

MEETING MINUTES

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

May 20, 2015

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on May 20, 2015 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

ROLL CALL

On roll call:

PRESENT : Chairman Voorman, Commissioners Gall, Howard, Metcalfe and Verdonik

ABSENT : Commissioner Lampmann

ALSO PRESENT : Christopher H. Falcon, Esq., Maraziti, Falcon LLP; and Daniel D. Kelly, P.E., Kelly Engineering

OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

ADOPTION OF MINUTES

1. Meeting Minutes: Regular Meeting – April 15, 2015

Commissioner Gall moved acceptance of the minutes of the Authority's April 15, 2015 regular meeting. That motion was seconded by Commissioner Howard and passed upon the following roll call vote:

AYES : Commissioners Gall, Howard, Metcalfe and Verdonik

NAYS : None

ABSENT : Commissioner Lampmann

ABSTAIN : Chairman Voorman

OPERATIONAL REPORT

1. System Operations

1.1 Flow Report

Mr. Kelly presented the Flow Report dated May 18, 2015 for the period ending April 30, 2015. He noted that the total system flows decreased from 2.181 mgd in March to 1.978 mgd in April. He noted as well that the Borough of Riverdale's flows substantially decreased from 0.619 mgd in March to 0.532 mgd in April.

The following supplemental reports were distributed for the April 2015 period for the Board's information and review:

- Daily Flow Summary for April 2015
- Daily Flow Hydrograph for April 2015
- Daily Flow Hydrograph Comparing Meters P-4 and TBSA Meter M-15 for April 2015
- TBSA Budgeted vs. Actual Flow for April 2015

1.2 TBSA Actual vs. Budgeted Flow Analysis

Mr. Kelly also presented his memorandum dated May 19, 2015 comparing the actual year-to-date flows with TBSA's estimated flow. He explained that the current year-to-date flows exceed TBSA's estimated flow by 1.07%. That means that, at year-end, if this trend were to continue, there would be additional User Charges (O&M) assessments from Two Bridges to PRBRSA.

2. TBSA Activities

2.1 Status Update

Chairman Voorman and Vice Chairman Verdonik updated the Board on various ongoing matters at the Two Bridges Sewerage Authority as they affect Pequannock River Basin. They advised that TBSA has decommissioned the sludge ash lagoons utilized to store incinerator ash prior to disposal now that both incinerators have been decommissioned. They added that Two Bridges has been recognized by the NJWEA (New Jersey Water Environmental Association) for its actions in response to the

USEPA air quality regulations which ultimately required a change of sludge disposal methods from incineration to offsite disposal at PVSC.

3. TWA Applications and Connection Permits

**3.1 TWA Application
Non-Residential Connection
Meadtown Shopping Center
Highlands Applicability Determination
Borough of Kinnelon**

Mr. Kelly noted that activities at the Meadtown Shopping Center on Route 23 in Kinnelon will require a Highlands Applicability Determination which was the subject of Bill Murphy's April 22nd letter to the applicant's engineer affirming that Meadtown sewer system had been connected to the PRBRSA and TBSA systems prior to the time stipulated by the Highlands regulations.

In response to Chairman Voorman's question Mr. Kelly said that he would return to the applicant's engineer to determine the exact nature of the improvements proposed at Meadtown which would have triggered the Highlands Applicability Determination.

4. Boonton Avenue Interceptor Project

4.1 Status Report

Mr. Kelly reported, based on information received from Suburban Consulting Engineers, that work has begun on Contract No. I-4B the sewer lining and manhole lining work. He said that Arold Construction has cleaned and CCTV-inspected all of the lines in preparation for initiation of the lining work itself.

For Contract No. I-4A Mr. Kelly said that no work has begun as yet but Hutton construction plans to initiate work on Valley Road for the Morris County bridge crossing there possibly as soon as Tuesday, May 26th. He said the contractor apparently can not begin that work until the material has received, special galvanized coated 10-inch diameter pipe to be hung below the bridge.

In addition Mr. Kelly advised that Hutton Construction apparently plans to test all spoil materials before disposing them offsite which would necessitate storing the materials throughout the construction period since the contractor would like to perform all testing at one time. He explained that that would mean that the spoil material storage required would be on the order of 300 to 400 cubic yards, possibly more, over a period of two to three months before the materials are finally tested and removed. In

response to the Board's questions Mr. Kelly said that to his knowledge the contractor no longer proposes to dispose of the materials within a park since the specifications do not permit disposal in that manner and therefore it is not clear why Hutton has elected to test the materials inasmuch as it is not a requirement of the construction contract. Mr. Kelly advised that the contractor has raised the temporary storage possibility with Butler Borough.

Another matter that has apparently been resolved with both contractors is the need to fund an escrow in compliance with the Borough of Butler's ordinance in connection with police traffic control. Mr. Kelly said that the issues that the matter has been resolved so the contractors are able to proceed.

4.2 NJDOT Route 23 Temporary Access Permits

Mr. Kelly reported that NJDOT has advised of its intent to issue the Route 23 temporary access permit for work under Contract No. I-4B including replacement of the manhole frames and covers for one manhole on each side of the highway within the State right-of-way.

