

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

January 20, 2016

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on January 20, 2016 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

ABSENT : Commissioner Gall

ALSO PRESENT : Christopher H. Falcon, Esq., Marazi i. Falcon L.L.P. and Daniel D. Kelly, P.E., Kelly Engineering, Andrew Holt, P.E., Vice President of Suburban Consulting Engineers (Mr. Holt joined the meeting in progress at approximately 8:00 pm and left the meeting at approximately 9:30 pm.)

OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

ADOPTION OF MINUTES

1. **Meeting Minutes: Regular Meeting – December 2, 2015**

Commissioner Metcalfe moved acceptance of the minutes of the Authority's December 2, 2015 regular meeting. That motion was seconded by Commissioner Lampmann and passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners: Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioners Gall

ABSTAIN : Commissioner Howard

2. Meeting Minutes: Closed Executive Session – August 19, 2015

Commissioner Howard moved adoption of the August 19, 2015 Closed Executive Session Meeting Minutes. That motion was seconded by Commissioner Lampmann and passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioners Gall

ABSTAIN : None

OPERATIONAL REPORT

1. System Operations

1.1 Flow Report

Mr. Kelly presented two Flow Reports for November and December, each dated January 20, 2016 .

The first Flow Report is that for the FlowShark meters, the existing metering system. He noted those flows remain consistent with prior months readings noting as well that the total system flow of 1,540 mgd for the first two months of FY 2016 remain extremely low.

The second Flow Report is that for the Triton meters. Mr. Kelly noted several differences between the new flow monitors and the older FlowShark system. He said the data for November was incomplete as is evident by the monthly flow hydrograph. Mr. Kelly added that his office is reviewing the differences between both metering systems and will go over those differences with ADS before the new monitoring system with the Triton meters is accepted.

Mr. Kelly also presented a summary analysis of the November and December 2015 flow data. He noted that the analysis shows the QGross and QFinal data along with that for TBSA's Meter M-15 and the differences between QGross and QFinal. He said the same information is presented for the Triton meters and, lastly, a difference is calculated between the two systems for both QGross and for QFinal as well.

Commissioner Lampmann said that he had compared the 5-minute data forwarded by ADS comparing QGross (the raw data) for the FlowShark system against QGross for the Triton system. Commissioner Lampmann noted that there were differences in both cases yet the differences remained consistent throughout the more than 8,000 data points for each monitor for the month. He also said he had not received the QFinal data for both systems and requested that in the 5-minute format which Mr. Kelly said he would forward.

The following supplemental reports were distributed for the Board's information and review:

- Daily Flow Summary for November and December 2015
- Daily Flow Hydrograph for November and December 2015
- Daily Flow Hydrograph Comparing Meters 2-4 and TBSA Meter M-15 for November and December 2015
- TBSA Budgeted vs. Actual Flow for November and December 2015

1.2 TBSA Actual vs. Budgeted Flow Analysis

Mr. Kelly presented his January 19, 2016 analysis of the December 2015 TBSA budgeted flow versus the actual flow on a year-to-date basis. He noted that the flows remain extremely low for December at 1.65 mgd. Therefore, when applying the contractual minimum of 1.85 mgd, he noted that the actual flows are running almost 4% higher than those budgeted by Two Bridges going into the year.

Mr. Kelly presented a comparable analysis for the month of November which flow is also substantially lower than the 1.85 mgd contractual minimum at 1.63 mgd.

2. TBSA Activities

2.1 Status Update

Chairman Voorman noted that there is nothing new to report

3. Passaic County Milling/Paving Project

Mr. Kelly advised that the additional 8 manhole frames and covers that PRBRSA ordered from Campbell Foundry were apparently not incorporated into Passaic County's paving project along the Hamburg Turnpike and Main Street Bloomingdale. Accordingly he said that he will check further into the location of those castings.

4. TWA Applications and Connection Permits

**4.1 Non-Residential Connection
Quick Chek (Route 23 North)
Borough of Butler**

Mr. Kelly indicated that the Authority received indication from the applicant that they had issued the application with associated application fee yet noted that that had not been received to date.

