

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

December 3, 2014

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on December 3, 2014 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Voorman, Commissioners Gall, Lampmann, Metcalfe and Verdonik

ABSENT : Commissioner Howard

ALSO PRESENT : Christopher H. Falcon, Esq., Maraziti, Falcon & Healey; and Daniel D. Kelly, P.E., Kelly Engineering

OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

ADOPTION OF MINUTES

1. Meeting Minutes: Regular Meeting – October 29, 2014

Commissioner Metcalfe moved approval of the minutes of the Authority's October 29, 2014 regular meeting. That motion was seconded by Vice Chairman and was approved unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Howard

ABSTAIN : None

OPERATIONAL REPORT

1. System Operations

1.1 Flow Report

Mr. Kelly presented the Flow Report dated November 13, 2014 for the period ending October 31, 2014. He commented that the total system flows remain extremely low at 1.732 mgd for the year.

The following supplemental reports were distributed to the Board in the meeting file folders:

- Daily Flow Summary for October 2014
- Daily Flow Hydrograph for October 2014
- Daily Flow Hydrograph Comparing Meters P-4 and TBSA Meter M-15 for October 2014
- TBSA Budgeted vs. Actual Flow for October 2014

1.2 TBSA Actual vs. Budgeted Flow Analysis

Mr. Kelly presented his November 13, 2014 memorandum comparing the Two Bridges Sewerage Authority estimated flow for FY 2014 to the actual flows recorded by the Authority's system through October 31, 2014.

He noted that the TBSA's projection going into the fiscal year is slightly less than the current flow by 0.37% on the year-to-date basis and therefore there will be an additional assessment for TBSA's operation and maintenance charges for the prior year.

1.3 Kleinfelder Flow Analysis Report & FY 2014 Flow Adjustments

Mr. Kelly reviewed the implications of the findings of Kleinfelder's final report issued on November 21, 2014 as related to the prior year flow adjustments and the corresponding prior year and current year Annual Charge distributions. He referred to his December 3rd letter report to the Board explaining the rationale behind his recommendation for a proposed flow adjustment methodology on the FY 2014 ADS sewage flow monitoring data for Bloomingdale with associated adjustments for Butler and Riverdale as well. Simply, as indicated by his report, Mr. Kelly said he concurs with Kleinfelder's principal findings that the flow meters are reading accurately and that Bloomingdale's flows are heavily influenced by rainfall-induced I/I yet disagrees with Kleinfelder's recommendation that the metering not be adjusted for billing purposes. He explained that the Kleinfelder report presents conflicting and, in his opinion, irreconcilable data, sewage flows that approximate one-half of Bloomingdale's first quarter water meter consumption for the prior three years. If it is true that the water consumption data for Bloomingdale is accurate, Mr. Kelly explained that sewage flows approximating half that amount must necessarily be incorrect as developed in considerable detail by his December 3rd engineering report.

Continuing, Mr. Kelly advised that while he agrees with Kleinfelder's finding that the meters are reading accurately, even so, within the normal range of meter accuracy, that the error could be of such magnitude as to explain the differences between the metered water usage and the metered sewage flow. He said that the Bloomingdale flow, as that primarily for Riverdale as well, are determined by differential flow readings meaning that the accuracy of two meters is involved in the flow determination for each town. Therefore, if the meters are reading within their respective tolerances yet are biased in opposite directions, that could account for the differences between the Bloomingdale water meter readings and the ADS sewage flow readings. That being the case, he said that, in his opinion, the most accurate means to determine the actual flows would be to utilize a minimum base flow methodology substituting the first quarter or winter flows for Bloomingdale possibly with an allowance for I/I any month that the average sewage flows are substantially less than the water consumption figures. He said he recommends utilization of the sewage flow data to the fullest extent possible.

The Board, focusing on the billing methodology, raised a number of points. Consistent with his recommendation, the Board suggested that Mr. Kelly request the 2014 water consumption data from Bloomingdale.

There was considerable discussion on the financial implications of the adjustments as summarized by Mr. Kelly's December 3rd report. However, since the dollar implications are strictly a function of the distribution of flows, the focus remained on the final flow determinations.

On behalf of Butler, Commissioner Lampmann said that utilization of the base flow methodology should be considered essential to the fairness of the billing observing that, if not adjusted, Bloomingdale would actually be billing their sewer users on the basis of metered water consumption at amounts almost double that which the Borough would be paying PRBRSA for the corresponding sewage flow. He therefore reasoned that the flow adjustments using the minimum base flow methodology are essential to correct that potential disparity, the concept that Bloomingdale, on one hand, would receive revenue derived from the water meter data which are used for billing sewer users while only paying for half of the sewer use to PRBRSA which charges are included in Bloomingdale's billings.

