. A copy of this Resolution and Shared Services Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs.
3. This Resolution shall take effect as provided by law.

Commissioner Howard seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall,
Howard, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Lampmann.

ABSTAIN : None

Mr. Kelly advised that since the final pavement and related work will be deleted from Contract No. I-4A, that all physical construction work has been completed.

4.1.2 Contract No. I-4B: Arold Construction

Mr. Kelly similarly advised that all physical construction has been completed on Contract No. I-4B as well.

Before closing out the contract he said the engineer will need to certify Final Completion yet indications are that SCE is ready to accept all work as constructed and installed by Arold.

Prior to close-out Mr. Kelly recommended that the post-construction videos of the pipe lining installations, the service lateral installations as well as the manhole lining work be reviewed by a NASSCO-certified reviewer.

He said review of lining systems require specialized expertise and, while he would normally review the post-construction videos prior to release of final payment, he said that it would be better to have an experienced and certified reviewer perform that final review. Accordingly, referring to his April 20, 2016 letter, Mr. Kelly recommended award of a contract to Hatch Mott MacDonald to review the post-construction cured-in-place pipeline installations at a cost not-to-exceed \$3,600 to be billed on an hourly basis.

Following discussion, Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-16-4-4**):

**RESOLUTION AUTHORIZING A CONTRACT FOR
PROFESSIONAL ENGINEERING
SERVICES WITH HATCH MOTT MACDONALD**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (the "Authority") requires the performance of professional services for the performance of engineering review of the post construction video recordings of lining for work on Contract No. I-4B the Boonton Avenue Interceptor Rehabilitation Project; and

WHEREAS, the Authority has received and reviewed the proposal of Hatch Mott MacDonald dated April 19, 2016 and is agreeable to authorizing and approving the proposal.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of April, 2016 as follows:

1. The Chairman is authorized and directed to sign an agreement in a form approved by the Authority Attorney providing for the performance of the scope of work set forth in the proposal of April 19, 2016 consisting generally of review and analysis of post construction

video recordings of the main sewer lining and service lateral of the cured-in-place pipe lining construction at a cost not-to-exceed \$3,600.

2. This Resolution shall be published in accordance with N.J.S.A. 40A:11-5 (l)(a)(I).

3. This Resolution shall take effect as provided by law.

Commissioner Gall seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall,
Howard, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Lampmann.

ABSTAIN : None

4.1.3 Contract Close-Out: Contract No. I-4A and Contract No. I-4B

Mr. Kelly said that the current schedule for closeout of both construction contracts anticipates approval of change orders to adjust all unit quantities to actual as-built quantities for each contract to be considered at the May meeting. Related to that he said there will be one or two change orders for the SCE contract. Following those actions in May he said that approval of the final contract payment applications and release of retainages to both contractors is tentatively scheduled for the June 15th Board meeting.

4.2 SCE Engineering Agreement

In response to Chairman Voorman's question, Mr. Kelly advised that the Authority has not received the draft final report of the Licensed Site Remediation Professional, namely, Practical Environmental Solutions, which was due no later than the end of April. Following discussion the Board directed Mr. Kelly to have the Authority's attorney issue a letter to SCE pressing for release of that report if not received by the end of the month.

4.3 NYS&W Railroad Crossing and Tunneling

Referring to his April 12, 2016 letter to the Board, Mr. Kelly recommended award of a contract to Hatch Mott MacDonald for engineering and geotechnical investigations into the feasibility of constructing a tunnel across the New York Susquehanna and Western

Railroad within Park Place Butler. He reviewed the background on the engineering and geotechnical efforts to date going back some three years and the difficulties encountered with the combination of unpredictable geotechnical conditions, numerous adjacent utilities as well as traffic limitations within the roadway and constraints due to the adjacent Green Acres property known as Butler Park. In combination he said the tunneling work was never determined to be feasible, to be able to proceed without undue risk. Accordingly, additional geotechnical investigations must be conducted to establish the nature of the conditions that will be encountered and from that to perform engineering analyses on the feasibility of completing a tunnel under the railroad.

In response to questions by the Board, Mr. Kelly said that the primary concern is with the possibility of encountering large boulders and the resultant possibility of undermining the railroad as the tunneling advances.

