

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

June 22, 2016

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on June 22, 2016 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Voorman, Commissioners Gall, Lampmann, Howard, Metcalfe and Verdonik

ABSENT : None

ALSO PRESENT : Diane Alexander, Esq., Maraziti, Falco, LLP; and Daniel D. Kelly, P.E., Kelly Engineering

(Note: Commissioner Metcalfe joined the meeting in progress at approximately 7:35 pm)

OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

ADOPTION OF MINUTES

1. **Meeting Minutes: Regular Meeting – May 25, 2016**

Vice Chairman Verdonik moved acceptance of the minutes of the Authority's May 25, 2016 regular meeting. Commissioner Lampmann seconded the motion which passed on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall, Howard, Lampmann and Verdonik

NAYS : None

ABSENT : Commissioner Metcalfe
ABSTAIN : None

OPERATIONAL REPORT

1. System Operations

1.1 Flow Report

Referring to the Flow Report dated June 13, 2016 through the period ending May 31, 2016, Mr. Kelly indicated that the recent dry weather is reflected in the usually low system flows at 1.634 mgd for the month of May and 1.759 mgd on a year-to-date basis. He noted the corresponding flow measurement for TBSA's Meter M-15 is 1.780 mgd.

He also referred to his June 22, 2016 memorandum summarizing the year-to-date differences between the FlowShark flow monitoring system and the Triton system. As indicated by his memorandum and by the more detailed information summarized on Table 1 and Table 2 Mr. Kelly outlined the current year-to-date differences between the two systems for each meter and also the flow differences recorded between each of the towns.

The following reports were distributed for the May 2016 period for the Board's information and review:

- FlowShark Flow Report for May 2016
- FlowShark Daily Flow Summary for May 2016
- FlowShark Daily Flow Hydrograph for May 2016
- FlowShark Daily Flow Hydrograph Comparing Meters P-4 and TBSA Meter M-15 for May 2016
- TBSA Budgeted vs. Actual Flow for May 2016

The following reports were also made available to the Board on the Triton meter readings:

- Triton Flow Report for May 2016
- Triton Daily Flow Summary for May 2016
- Triton Daily Flow Hydrograph for May 2016
- Triton Daily Flow Hydrograph Comparing Meters P-4 and TBSA Meter M-15 for May 2016

1.2 TBSA Actual vs. Budgeted Flow Analysis

Commenting on his June 8, 2016 memorandum analyzing the differences in the flows projected by Two Bridges entering the year versus the actual flows recorded by the meters. Mr. Kelly indicated that the difference between the two figures is 1.13%. He noted that means that the TBSA User Charges (i.e., O&M Charges) would be 1.13% higher than the amount billed entering the year if this trend were to continue through the end of the year.

1.3 PRBRSA Interceptor Inspection 2016

Chairman Voorman suggested and the Board agreed to defer consideration on this matter until the July meeting.

2. TBSA Activities

2.1 Status Update

Vice Chairman Verdonik reported on various activities at the Two Bridges Sewerage Authority as they affect Pequannock River Basin. He reported that the treatment plant improvement project is progressing slowly whereas the pumping station improvement project is on schedule.

Chairman Voorman and Vice Chairman Verdonik further advised that Two Bridges is considering moving ahead with an upgrade to the wastewater treatment plant biological process.

3. TWA Applications and Connection Permits

**3.1 Non-Residential Connection Application
Quick Chek (1441 Route 23, Southbound)
Borough of Butler**

No change in status on this matter.

**3.2 TWA Application
BLC One (Meer Track/Federal Hill)
Union Avenue
Borough of Bloomingdale**

No change in status on this matter.

4. **Riverdale Infiltration/Inflow Investigations**

Reporting on the status of Riverdale's proposed infiltration/inflow investigations including installation of several meters within the Authority's interceptor lines in Bloomingdale and Riverdale, Mr. Kelly advised that the original Right-of-Entry Agreement has been modified to reflect, among other things, certain insurance provisions and related indemnification requirements. He noted that those will be critical due to the nature of the work with confined space entry in or PRBRSA manhole structures. He further noted that the agreement will need to be executed between the Authority and three entities including the prime contractor with the Borough of Riverdale which is Matrix New World Engineering, Matrix's engineering subcontractor, Boswell Engineering, and Boswell's flow metering subcontractor, Flow Assessment.