Chairman Voorman stressed the importance of billing Bloomingdale on the basis of the most accurate data available such, if water consumption is to be used for that purpose, that it must clearly be verifiable and representative of only the sewer properties within the Borough.

2. **TBSA Activities**

2.1 **Status Update**

Vice Chairman Verdonik advised that Two Bridges is moving forward with financing the front end wastewater treatment plant improvements as well as the pumping station improvements through the New Jersey Environmental Infrastructure program. For that purpose he reported that the Board approved a resolution authorizing up to \$35 million of bonds issued through the Trust and the State of New Jersey which is presently expected to result in a 1.25% blended interest rate.

3. **TWA Applications and Connection Permits**

3.1 **TWA Application Non-Residential Connection 122 Hamburg Turnpike Borough of Bloomingdale**

Mr. Kelly reported that an inquiry has been made for potential connection of a temporary dewatering discharge for property at 122 Paterson Hamburg Turnpike apparently related to installation of underground storage tanks. Chairman Voorman and Commissioner Lampmann noted

that the project involves construction of a Quick Check gas station and store at that location.

4. Boonton Avenue Interceptor Project

4.1 Status Report

Mr. Kelly advised that ongoing engineering activities primarily involve Suburban's responses to NJDEP as well as to the NJEIT review comments along with related activities in assisting the Authority on the procurement of necessary easements along Boonton Avenue.

4.2 NJEIT Loan Program

Referring to his December 3rd letter, Mr. Kelly explained that delays in receiving NJDEP approval to advertise Contract No. I-4A and Contract No. I-4B for construction may jeopardize funding within the current funding cycle, SFY 2015. Nonetheless, he said based on a conversation with the NJEIT, indications are that the construction itself will not be delayed and that the project can move forward with financing provided through essentially a zero percent interest bridge loan pending permanent financing availability in early 2016 (i.e., the SFY 2016 funding cycle). Expressing disappointment in the possibility that the funding may be delayed, Mr. Kelly said, while the ability to move ahead into construction is the critical element, he will continue to press for SFY 2015 funding.

Following discussion the Board suggested that Mr. Kelly contact the NJEIT for funding in the current cycle particularly in view of the relatively non-complex nature of the engineering project and the fact that it is subject to the least level of environmental review and that it was one of the first, if not the first, project filed for funding with NJDEP/NJEIT in February of this year.

Referring to the updated project schedule developed by Suburban, Mr. Kelly said that the Boonton Avenue Interceptor project can still be funded in the current cycle if NJDEP approval to authorize the construction contracts for advertisement is received no later than Friday, December 12th and if, subsequently, timely authorization to award the contract is received from the state following the bid opening as to allow submittal to NJDEP and the NJEIT no later than the February 2nd deadline.

4.3 Easement Acquisitions

Mr. Kelly reported on the meetings that he and Butler Borough Administrator Lampmann had with property owners along Boonton Avenue. He noted that originally the Authority sought to secure temporary easements from four property owners, two south of West Belleview Avenue and two north of West Belleview. He advised that two of the property owners have accepted the Authority's offer for permanent easements while one owner has rejected the Authority's offer and another has not as yet responded.

In order to move forward Mr. Falcon advised that the Authority will need to authorize preparation of appraisals for the two properties that have not, as yet, accepted the Authority's offer. To do that he said the firm of Integra Realty Resources has proposed to perform the work at a cost of \$2500 per appraisal and recommended that the Authority move forward with those two appraisals. In addition he said that since construction could potentially be delayed if the easements are not available in a timely manner he also recommend that the Board authorize Mr. Kelly to continue negotiations with the two property owners and, failing that, to authorize eminent domain proceedings to procure both easements which are essential to construction.