The initial engineering and geotechnical investigations will be conducted in two parts. The first part of Phase 1 he said will focus on the geotechnical conditions to determine whether it is feasible to proceed at all. He explained that Phase 1, Part 1 ("Interim Cost") is \$40,000 and that all work will be suspended if feasibility is not established.

If feasibility is established at that stage he said the remainder of the work will be authorized to proceed including utility relocations, survey work, meetings with the railroad and preliminary design of the tunnel itself.

The cost of the balance of Phase 1, Part 1 is quoted by HMM at \$60,000. Therefore, the total authorization request is for \$100,000.

Following further discussion, Commissioner Howard moved approval of the following resolution (**Resolution No. R-16-4-2**):

**RESOLUTION AUTHORIZING A CONTRACT FOR
PROFESSIONAL ENGINEERING
SERVICES WITH HATCH MOTT MACDONALD**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (the "Authority") requires the performance of professional services for the performance of engineering analysis and report preparation in connection with the investigation of the feasibility of utilizing trenchless construction for tunneling under the New York, Susquehanna and Western Railroad within Park Place for the replacement of a portion of the Authority's existing 18-inch diameter sewer in the Borough of Butler; and

WHEREAS, the Authority has received and reviewed the proposal of Hatch Mott MacDonald dated April 6, 2016 and is agreeable to authorizing the Phase I, Part I portion of the proposal.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of April, 2016 as follows:

1. The Chairman is authorized and directed to sign an agreement in a form approved by the Authority Attorney providing for the performance of Phase I, Part I (Total) of the scope of work set forth in the proposal of April 6, 2016 consisting generally of Engineering, drilling and laboratory services to evaluate the feasibility of utilizing trenchless construction to replace a portion of the Authority's 18-inch diameter sewer in the Borough of Butler at a cost not-to-exceed \$100,000.

2. This Resolution shall be published in accordance with N.J.S.A. 40A:11-5 (l)(a)(I).

3. This Resolution shall take effect as provided by law.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gull,
Howard, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Lampmann.

ABSTAIN : None

4.4 Service Lateral Repairs

As explained by his April 19, 2016 letter to the Board, Mr. Kelly indicated that the Authority solicited quotations from three contractors to perform repairs on broken or displaced service laterals within Boonton Avenue. He advised that no responses were received to those solicitations.

As indicated by his April 19, 2016 letter to the Board, Mr. Kelly recommended that the Authority forego repair of the service laterals at this time due to the difficulty with securing small contractors to perform the work and obtain the necessary road opening permits and post necessary escrow funds with Morris County before Boonton Avenue is paved later this Summer of Fall. The Board agreed that the work should not proceed.

FINANCIAL REPORT

1. Treasurer's Report

1.1 March 31, 3106 Treasurer's Report

Mr. Kelly presented the Treasurer's Report for the period ending March 31, 2016. Commissioner Gall moved its acceptance. That motion was seconded by Vice Chairman Verdonik and approved on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners, Call, Howard, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Lampmann
ABSTAIN	:	None

2. EMMA Filing: FY 2016

Mr. Kelly advised that the Authority's auditor filed the Continuing Disclosure documentation with the MSRB (Municipal Securities Rulemaking Board) through its EMMA website on March 31, 2016.

3. Annual Budget: FY 2017 (Pro Forma)

Mr. Kelly explained that he prepared a pro forma of the budget for FY 2017 dated April 8, 2016 in order to calculate the net effect of the various charges this year occasioned by the gallonage transfer to Riverdale and the transfer of \$279,000 from the Debt Service Charge to the Operating Change as recommended by the auditors along with other year-to-year differences.

Based on the pro forma analysis Mr. Kelly advised there are significant differences in the resulting Annual Charges. Even at a 1.9% overall rate increase, he indicated that the corresponding increases, again preliminarily based on a pro forma analysis, would be a 0.7% decrease to Bloomingdale and a increase of 3.8% to Butler, a decrease of 15.1% to Kinnelon and an increase of 10.9% to Riverdale. The corresponding dollar figures he said are presented along with the percentages on the two page summary appended to the FY 2017 pro forma Annual Budget.