Due to the various changes in the form of agreement, Ms. Alexander recommended that the Authority should re-authorize its execution.

Following discussion Commissioner Giall moved approval of the following resolution (**Resolution No. R-16-6-7**):

Resolution No. R-16-6-7

**RESOLUTION TO AUTHORIZE EXECUTION OF
RIGHT OF ENTRY AGREEMENT**

WHEREAS, the Borough of Riverdale ("Riverdale") has notified the Pequannock River Basin Regional Sewerage authority ("Authority") that it intends to undertake an inflow/infiltration study of the Riverdale Municipal Sewerage System; and

WHEREAS, Riverdale is expected to retain the services of a consulting firm or firms to perform the said study; and

WHEREAS, it is anticipated that the consulting firm shall require access to the Authority's System in connection with the said study and the Authority is agreeable to the same, subject to the terms and conditions of a Right of Entry Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 22nd day of June, 2016, as follows:

1. The Chairman is authorized and directed to execute a Right of Entry Agreement substantially in the form attached. Prior to execution of the Agreement, the Authority shall have received a report from Daniel D.

Kelly, P.E., that the Work Plan to be attached as Exhibit B is acceptable insofar as it involves and affects the Authority System.

2. The Chairman is authorized to execute the Right of Entry Agreement in modified form, provided that any modifications are, in the opinion of the Authority Attorney, not of a significant nature such as would substantially impair the intent and purpose of the Agreement hereby approved.
3. This Resolution shall take effect as provided by law.

Commissioner Lampmann seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Howard, Lampmann, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	None
ABSTAIN	:	None

5. **Boonton Avenue Interceptor Project**

5.1 **Status Report**

5.1.1 **Contract No. I-4A: Hutton Construction**

Mr. Kelly presented a Final Payment Reconciliation analysis for Contract No. I-4A summarizing the changes due to differences in the number of units bid versus those as-built along with increases or decreases resulting from contract modifications less contract payments to date to determine the amounts remaining due on the contract including retainage.

As required by NJDEP under the NJEIT loan program, the Authority must approve a contract modification adjusting the unit quantities to reflect as-built conditions to arrive at a Final Contract Value which Mr. Kelly noted for Contract No. I-4A is \$467,943.34, a net increase of \$80,809.34 or 21% over the original contract bid amount of \$387,072.00.

Following discussion, Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-16-6-1**):

Resolution No. R-16-6-1

**RESOLUTION TO AUTHORIZE CONTRACT MODIFICATION NO. A-4
TO CONTRACT NO. I-4A WITH HUTTON CONSTRUCTION, LLC**

WHEREAS, the Authority is in receipt of a Contract Modification Proposal and Acceptance form and a Request for a Contract Modification to Contract No. I-4A filed by Suburban Consulting Engineers and Daniel D. Kelly, P.E., the Authority Consulting Engineer, respectively, recommending approval of Contract Modification No. A-4 for the following:

Contract Modification No. A-4 in the amount of a decrease of \$50,945.50; and

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 22nd day of June, 2016 as follows:

1. The Authority hereby approves Contract Modification No. A-4 to Contract No. I-4A as described in the Request for Contract Modification filed by Daniel D. Kelly, P.E., in a decreased amount of \$50,945.50.
2. The Chairman is authorized and directed to sign Contract Modification No. A-4 to the Contract in the foregoing amount in the form recommended by Suburban Consulting Engineers and approved by the Consulting Engineer and the Authority Attorney.
3. This Resolution shall take effect as provided by law.

Commissioner Lampmann seconded the motion which passed unanimously upon the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall,
Howard, Lampmann, Metcalfe and Verlonik

NAYS : None

ABSENT : None

ABSTAIN : None

5.1.2 Contract No. I-4B: Arold Construction

Mr. Kelly presented a Final Payment Reconciliation analysis for Contract No. I-4B summarizing the changes due to differences in the number of units bid versus those as-built along with increases or decreases resulting from contract modifications less contract payments to date to determine the amounts remaining due on the contract including retainage.