5. Boonton Avenue Interceptor Project

5.1 Status Report

Andrew Holt of Suburban Consulting Engineers provided the following update on construction related matters:

5.1.1 Contract No. I-4A: Hutton Construction

Mr. Holt advised that all construction has been completed on the Hutton contract, Contract No. I-4A.

He explained that Suburban has recommended approval of Contract Modification No. A-3 which includes four items.

The first item he said is an adjustment to the quantity for Item 28, Select Fill, which he noted overran the original quantity by a substantial amount, more than 300 CY resulting in an additional costs on the project of \$28,573.09. In response to Vice Chairman Verdonik's question, Mr. Holt said that the quantity was under estimated at the time of the bid yet the contractor did provide that much material which was installed for the benefit of the project on the basis of the unit price as bid.

Mr. Falcon reported that the contract does not provide for negotiations with the contractor on the increased costs.

The second item pertains the modifications required to construct Manhole 132A within High Street. Mr. Holt acknowledged that the changes to that structure were necessitated by incorrect grades shown on the engineering plans and indicated that the Authority should not bear the cost of those changes.

The third item pertains to the cost of galvanizing the line installed under the Morris County bridge at Valley Road at an additional cost of \$3,525.49.

The last item Mr. Holt noted is merely an adjustment of the various unit prices up and down which amounts to a deduct of \$14,851.25.

Therefore, the proposed total authorization under Contract Modification No. A-3 amounts to \$21,459.90.

Mr. Kelly noted that that pre-final payment application would be submitted for the Board's consideration at the February 17th meeting.

In order to approve Contract Modification No. A-3 as recommended by SCE and the Consulting Engineer, Commissioner Metcalfe moved approval of the following resolution (**Resolution No. R-16-1-2**):

Resolution No. R-16-1-2

**RESOLUTION TO AUTHORIZE CONTRACT MODIFICATION NO. A-3
TO CONTRACT WITH HUTTON CONSTRUCTION, LLC**

WHEREAS, the Authority is in receipt of a January 19, 2016 Request for Contract Modification filed by Daniel D. Kelly, P.E., the Authority Consulting Engineer, recommending approval of Change Order No. A-3 for the following:

<u>Item No.</u>	<u>Item Description</u>	<u>Total Cost</u>
A3.1	Modifications to Doghouse MH-132A	\$ 4,212.57
A3.2	Pipe Coating Modification	\$ 3,525.49
A-3.3	Select Fill, If & Where Directed	\$28,573.09
A3.4	Contract Adjustment	(\$14,851.25); and

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 20th day of January, 2016 as follows:

1. The Authority hereby approves Change Order No. A-3 to the Agreement as described in the Request for Change Order filed by Daniel D. Kelly, P.E., in an amount not to exceed \$21,459.90.
2. The Chairman is authorized and directed to sign a Contract Modification to the Contract in the foregoing amount in the form recommended by the Consulting Engineer and approved by the Authority Attorney.
3. This Resolution shall take effect as provided by law.

That motion was seconded by Commissioner Howard which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

In terms of closing out Contract No. I-4A, Mr. Holt advised that the final paving work remains to be completed, most likely in April this year. He said the unit price adjustments retain the original bid quantities for the paving plus related items in anticipation of completion at a later date. Commenting on that Commissioner Lampmann and Vice Chairman Verdonik noted that paving projects by the Borough of Butler in Brook Street and by Morris County in Boonton Avenue may warrant deletion of that work from the contract entirely. Commissioner Lampmann said that the Borough will decide on which roads will be paved over the next months and advise accordingly. Mr. Kelly said that he would ask the engineer to contact Morris County on the county's paving schedule.

5.1.2 Contract No. I-4B: Arold Construction

Continuing, Mr. Holt said that there are two significant issues with finalization and close-out of Arold's contract, Contract No. I-4B. However, he advised that all work under the contract is currently complete yet portions of the work can not be accepted as he then explained.