4. Rate Stabilization Analysis (Pro Forma)

Based on the pro forma budget for FY 2017 Mr. Kelly said he then prepared three calculations of pro forma Rate Stabilization Analysis from FY 2017 through FY 2024. The results of those analyses are presented in his April 8, 2016 letter report to the Board showing, on Table 1, the actual and projected budgets through FY 2017, on Table 2A, the effects of a 2% increase in operation, maintenance and administrative expenses and, on Table 2B, the corresponding impacts of a 5% increase in those expenses, both for PRBRSA as well as TBSA.

Mr. Kelly advised that these pro formas will be finalized in the normal course of the budget process which his office typically initiates in June for presentation to the Board at the July meeting.

5. Municipal Derivatives Settlement

Concerning the original Municipal Derivatives Settlement Mr. Kelly said that his office checked progress and has determined that evidently the settlement is nearing completion yet there is no definitive dollar amounts available on the settlement distribution to each principal entity including PRBRSA nor has a date been established when those distributions will be made.

In addition Mr. Kelly advised that there has been a second filing of a Municipal Derivatives Settlement which evidently involves Pequannock River Basin but does not appear to be of such magnitude as to warrant any action at this time. Nonetheless Mr. Kelly said that he has asked counsel to review the second Municipal Derivatives Settlement to see if there would be any compelling reason for the Authority to participate by subsequently filing a proof of claim.

6. Audit Report on Compliance

For the record Mr. Kelly distributed the auditor's March 16, 2016 Compliance Report over his March 24th letter to the Board which confirms that the Authority's Annual Charge calculations for FY 2016 are correct as billed to the municipalities. That is with the understanding that the Debt Service Charge will be reduced by \$279,000 with a corresponding increase in the Operating Charge to be assessed at the same time that the flow adjustments are assessed to the municipalities.

UNFINISHED BUSINESS

1. Contingency Operating Plan

No change in status on this matter.

2. AEA Ethics Policy

No change in status on this matter.

3. Up & Running Contract

Referring to a proposal dated March 21, 2016 from Up & Running, Mr. Kelly recommended award of a contract to the computer consultant for an amount not-to-exceed \$1,350.

In response to Commissioner Metcalfe's question Mr. Kelly advised that the \$600 retainer within the contract is within the overall authorization of \$1,350.

Following discussion, Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-16-4-3**):

**RESOLUTION AWARDING CONTRACT FOR PROVISION
OF COMPUTER CONSULTATION SERVICES**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (the "Authority") requires computer consultation services to support its previously established electronic communications system (email) and website; and

WHEREAS, the computer consultant Up & Running, of Randolph, New Jersey, has agreed to provide such general computer consultation services on an as needed basis; and

WHEREAS, by proposal dated March 21, 2016 the consultant proposes to provide services at a not-to-exceed fee of \$1,350.00 per year; and

WHEREAS, the consultant will submit periodic invoices not more frequently than monthly for work completed; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq does not require public bidding in this situation because the contract is for the provision of extraordinary unascertainable services; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq does not require that the Authority solicit at least two competitive quotations, as the agreed-on amount does not exceed 15% of the bid threshold, or \$2,625.00.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of April, 2016 as follows:

1. The Chairman is authorized and directed to sign an agreement in a form approved by the Authority Attorney including but not limited to general computer consultation services on an as needed basis to support the previously established electronic communications system (email) and website in accordance with the March 21, 2016 proposal of Up & Running at a not-to-exceed fee of \$1,350.00 per year for a maximum of 24 months effective April 1, 2016 through March 31, 2018.
2. This Resolution shall take effect as provided by law.

Commissioner Gall seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners, Gall, Howard, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Lampmann
ABSTAIN	:	None

NEW BUSINESS

1. Local Finance Board Filing

For the record Mr. Kelly noted that the Local Finance Financial Disclosure Filing information was forwarded to the Board on April 4th electronically and that the filing is due no later than April 30th. He noted that the information was also made available within the meeting file folders.