As required by NJDEP under the NJEIT loan program, the Authority must approve a contract modification adjusting the unit quantities to reflect as-built conditions to arrive at a Final Contract Value which Mr. Kelly noted for Contract No. I-4B is \$677,935.00, a net decrease of \$134,120.00 or 17.2% under the original contract bid amount of \$812,055.00.

Following further discussion, Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-16-6-2**):

Resolution No. R-16-6-2

RESOLUTION TO AUTHORIZE CONTRACT MODIFICATION NO. B-1 TO CONTRACT NO. I-4B WITH AROLD CONSTRUCTION COMPANY

WHEREAS, the Authority is in receipt of a Contract Modification Proposal and Acceptance form and a Request for a Contract Modification to Contract No. I-4B filed by Suburban Consulting Engineers and Daniel D. Kelly, P.E., the Authority Consulting Engineer, respectively, recommending approval of Contract Modification No. B-1 for the following:

Contract Modification No. B-1 in the amount of a decrease of \$134,120.00 and

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 22nd day of June, 2016 as follows:

1. The Authority hereby approves Contract Modification No. B-1 to Contract No. I-4B as described in the Request for Contract Modification filed by Daniel D. Kelly, P.E., in a decreased amount of \$134,120.00.
2. The Chairman is authorized and directed to sign Contract Modification No. B-1 to the Contract in the foregoing amount in the form recommended by Suburban Consulting Engineers and approved by the Consulting Engineer and the Authority Attorney.

3. This Resolution shall take effect as provided by law.

Commissioner Lampmann seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gill,
Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : None

ABSTAIN : None

5.2 SCE Engineering Agreement

Commenting on Change Order Request No. 10 from Suburban Consulting Engineers, Mr. Kelly indicated that the increased cost relates to the additional work which the Authority authorized SCE to perform at the January 18, 2016 Board meeting on Contract No. 1-4B, specifically related to Arold's retesting of the pipe lining and service lateral lining systems.

Mr. Kelly noted that the \$13,771.34 engineering fees are within the \$10,000 to \$15,000 fee range discussed with SCE at the time.

Related to the SCE contract Mr. Kelly said that his office also updated an analysis of the SCE contract authorizations to date versus payments to establish the remaining budgets. He noted that several additional invoices have been submitted by SCE which will be considered for approval at the Board's July 20th meeting.

Chairman Voorman inquired as to the credit that Andrew Holt indicated would be provided for the retrofit work necessary for the manhole installation at High Street (MH 132A). Mr. Kelly said that he discussed that briefly with Mr. Holt who indicated that his commitment on that deduct may need to be revisited depending upon the amount of work remaining on the contract at this stage. Mr. Kelly said that he does not see a relationship of one to the other yet that is SCE's position at the moment.

On discussion the Board concluded that the Change Order should be approved with the approximate \$4,200 to be resolved with SCE prior to final payments.

Vice Chairman Verdonik then moved approval of the following resolution (**Resolution No. R-16-6-3**):

Resolution No. R-16-6-3

**RESOLUTION TO AUTHORIZE CHANGE ORDER NO. 10
FOR AGREEMENT WITH SUBURBAN CONSULTING
ENGINEERS, INC.**

WHEREAS, the Authority is in receipt of a June 22, 2016 Request for Change Order filed by Daniel D. Kelly, P.E., the Authority Consulting Engineer, recommending approval of Change Order No. 10 for the following:

Change Order No. 10 to the Agreement with Suburban Consulting Engineers, Inc. in the amount of \$13,771.34 for additional services, provided on a cost reimbursable basis, to provide Engineering Services for Contract I-4B associated with final acceptance of potentially defective work from failed test results of manhole lining material; and

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 22nd day of June, 2016 as follows:

1. The Authority hereby approves Change Order No. 10 to the Agreement as described in the Request for Change Order filed by Daniel D. Kelly, P.E., dated June 22, 2016 in the total amount of \$13,771.34.
2. The Chairman is authorized and directed to sign said Change Order to the Agreement in the foregoing amount.
3. This Resolution shall take effect as provided by law.