First, he explained the fact that the manhole lining test results did not meet the minimum requirements of the specifications for compression testing. Consequently, he advised that by letter dated January 20, 2016, SCE notified Arold that the work is defective and, therefore, can not be accepted nor payment made unless the contractor is able to address the deficiency.

Following considerable discussion on that matter the Board agreed that SCE should work with Arold Construction to secure information and/or proposals from the contractor that would resolve the matter

The second issue Mr. Holt reported relates to the fact that the work has been delayed by approximately 160 days beyond the 120 day term provided by the contract. He indicated that the contract documents stipulate \$1000 for each day of delay as liquidated damages.

Following considerable discussion on that matter the Board authorized SCE to contact Arold Construction to secure additional information that the contractor may offer in support of any construction-related delays.

Related to both matters Mr. Holt reported that SCE was unable to recommend payment of Arold's Payment Application No. 2 in the approximate amount of \$221,000 for work completed. He said the combination of the deducts for the manhole lining and related work coupled with potential assessment of liquidated damages effectively preclude the engineer's ability to sign off on the payment request by Arold notwithstanding that the work was completed and accepted by the engineer with the exception of the defective work on the manhole lining as cited by SCE's January 20, 2016 letter to Arold Construction. Mr. Holt said that that letter puts the contractor on notice on both matters requesting submittal of information within 10 days for the engineer's review and analysis and ultimately SCE's recommendation to the Authority.

The Board requested that SCE attempt to resolve both matters to the fullest extent possible as to allow approval of Arold's Payment Application No. 2 for actual work completed to date by the February 17th Board meeting.

5.1.3 Suburban Consulting Engineer's Contract

The Board reviewed issues that have arisen as a result of design and construction engineering services. Mr. Holt provided explanations on each matter acknowledging several areas where performance may not have met expectations.

Mr. Holt also informed the Board that SCE has been billed by its subcontractor, Practical Environmental Solutions, for ISRP onsite inspection services occasioned by the additional time necessary to complete the environmental aspects of the soil handling and disposal on the Hutton contract. He indicated that the cost approximates an additional \$2,400 for the environmental services originally authorized under Change Order No. 7 on SCE's contract and said that the firm will request reimbursement for those out-of-pocket expenses.

Mr. Kelly inquired as to the status of the draft final report from Practical Environmental. Mr. Holt said he would check into that and advise accordingly.

As noted above, the Board authorized SCE to conduct additional engineering services related to close-out of the Arold Construction contract which services would be expected to be reimbursed by the contractor.

5.1.4 Construction Cost Projection

Concerning overall construction costs, Mr. Kelly reported that the bid prices for both construction contracts totaled \$1,199,127. Currently the expectation is that the Hutton contract will overrun by approximately \$131,000 on the original \$387,072 contract bid price, primarily for costs associated with handling and disposal of contaminated soil. The Arold contract, on the other hand, he said, is expected to total approximately \$145,000 less than the original \$812,055 bid amount. Therefore, in the aggregate, Mr. Kelly said the present expectation (aside from issues on the Arold contract outlined above) is that the total construction costs will actually be slightly less than the amounts bid for both contracts.

Note: At approximately 9:30 pm Mr. Holt left the meeting in progress.

5.2 NYS&W Railroad Crossing

Mr. Kelly noted that he will be meeting with John Scheri and others within Hatch Mott MacDonald's tunneling group on Monday, January 25th, to discuss possible alternative means of crossing the railroad at Park Place.

5.3 Service Lateral Repairs

Mr. Kelly explained that the CCTV-inspection revealed displaced service laterals at three locations. The displacements are severe such that Arold Construction was unable to line those laterals. Since the displaced pipes would allow significant infiltration into the system and since the price included within Contract I-4B itself is extremely high for this type of

repair work, Mr. Kelly said he has requested a proposal from I. Becker & Son to complete the work outside of Contract No. I-4B.