Following discussion Commissioner Lampmann moved approval of the following resolution (**Resolution No. R-14-12-1**):

RESOLUTION AUTHORIZING THE ACQUISITION OF PERMANENT EASEMENTS ON PORTIONS OF REAL PROPERTY KNOWN AS BLOCK 39 LOT 6, BLOCK 39 LOT 7, BLOCK 40 LOT 38, BLOCK 40 LOT 39, IN THE BOROUGH OF BUTLER

WHEREAS, the Sewerage Authorities Law, and more particularly, N.J.S.A. 40:14A-20, provides in pertinent part that an authority is authorized to acquire real property by purchase and/or by eminent domain for public use; and

WHEREAS, the Authority is in the process of implementing the Boonton Avenue Interceptor Project (Contract I-4A); and

WHEREAS, it is necessary to acquire permanent easements on portions of Block 39 Lot 6, Block 39 Lot 7, Block 40 Lot 38, Block 40 Lot 39 in the Borough of Butler for construction and maintenance of pipes and related facilities for the transportation and disposal of sewage; and

WHEREAS, the Authority has engaged in good faith negotiations with the owners of said real property; and

WHEREAS, said negotiations have been successful in connection with two of the required easements and unsuccessful to date in connection with the other two required easements:

NOW THEREFORE BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 3rd day of December, 2014 as follows:

1. The Authority authorizes the Chairman to execute permanent easement agreements in a form approved by the Authority Attorney as follows:
 - a. Edward J. Cleary (Block 39, Lot 7) 545 sf
in the amount of \$1635.00, and as described in a survey and metes and bounds description prepared by Suburban Consulting Engineers, Inc.
 - b. Spase Geleski (Block 40, Lot 38) 500 sf
in the amount of \$1500.00, and as described in a survey and metes and bounds description prepared by Suburban Consulting Engineers, Inc.
2. The Authority Consulting Engineer is authorized and directed to continue engaging in good faith negotiations for the acquisition of permanent easements on the remaining two required Lots. The Authority authorizes the Chairman to execute permanent easement agreements in a form approved by the Authority Attorney as follows:
 - a. Debbie Fendelander Martinez (Block 39, Lot 6)
in the amount of \$1512.00 for 504 sf, and as described in a survey and metes and bounds description prepared by Suburban Consulting Engineers, Inc.
 - b. Michael and Kristin Lyle (Block 40, Lot 39) 735 sf
in the amount of \$2205.00 for 735 sf, and as described in a survey and metes and bounds description prepared by Suburban Consulting Engineers, Inc.
3. In the event that continued negotiations are unsuccessful, then the Authority Attorney is directed to file eminent domain proceedings to acquire permanent easements on portions of the following real property: Block 39 Lot 6 and Block 40 Lot 39.

4. The Authority Treasurer is hereby authorized to issue such sums as may be required in relation to any eventual eminent domain proceedings regarding the above real property including sums required to file a Declaration of Taking and not exceeding the appraised value of any such easement.
5. This Resolution shall take effect as provided by law.

Commissioner Gall seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Lampmann, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Howard
ABSTAIN	:	None

In order to authorize the necessary appraisals Commissioner Lampmann moved approval of the following Resolution (**Resolution No. R-14-12-2**):

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH MATTHEW S. KRAUSER, MAI, FOR THE PREPARATION OF APPRAISALS OF EASEMENTS ON REAL PROPERTY KNOWN AS BLOCK 39 LOT 6, AND BLOCK 40 LOT 39 IN THE BOROUGH OF BUTLER

WHEREAS, the Sewerage Authorities Law, and more particularly, N.J.S.A. 40:14A-20, provides in pertinent part that an Authority is authorized to enter into any and all contracts, execute any and all instruments, and to do and perform any and all acts or things necessary, convenient or desirable for the purposes of the Authority : and

WHEREAS, the Authority is in the process of implementing the Boonton Avenue Interceptor Project (Contract I-4A); and

WHEREAS, there is a need to appraise the real property known as Block 39 Lot 6, Block 40 Lot 39 in the Borough of Butler: and

WHEREAS, the Authority has determined that such appraisals should be performed by Matthew S. Krauser, M.A.I., of Integra Realty Resources;

NOW THEREFORE BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 3rd day of December, 2014 as follows:

1. The Authority hereby engages the professional services of Matthew S. Krauser, MAI, of Integra Realty Resources for the appraisal of easements on real property known as Block 39 Lot 6, Block 40 Lot 39 in the Borough of Butler, at a cost of \$2,500.00 per appraisal in accordance with the November 14, 2014 "Proposal For Appraisal Services" on file with the Authority.
2. This Resolution shall be published in accordance with N.J.S.A. 40A:11-5 (1)(a)(i).
3. This Resolution shall take effect as provided by law.

Commissioner Gall seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Howard

ABSTAIN : None

4.4 Morris County Agreement

No changes in status on this matter.