Commissioner Howard seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gail,
Howard, Lampmann, Metcalfe and Verlonik

NAYS : None

ABSENT : None

ABSTAIN : None

5.3 HMM Contract: Park Place/NYS&W Railroad Crossing

Ms. Alexander advised that there were a number of insurance and indemnification issues raised by Stamford Risk Management that had to be resolved with Hatch Mott MacDonald. She noted that those revisions have been incorporated into the contract which Mr. Kelly said is now ready for execution. Consequently he said that the work will be authorized to proceed.

**5.4 HMM Contract: Post Construction Review of CIPP Lining Videos
Police Traffic Control Costs**

Mr. Kelly requested authorization to issue payment to the Butler Police Department for the traffic control services provided on May 26th during the course of the inspections conducted by Oswald Enterprises.

Following discussion, Commissioner Metcalfe moved approval of the following resolution (**Resolution No. R-16-6-4**):

Resolution No. R-16-6-4

**RESOLUTION TO APPROVE PAYMENT
FOR TRAFFIC CONTROL SERVICES**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (“the Authority”) entered into a Contract dated May 25, 2016 with Oswald Enterprises (“Engineer”) for the performance of post-construction video inspections; and

WHEREAS, the Authority secured traffic control services from the Borough of Butler in connection with the performance of said services.

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock River Basin Regional Sewerage Authority, in the State of New Jersey on this 22nd day of June, 2016 as follows:

1. The Authority authorizes payment in the amount of \$1,105.00 for traffic control services performed by two officers on May 26, 2016 as set forth in an invoice therefor dated June 6, 2016 from the Borough of Butler.
2. This Resolution shall take effect as provided by law.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall,
Howard, Lampmann, Metcalfe and Verdonik

NAYS : None

ABSENT : None

ABSTAIN : None

5.5 **HMM Contract Change Order No. 1**

As explained by his letter of June 15th, Mr. Kelly recommended an increase in scope to the HMM contract for review of the post-construction inspection videos, specifically, additional scope for review of the Contract No. I-4A replacement sewer installations by Hutton Construction which were inspected by Oswald Enterprises on May 26th.

Following discussion, Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-16-6-5**):

Resolution No. R-16-6-5

RESOLUTION TO AUTHORIZE CHANGE ORDER NO. 1 TO AGREEMENT WITH HATCH MOTT MACDONALD FOR POST-CONSTRUCTION INSPECTION REVIEW

WHEREAS, the Authority is in receipt of a June 22, 2016 Request for Change Order filed by Daniel D. Kelly, P.E., the Authority Consulting Engineer, recommending approval of Change Order No. 1 for the following:

Change Order No. 1 to the Agreement with Hatch Mott MacDonald in the amount of \$1,200.00 for additional services, provided on a cost reimbursable basis, to review the inspection videos completed by Oswald Enterprises of 604 feet of replacement sewers installed by Hutton Construction under Contract No. I-4A; and

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 22nd day of June, 2016 as follows:

1. The Authority hereby approves Change Order No. 1 to the Agreement as described in the Request for Change Order filed by Daniel D. Kelly, P.E., dated June 22, 2016 in the total amount of \$1,200.00.
2. The Chairman is authorized and directed to sign said Change Order to the Agreement in the foregoing amount.
3. This Resolution shall take effect as provided by law.

Commissioner Gall seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Howard, Lampmann, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	None
ABSTAIN	:	None

FINANCIAL REPORT

1. Treasurer's Report

1.1 May 31, 2016 Treasurer's Report

Treasurer Lampmann presented the Treasurer's Report for the period ending May 31, 2016. Commissioner Metcalfe moved acceptance of the report as presented. That motion was seconded by Commissioner Gall and approved unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners, Gall, Lampmann, Howard, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	None
ABSTAIN	:	None

UNFINISHED BUSINESS

1. Contingency Operating Plan

No change in status on this matter.