6. **ADS Contract No. OM-5**

For the record, Mr. Kelly reported that ADS Triton meters have been installed and are running in parallel with the Authority's original FlowShark monitors. He also noted that the cloud-based, real-time data acquisition and retrieval system, comparable to IntelliServe, has not been established for the new metering system but it will be made available by ADS shortly.

7. **NJDOT Route 23 Improvements**

Mr. Kelly said that the proposed improvements along Route 23 will require some degree of coordination with NJDOT and that the Authority has been asked to authorize an agreement with the Department by which the Authority would be reimbursed for any engineering review costs associated with the project.

On discussion, Vice Chairman Verdonik said that the work involves installation of handicap crosswalks and related work from Pequannock Township through Riverdale and Butler.

Following further discussion Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-16-1-1**):

Resolution No. R-16-1-1

**RESOLUTION TO APPROVE AGREEMENT WITH
THE NEW JERSEY DEPARTMENT OF TRANSPORTATION
CONCERNING ROUTE 23 IMPROVEMENTS**

WHEREAS, the New Jersey Department of Transportation ("NJDOT") proposes to undertake a project for the improvement of Route 23 in Pequannock Township and the Boroughs of Riverdale, Kinnelon and Butler; and

WHEREAS, NJDOT has proposed that the Pequannock River Basin Regional Sewerage Authority ("Authority") enter into an Agreement with it related to the design and construction of new facilities or the protection, relocation and/or adjustment of existing wastewater facilities owned and operated by the Authority; and

WHEREAS, the costs associated with the construction of new or relocated Authority facilities will be borne by NJDOT, including an estimated \$2,500.00 for reimbursement of engineering costs;

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 20th day of January, 2016 as follows:

1. The Chairman is authorized and directed to execute the Agreement with NJDOT on behalf of the Pequannock River Basin Regional Sewerage Authority, the Authority named in the Agreement, in the form reviewed by the Authority Attorney, together with such additional applicable forms and certifications identified in correspondence from the Project Manager dated December 23, 2015.
2. This Resolution shall take effect as provided by law.

Commissioner Lampmann seconded the Motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

FINANCIAL REPORT

1. Treasurer's Report

1.1 November 30, 2015 Treasurer's Report

Treasurer Lampmann presented the Treasurer's Report for the period ending November 30, 2015 and moved its acceptance. That motion was seconded by Vice Chairman Verdonik and approved on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

1.2 December 31, 2015 Treasurer's Report

Treasurer Lampmann presented the Treasurer's Report for the period ending December 31, 2015 and moved its acceptance. That motion was seconded by Vice Chairman Verdonik and approved on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

2. Audit: FY 2015

Mr. Kelly advised that a draft of the audit report for FY 2015 has been received and is currently under review. Chairman Voorman requested a copy which Mr. Kelly said he would forward.

3. Annual Budget FY 2016

For the record, Mr. Kelly advised that the amended Annual Charge billings related to the Riverdale capacity transfer were issued earlier in the day to Bloomingdale, Kinnelon and Riverdale. He noted that the transaction is neutral with respect to Butler. Those letters and associated support documentation were made available to the Board in their file folders.

UNFINISHED BUSINESS

1. Riverdale Capacity Transfer

Again, for the record, Mr. Kelly reported that the Riverdale capacity transfer was effective as to the 91,000 gallon per day transfer to Riverdale as of December 11, 2015. Under the terms of the contract he said the debt service component of the Annual Charge is to be assessed as of the first day of the following month. Therefore the billings referenced above are calculated for two months of FY 2015 at the original contract rates through December 31st and, from January 1, 2016 forward, those 10 months have been billed to account for the adjusted allocations among Bloomingdale, Kinnelon and Riverdale.

2. Contingency Operating Plan

Chairman Voorman reported that this matter will be raised again with the Two Bridges Sewerage Authority for discussion. In response to Commissioner Lampmann's question as to whether any other options are being considered, he said he did not know of any at this point.