4.5 Potential Site Contamination

In view of the potential for groundwater or soil contamination along Boonton Avenue in the vicinity of West Belleview Avenue, notably near the location of monitoring wells within one of the properties fronting the proposed construction, Mr. Kelly recommended authorizing SESI to perform additional geotechnical and environmental investigation work in that vicinity. He referenced his letter dated December 3rd transmitting the SESI proposal for those services which explains the nature of the proposed work.

Following discussion Commissioner Lampmann moved approval of the following resolution (**Resolution No. R-14-12-3**):

RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO SESI CONSULTING ENGINEERS CONTRACT FOR GEOTECHNICAL ENGINEERING SERVICES

WHEREAS, on April 16, 2014 the Pequannock River Basin Regional Sewerage Authority (the "Authority") adopted Resolution No. R-14-4-1 approving a May 2, 2014 Agreement with SESI Consulting Engineers ("SESI") providing for geotechnical engineering investigations, analyses and report; and

WHEREAS, the Authority approved a Change Order No. 1 to the SESI Agreement on July 16, 2014 by Resolution No. R-14-7-1 for supplemental investigations; and

WHEREAS, the Authority desires to conduct further geotechnical investigations for environmental testing and analysis related to potential contamination along the Boonton Avenue Interceptor; and

WHEREAS, SESI has provided a Supplemental Proposal entitled "Professional Services Agreement for Supplementary Geotechnical Investigation and Report" dated December 3, 2014 indicating the additional scope of work required for a fee not to exceed \$17,500.00; and

WHEREAS, funds are available for these purposes.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 3rd day of December, 2014 as follows:

1. The Chairman is authorized and directed to sign the Supplementary Agreement/Proposal and Change Order No. 2 to the aforesaid May 2, 2014 Agreement for a fee not to exceed a total cost of \$17,500.00 without prior approval of the Authority for supplementary subsurface environmental testing and analyses for the Boonton Avenue Interceptor Project in Butler, New Jersey.
2. This Resolution shall be published in accordance with N.J.S.A. 40A:11-5 (l)(a)(i).
3. This Resolution shall take effect as provided by law.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Lampmann, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Howard
ABSTAIN	:	None

FINANCIAL REPORT

1. Treasurer's Report

1.1 Acceptance of October 31, 2014 Treasurer's Report

Treasurer Lampmann presented the Treasurer's Report for the period ending October 31, 2014. Commissioner Gall moved acceptance of the Treasurer's Report as presented. Vice Chairman Verdonik seconded that motion which passed unanimously upon the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Lampmann, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Howard
ABSTAIN	:	None

1.2 Annual Budget: FY 2015

For the record Mr. Kelly said that he contacted the Division of Local Government Services concerning the status of DLGS' final budget approval. He explained that while the Board adopted the Budget on October 29th and that the Budget was filed with the State on October 30th, that DLGS approval had not been received. Mr. Kelly reported that DLGS advised that the Budget approval would be forthcoming and further that monies can be expended from the FY 2015 Budget as currently adopted.

1.3 SEC Municipalities Continuing Disclosure Cooperative Initiative

Mr. Falcon briefed the Board on bond counsel's November 20, 2014 letter advisory on the Authority's compliance with SEC continuing disclosure obligations. In essence Mr. Falcon reported that bond counsel found that the Authority's disclosure was appropriate and, therefore, although not specifically stated by the HD&W letter, that there would be no need to self-report with the SEC by the December 1st deadline.

1.4 Audit: FY 2014

Mr. Kelly reported that the Authority's auditors are in the process of conducting the field audit for fiscal year 2014 which began on December 1st.

UNFINISHED BUSINESS

1. Riverdale Capacity Allocation Request

No change in status on this matter.

2. Contingency Operating Plan

Mr. Kelly referred to his December 3rd letter to the Board advising that the Business System Manual is now complete and will be made available to the Board and counsel online.

NEW BUSINESS

1. Municipal Derivatives Litigation Claim Settlement

For the record, Mr. Kelly advised that the Municipal Derivatives Litigation Claim has been filed. He noted that there is no way of knowing if the Authority claim's is eligible or if it will result in any substantive recovery yet, since the dollars involved in the settlement approximate \$123,000,000 such that the potential recovery could be significant, the claim filing protects the Authority's interest.