2. Mathews Avenue Sewer Connections

Referring to his June 15, 2016 memorandum, Mr. Kelly explained, in connection with Riverdale's proposed I/I investigations, a map of the Borough's local sewerage system was submitted. That mapping he said shows the location of the original sewers constructed for the Rock Creek Crossing project (formerly, the Timber Ridge Project) as approved by the Authority and TBSA and as permitted by NJDEP. That line originally terminated at the intersection of Rock Creek Crossing Road and Stone House Road. However, field inspections revealed that the sewer has been extended along Stone House Road to near the intersection of Mathews Avenue. Also evident at the terminal manhole at that location is a recently-constructed sewer line which evidently connects two new residential homes on Mathews Avenue to the sewer main.

If these facts are verified, Mr. Kelly said that the sewer extension would constitute a modification to "Treatment Works" and would therefore have required Treatment Works approval under NJDEP regulations. As noted previously, he said the matter will be raised with the Borough inasmuch as counsel advised that the Borough has an obligation to self-report the fact that a Treatment Works modification was constructed without the necessary approvals including an NJDEP sewer extension permit. If the Borough does not so notify the Department, counsel further advised that the Authority itself would be obligated under State regulations to make such notification.

3. AEA Ethics Policy

No change in status on this matter.

4. Insurance

As indicated by his June 21, 2016 letter including the appended tabulation summarizing the various coverages, deductibles, premiums and the increases or decreases from the prior year, Mr. Kelly recommended award of the Arch insurance policy contract to Marsh & McLennan in the total amount of \$15,924.00. He advised that the premium this year is \$736.00 less than the prior year, a 4.4% decrease.

Following discussion, Commissioner Gall moved approval of the following resolution (Resolution No. R-16-6-6):

Resolution No. R-16-6-6

RESOLUTION

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (hereinafter "the Authority") maintains policies of insurance in accordance with Section 611 of the Bond Resolution of July 15, 1986; and

WHEREAS, the Authority desires to maintain appropriate coverage and has received quotations from Marsh & McLennan Agency (Broker); and

WHEREAS, Stanford Risk Management has recommended award of the contract to Arch Insurance Company for coverage from June 23, 2016 through June 23, 2017; and

WHEREAS, the Authority desires to award a contract to Arch Insurance Company for the following coverages for the premiums indicated by Broker quotation of June 13, 2016 as generally summarized below:

<u>ARCH INSURANCE COMPANY</u>	
General Liability	\$ 3,530.00
Employment Practices Liability	\$ 382.00
Professional Liability	\$ 736.00
Crime	\$ 395.00
Commercial Auto	\$ 197.00
Property	\$ 578.00
Umbrella Package	\$ <u>10,000.00</u>
Subtotal:	\$ 15,818.00
Surcharges:	\$ <u>106.00</u>
Total Premium:	\$ 15,924.00

WHEREAS, N.J.S.A. 40:11-5(1)(m) authorizes the Authority to award contracts for insurance without public advertising for bids and bidding thereof; and

WHEREAS, the Authority has reviewed the Certification of the Consulting Engineer of even date herewith.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 22nd day of June, 2016, as follows:

1. The Authority hereby approves and authorizes the Consulting Engineer to acquire the aforesaid insurance policies.

2. The Authority hereby authorizes payment to the Broker of the premium due in the total amount of \$15,924.00 in order to obtain the policies.
3. The Authority shall cause a copy of the within Resolution to be published once in an official newspaper of the Authority.
4. This Resolution shall take effect immediately.

Commissioner Howard seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Howard, Lampmann, Metcalfe and Verbonk
NAYS	:	None
ABSENT	:	None
ABSTAIN	:	None

NEW BUSINESS

None

PAYMENT OF BILLS

1. Operating Budget

1.1 Operating Request for Payment No. 352

Treasurer Lampmann presented and moved approval of Operating Request for Payment No. 352 as follows:

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY
SUMMARY OF VOUCHERS FOR
OPERATING EXPENSES

Operating Request for Payment No. 352

The following bills have been reviewed and are recommended for approval for payment at the **June 22, 2016** meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):