NEW BUSINESS

1. AEA Recommended Code of Ethics

Mr. Falcon reported that AEA is in the process of refining the draft Code of Ethics previously forwarded and as soon as any further information is received from AEA that he will pass that along.

PAYMENT OF BILLS

1. Operating Budget

1.1 Operating Request for Payment No. 346

Treasurer Lampmann presented and moved approval of Operating Request for Payment No. 346 as follows:

Operating Request for Payment No. 346

The following bills have been reviewed and are recommended for approval for payment at the **January 20, 2016** meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):

	<u>PRBRSA</u>	<u>VOUCHER</u>	<u>VOUCHER</u>	<u>PAYMENT</u>	<u>CHECK PAYABLE TO</u>
	<u>ACCT. NO.</u>	<u>NO.</u>	<u>DATE</u>	<u>AMOUNT</u>	
1	33.01	OP-15-12-1A	10/2/2014	\$ 2,535.00	Borough of Butler
2	24.05	OP-15-12-2A	3/31/2014	\$ 250.00	Borough of Butler
3	24.07	OP-15-12-3A	12/3/2015	\$ 131.89	Kelly Engineering
4	22.03	OP-15-12-4A	12/3/2015	\$ 10,400.00	Kelly Engineering
5	32.02	OP-15-12-5A	12/8/2015	\$ 5,058.27	Kelly Engineering
6	22.01	OP-15-12-6A	12/2/2015	\$ 1,683.50	Maraziti Falcon LLP
7	33.16	OP-15-12-7A	11/30/2015	\$ 3,254.87	ADS LLC
8	26.04	OP-15-12-8A	12/17/2015	\$ 2,627.00	US Bank
9	33.03	OP-15-12-9A	12/9/2015	\$ 2.81	JCP&L
10	33.03	OP-15-12-10A	12/3/2015	\$ 17.96	Borough of Butler -Electric
11	33.03	OP-15-12-11A	11/23/2015	\$ 31.71	Verizon
12	33.03	OP-15-12-12A	11/28/2015	\$ 35.41	Verizon
13	33.03	OP-15-12-13A	11/28/2015	\$ 35.41	Verizon
14	33.03	OP-15-12-14A	12/4/2015	\$ 35.96	Verizon
TOTAL:				<u>\$ 26,099.79</u>	

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

1.2 Operating Request for Payment No. 347

Treasurer Lampmann presented and moved approval of Operating Request for Payment No. 347 as follows:

**PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY
 SUMMARY OF VOUCHERS FOR
 OPERATING EXPENSES**

Operating Request for Payment No. 347

The following bills have been reviewed and are recommended for approval for payment at the **January 20, 2016** meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):

	PRBRSA ACCT. NO.	VOUCHER NO.	VOUCHER DATE	PAYMENT AMOUNT	CHECK PAYABLE TO
1)	24.05	OP-16-1-1	3/31/2014	\$ 250.00	Borough of Butler
2)	33.01	OP-16-1-2	10/2/2014	\$ 2,535.00	Borough of Butler
3)	24.07	OP-16-1-3	1/6/2016	\$ 131.89	Kelly Engineering
4)	22.03	OP-16-1-4	1/4/2016	\$ 10,400.00	Kelly Engineering
5)	32.02	OP-16-1-5	1/7/2016	\$ 4,846.52	Kelly Engineering
6)	22.01	OP-16-1-6	1/12/2016	\$ 4,255.00	Maraziti Falcon LLP
7)	25.03	OP-16-1-7	01/05/16	\$ 3,183.00	AIDS LLC
8)	*	OP-16-1-8	12/21/15	\$ 954,917.00	Pequannock, Lincoln Park & Fairfield Sewerage Authority
9)	33.03	OP-16-1-9	12/28/2015	\$ 35.96	Verizon
10)	33.03	OP-16-1-10	12/28/2015	\$ 35.96	Verizon
11)	33.03	OP-16-1-11	12/23/2015	\$ 31.71	Verizon
12)	33.03	OP-16-1-12	1/13/2016	\$ 600.00	Navitend
13)	24.07	OP-16-1-13	12/31/2015	\$ 44.64	North Jersey Media
14)	33.03	OP-16-1-14	12/30/2015	\$ 17.96	Borough of Butler Electric
15)	33.03	OP-16-1-15	12/23/2015	\$ 36.19	Verizon
16)	33.03	OP-16-1-16	12/9/2015	\$ 2.81	JCP&L
17)	24.04	OP-16-1-17	1/12/2016	\$ 882.36	The Fab Group
TOTAL:				<u>\$ 982,206.00</u>	