PAYMENT OF BILLS

1. Operating Budget

1.1 Operating Request for Payment No. 333

Treasurer Lampmann presented the bills as listed on Operating Request for Payment No. 333. Commissioner Gall moved approval to pay the bills as presented as follows:

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY
SUMMARY OF VOUCHERS FOR
OPERATING EXPENSES

Operating Request for Payment No. 333

The following bills have been reviewed and are recommended for approval for payment at the **December 3, 2014** meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):

	<u>PRBRSA</u>	<u>VOUCHER</u>	<u>VOUCHER</u>	<u>PAYMENT</u>	<u>CHECK PAYABLE TO</u>
	<u>ACCT. NO.</u>	<u>NO.</u>	<u>DATE</u>	<u>AMOUNT</u>	
1	33.01	OP-14-11-1	10/2/2014	\$ 2,500.00	Borough of Butler
2	33.01	OP-14-11-2	10/2/2014	\$ 2,500.00	Borough of Butler
3	24.05	OP-14-11-3	3/31/2014	\$ 250.00	Borough of Butler
4	22.01	OP-14-11-4	11/6/2014	\$ 2,516.00	Maraziti Falcon LLP
5	24.07	OP-14-11-5	11/3/2014	\$ 131.89	Kelly Engineering
6	22.03	OP-14-11-6	11/6/2014	\$ 10,400.00	Kelly Engineering
7	32.02	OP-14-11-7	11/10/2014	\$ 5,747.94	Kelly Engineering
8	24.07	OP-14-11-8	10/30/14	\$ 428.11	Kelly Engineering
9	22.02	OP-14-11-9	11/18/2014	\$ 3,000.00	Public Financial Mgmt
10	22.03	OP-14-11-10	12/2/2014	\$ 10,400.00	Kelly Engineering
11	33.06	OP-14-11-11	11/24/2014	\$ 12,466.24	Kleinfelder
12	33.16	OP-14-11-12	11/11/2014	\$ 3,099.90	ADS LLC
13	33.03	OP-14-11-13	11/20/2014	\$ 17.96	Borough of Butler -Electric
14	24.07	OP-14-11-14	11/1/2014	\$ 31.69	North Jersey Media
15	33.03	OP-14-11-15	11/6/2014	\$ 3.25	JCP&L
16	33.03	OP-14-11-16	10/23/2014	\$ 30.36	Verizon
17	33.03	OP-14-11-17	10/28/2014	\$ 34.07	Verizon
18	33.03	OP-14-11-18	11/4/2014	\$ 34.03	Verizon
19	33.03	OP-14-11-19	11/24/2014	\$ 37.07	Verizon

TOTAL: \$ 53,628.51

Treasurer Lampmann seconded the motion which passed unanimously on the following roll call vote:

- AYES** : Chairman Voorman, Commissioners Gall, Lampmann, Metcalfe and Verdonik
- NAYS** : None
- ABSENT** : Commissioner Howard
- ABSTAIN** : None

2. Construction Fund Disbursements

2.1 Construction Disbursement Request No. C-13-17

Treasurer Lampmann presented the bills as listed on Construction Fund Disbursement Request No. C-13-17. Commissioner Gall moved approval of the bills as presented:

CONSTRUCTION DISBURSEMENT REQUISITION No. C-13-17

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled "Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof" (the "Resolution"), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **December 3, 2014**:

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120322C2	C-13-16-11-1	11/10/14	\$ 4,355.84	Kelly Engineering
2)	120322C1	C-13-16-11-2	11/6/14	\$ 3,065.30	Maraziti, Falcon LLP
TOTAL DISBURSEMENTS				<u>\$ 7,421.14</u>	

UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been signed by two Authority Officers and me certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for "... the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment . . ." will be accompanied by a Consulting Engineer's Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer's Certificate is attached.

Treasurer Lampmann seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Lampmann, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Howard
ABSTAIN	:	None

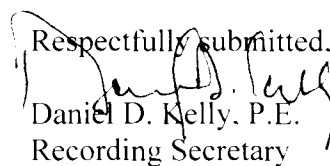
OPEN MEETING FOR PUBLIC COMMENT

There being no members of the public present, Chairman Voorman dispensed with the public participation portion of the meeting.

ADJOURNMENT

At approximately 9:15 pm, Commissioner Lampmann moved for adjournment. That motion was seconded by Commissioner Metcalfe and passed unanimously on voice vote.

At approximately 9:15 pm, the meeting was adjourned.

Respectfully submitted,

Daniel D. Kelly, P.E.
Recording Secretary

Enclosures: Treasurer's Report for the period ending October 31, 2014