	<u>PRBRSA</u>	<u>VOUCHER</u>	<u>VOUCHER</u>	<u>PAYMENT</u>	
	<u>ACCT. NO.</u>	<u>NO.</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>CHECK PAYABLE TO</u>
1)	24.05	OP-16-6-1	3/31/2016	\$ 250.00	Borough of Butler
2)	33.01	OP-16-6-2	10/2/2014	\$ 2,535.00	Borough of Butler
3)	24.07	OP-16-6-3	6/7/2016	\$ 131.89	Kelly Engineering
4)	22.03	OP-16-6-4	6/3/2016	\$ 10,400.00	Kelly Engineering
5)	32.02	OP-16-6-5	6/7/2016	\$ 3,927.04	Kelly Engineering
6)	22.01	OP-16-6-6	6/8/2016	\$ 3,051.68	Maraziti Falcon LLP
7)	25.03	OP-16-6-7	05/16/16	\$ 3,183.00	ADS LLC
8)	25.03	OP-16-6-8	05/31/16	\$ 3,183.00	ADS LLC
9)	33.03	OP-16-6-9	5/28/2016	\$ 36.15	Verizon
10)	33.03	OP-16-6-10	5/28/2016	\$ 36.15	Verizon
11)	33.03	OP-16-6-11	5/23/2016	\$ 31.90	Verizon
12)	33.03	OP-16-6-12	6/1/2016	\$ 17.96	Borough of Butler Electric
13)	33.03	OP-16-6-13	6/4/2015	\$ 36.15	Verizon
14)	33.03	OP-16-6-14	6/8/2016	\$ 2.81	JCP&L
15)	32.03	OP-16-6-15	6/22/2016	\$10,053.00	Marsh & McLennan
16)	32.03	OP-16-6-16	6/22/2016	\$5,871.00	Marsh & McLennan

TOTAL: \$ 42,746.73

Commissioner Gall seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall,
 Lampmann, Howard, Metcalfe and Verbonik

NAYS : None

ABSENT : None

ABSTAIN : None

2. Construction Fund Disbursements

2.1 Construction Disbursement Requisition No. C-13-39

Treasurer Lampmann presented and moved approval of the bills as listed on Construction Fund Disbursement Requisition No. C-13-39 as follows:

CONSTRUCTION DISBURSEMENT REQUISITION No. C-13-39

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled "Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof" (the "Resolution"), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **June 22, 2016:**

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120322C2	C-13-39-6-1	6/7/16	\$ 6,886.10	Kelly Engineering
2)	120322C1	C-13-39-6-2	6/8/16	\$ 4,251.70	Maraziti Falcon LLP
3)	120322C6.1	C-13-39-6-3	6/6/16	\$ 2,900.00	Oswald Enterprises(Contract I-4A)
4)	120322C6.1	C-13-39-6-4	6/6/16	\$ 100.00	Oswald Int. (Contract I-4A)
5)	120322C6.1	C-13-39-6-5	6/7/16	\$ 1,105.00	Bor. of Butler (Contract I-4A)
6)	120322C6.1	C-13-39-6-6	6/13/16	\$ 35,584.93	Hutton Construction LLC
TOTAL DISBURSEMENTS				<u>\$ 50,827.73</u>	

UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been signed by two Authority Officers and me certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for "... the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment ..." will be accompanied by a Consulting Engineer's Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer's Certificate is attached.

Commissioner Gall seconded the motion which passed unanimously on the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall,
Lampmann, Howard, Metcalfe and Verconik

NAYS : None

ABSENT : None

ABSTAIN : None

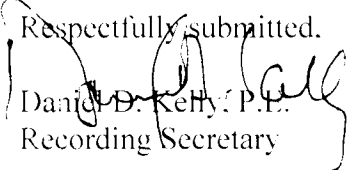
OPEN MEETING FOR PUBLIC COMMENT

There being no members of the public present, Chairman Voorman dispersed with the public participation portion of the meeting.

ADJOURNMENT

At approximately 7:55 pm, Commissioner Lampmann moved for adjournment. Commissioner Howard seconded the motion which was approved unanimously on voice vote.

At approximately 7:55 pm, the meeting was adjourned.

Respectfully submitted,

Daniel D. Kelly, P.E.
Recording Secretary

Enclosures: Treasurer's Report for the period ending May 31, 2016