* Breakdown

27.00	\$	57,329.00
13.00	\$	263,317.00
35.00	\$	569,354.00
35.00	\$	129,064.00
18.00	\$	164,142.00
	\$	954,917.00

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

2. Construction Fund Disbursements

2.1 Construction Disbursement Requisition No. C-13-32

Treasurer Lampmann presented and moved approval of the bills as listed on Construction Fund Disbursement Requisition No. C-13-32 as follows:

CONSTRUCTION DISBURSEMENT REQUISITION No. C-13-32

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled "Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof" (the "Resolution"), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **January 20, 2016:**

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120322C6.1	C-13-32-1-1	12/1/15	\$ 1,115.36	Suburban Consulting Engineers
2)	120322C1	C-13-32-1-2	12/2/15	\$ 1,221.00	Maraziti, Falcon LLP
3)	120322C2	C-13-32-1-3	12/8/15	\$ 4,839.59	Kelly Engineering
TOTAL DISBURSEMENTS				<u>\$ 7,175.95</u>	

UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been signed by two Authority Officers and me certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for "... the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment ...", will be accompanied by a Consulting Engineer's Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer's Certificate is attached.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

2.2 Construction Disbursement Requisition No. C-13-33

Treasurer Lampmann presented and moved approval of the bills as listed on Construction Fund Disbursement Requisition No. C-13-33 as follows:

CONSTRUCTION DISBURSEMENT REQUISITION No. C-13-33

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled "Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof" (the "Resolution"), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **January 20, 2016**

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120322C2	C-13-33-1-1	1/7/16	\$ 5,997.88	Kell, Engineering
2)	120322C1	C-13-33-1-2	1/12/16	\$ 1,905.50	Maraziti, Falcon L.L.P.
3)	120322C6.1	C-13-33-1-3	1/13/16	\$ 2,075.00	Suburban Consulting Engineers
4)	120322C6.1	C-13-33-1-4	1/13/16	\$ 5,287.50	Suburban Consulting Engineers
5)	120322C6.1	C-13-33-1-5	1/13/16	\$ 8,385.00	Suburban Consulting Engineers
TOTAL DISBURSEMENTS				<u>\$ 23,650.88</u>	

UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been signed by two Authority Officers and me certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for "... the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment ...", will be accompanied by a Consulting Engineer's Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer's Certificate is attached.

Upon payment of the above vouchers, please forward to the undersigned a statement of the balance in the **2013 Project** account.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Howard,
Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Gall

ABSTAIN : None

OPEN MEETING FOR PUBLIC COMMENT

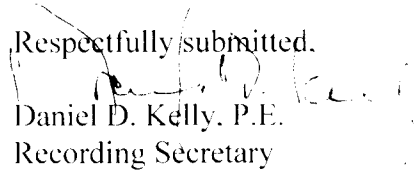
There being no members of the public present, Chairman Voorman dispensed with the public participation portion of the meeting.

ADJOURNMENT

At approximately 9:15 pm, Commissioner Howard moved for adjournment. Vice Chairman Verdonik seconded the motion which was approved unanimously on voice vote.

At approximately 9:15 pm, the meeting was adjourned.

Respectfully submitted,


Daniel D. Kelly, P.E.
Recording Secretary

Enclosures: Treasurer's Report for the period ending November 30, 2015
Treasurer's Report for the period ending December 31, 2015