PAYMENT OF BILLS

1. Operating Budget

1.1 Operating Request for Payment No. 350

Mr. Kelly presented and Commissioner Gall moved approval of Operating Request for Payment No. 350 as follows:

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY
SUMMARY OF VOUCHERS FOR
OPERATING EXPENSES

Operating Request for Payment No. 350

The following bills have been reviewed and are recommended for approval for payment at the April 20, 2016 meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):

	<u>PRBRSA</u>	<u>VOUCHER</u>	<u>VOUCHER</u>	<u>PAYMENT</u>	<u>CHECK PAYABLE TO</u>
	<u>ACCT. NO.</u>	<u>NO.</u>	<u>DATE</u>	<u>AMOUNT</u>	
1)	24.05	OP-16-4-1	3/31/2016	\$ 250.00	Borough of Butler
2)	33.01	OP-16-4-2	10/2/2014	\$ 2,535.00	Borough of Butler
3)	24.07	OP-16-4-3	4/5/2016	\$ 131.89	Kelly Engineering
4)	22.03	OP-16-4-4	4/5/2016	\$ 10,400.00	Kelly Engineering
5)	32.02	OP-16-4-5	4/8/2016	\$ 6,736.72	Kelly Engineering
6)	22.01	OP-16-4-6	4/7/2016	\$ 2,222.00	Maraziti Falcon LLP Pequanock, Lincoln Park & Fairfield Sew.
7)	*	OP-16-4-7	12/21/2015	\$ 825,854.00	Authority
9)	22.03	OP-16-4-8	3/10/2016	\$14,500.00	Ferraioli, Wilkatz, Cerullo, Cuva
10)	22.03	OP-16-4-9	3/10/2016	\$2,500.00	Ferraioli, Wilkatz, Cerullo, Cuva
11)	33.03	OP-16-4-10	4/4/2016	\$ 17.96	Borough of Butler Electric
12)	33.03	OP-16-4-11	3/4/2016	\$ 36.17	Verizon
13)	33.03	OP-16-4-12	3/28/2016	\$ 36.17	Verizon
13)	33.03	OP-16-4-13	4/11/2016	\$ 2.81	JCP&L
14)	33.03	OP-16-4-14	4/4/2016	\$36.15	Verizon
15)	33.03	OP-16-4-15	3/23/2016	\$31.92	Verizon
16)	33.03	OP-16-4-16	3/28/2016	\$36.17	Verizon
17)	24.07	OP-16-4-17	4/1/2016	\$182.99	North Jersey Media
18)	23.03	OP-16-4-18	4/14/2016	\$1,015.00	Liberty Mutual
TOTAL:				<u>\$ 866,524.95</u>	

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

- AYES** : Chairman Voorman, Commissioners Gall, Howard, Metcalfe and Verdonik
- NAYS** : None
- ABSENT** : Commissioner Lampmann
- ABSTAIN** : None

2. Construction Fund Disbursements

2.1 Construction Disbursement Requisition No. C-13-37

Mr. Kelly presented and Commissioner Gall moved approval of the bills as listed on Construction Fund Disbursement Requisition No. C-13-37 as follows:

CONSTRUCTION DISBURSEMENT REQUISITION No. C-13-37

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled "Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof" (the "Resolution"), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **April 20, 2016**:

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120322C2	C-13-37-4-1	4/8/16	\$ 2,701.40	Kelly Engineering
2)	120322C1	C-13-37-4-2	4/7/16	\$ 647.50	Marzilli Falcon LLP
3)	120322C6	C-13-37-4-5	4/8/16	\$ 65,415.00	Arole Construction
TOTAL DISBURSEMENTS				<u>\$68,763.90</u>	

UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been signed by two Authority Officers and me certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for "... the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment ..." will be accompanied by a Consulting Engineer's Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer's Certificate is attached.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall,
Howard, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Lampmann

ABSTAIN : None

OPEN MEETING FOR PUBLIC COMMENT

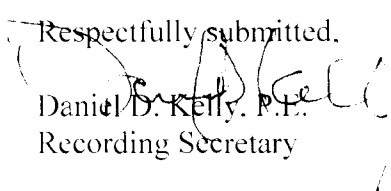
There being no members of the public present, Chairman Voorman dispensed with the public participation portion of the meeting.

ADJOURNMENT

At approximately 8:50 pm, Vice Chairman Verdonik moved for adjournment. Commissioner Howard seconded the motion which was approved unanimously on voice vote.

At approximately 8:50 pm, the meeting was adjourned.

Respectfully submitted,


Daniel D. Kelly, P.E.
Recording Secretary

Enclosures: Treasurer's Report for the period ending March 31, 2016