4.3 Morris County Road Opening Permits

For the record Mr. Kelly advised that Morris County has issued Road Opening Permits for both Contract No. I-4A and Contract No. I-4B.

4.4 NJEIT Loan Program

Mr. Kelly reported that his office has prepared and filed with the NJEIT and NJDEP Loan Requisition No. 1 for the Planning and Design Allowance in the amount of \$273,895. He explained that the allowance does not require support documentation and therefore the expectation is that, shortly following the NJEIT Bond Closing on May 28th, the funds will be made available to PRBRSA. He explained that the funds are necessary for cash flow purposes and that future construction disbursements will be made following the Trust and Fund loan payments.

As indicated by his May 19, 2015 letter, Mr. Kelly advised that the Trust and Fund concluded the Bond sale which resulted in a loan to PRBRSA of \$1,615,176 at an average net interest rate of 0.75%. He further advised that the debt service repayments over 20 years average approximately \$92,000 annually.

4.5 Single Audit

As part of the NJEIT Loan program, in accordance with the May 1, 2015 Loan Agreement with the Trust and NJDEP, Mr. Kelly explained that the Authority will be required to prepare a Single Audit in accordance with Exhibit G. He noted, based on communications with Paul Cuva, that the Single Audit involves essentially a compliance audit to confirm not only the amounts paid and disbursed for the project from loan proceeds but also to assure compliance with applicable state and federal regulations.

To prepare for the Single Audit, he said that the auditor has forwarded a number of documents explaining the compliance documents required which his office will develop for the current fiscal year.

4.6 Park Place Railroad Crossing

In response to Commissioner Gall's question Mr. Kelly indicated that there have been ongoing discussions with the New York, Susquehanna and Western Railroad on the possibility of an open-cut method of construction. Based on his most recent conversation with the railroad's Vice President of Engineering Mr. Kelly said that the NYS&W would apparently not be able to provide sufficient time for an open cut installation of the 42-inch diameter casing for the Authority's sewer line and the 24-inch diameter casing for the Borough of Butler's water main crossings.

He said that NYS&W initially advised that approximately 11 hours would be available for the Authority's work inasmuch as the railroad needs to conclude its own surface crossing work before the line could be returned to service. On discussing it further however he said it may be possible to have as much as 24 to 30 hours available for the sewer work yet, due to the size, length and depth of the sewer casing in particular, he said it would be extremely difficult if not impossible to complete the work within that time.

Mr. Kelly added that he has asked Suburban to review the possibility of reducing the length of the tunneling by cutting through the existing culverts exiting the 10 Park Place building at least temporarily to allow installation of the tunneling equipment. Once the casing pipe is installed he said the culverts could be returned to service. If that construction method proves feasible he said that the length of the tunneling operation would be substantially reduced as would the cost. If that is not possible Mr. Kelly said that the Authority would need to confirm that the existing line would be able to pass the design flow under maximum surcharge conditions without imposing any sewer backups.

5.0 PRBRSA/TBSA Inter-Agency Agreement

Referring to his May 18, 2015 letter Mr. Kelly advised that Two Bridges plans to undertake another program to inspect its interceptor sewers and has invited PRBRSA to participate in that contract through an Inter-Agency agreement. He indicated that this is the same type of inspection that was conducted in concert with TBSA on the PRBRSA Interceptor within Riverdale and Bloomingdale in 2002. He said the work involves temporarily blocking the flow to install a closed-circuit TV camera for the line inspection followed by engineering review, analysis and report on the condition of the pipelines. Mr. Kelly indicated that no formal approval is required at this time yet recommended that the Authority again work with Two Bridges on this inspection particularly given the fact that the last inspection was conducted more than 10 years ago.

The Board agreed that it would be cost effective to work with Two Bridges on this program.

6.0 Passaic County Milling/Paving Project

Mr. Kelly advised that Passaic County will be milling and repaving portions of the Hamburg Turnpike in Bloomingdale, specifically, from Macopin Road east to Glenwild Avenue, commenting that the Authority's Bloomingdale Interceptor begins east of Macopin Road at Vreeland Avenue and continues from there to Glenwild and beyond.

At the County's request he said he has inspected the condition of the manhole frames and covers in that stretch and has determined that there are significant issues with the castings that were installed as a part of the 1995 project from Vreeland Avenue downstream (east) to approximately Fichter Street.

Based on his inspection Mr. Kelly said he estimates approximately three-quarters of the frames and covers are chipped, cracked or have depressed lids and therefore should be replaced from Vreeland to Fichter. Of interest is the fact that the castings installed for the 1992 project from Fichter to Glenwild appear to be in considerably better condition although are generally worn after 23 years of service. Mr. Kelly explained that Passaic County's contractor would install the castings at no cost to the Authority and therefore will likely recommend replacement of at least the 1995 castings, approximately 15 in that segment, although would also consider replacing all of the castings, a total of approximately 30 units.

Vice Chairman Verdonik commented that that would be an excellent opportunity for the Authority and thought it would be a good idea to replace all of the castings since the Authority will only have to pay the material costs. Mr. Kelly agreed and said he would check into that further.

FINANCIAL REPORT

1. Treasurer’s Report

1.1 Acceptance of April 30, 2015 Treasurer’s Report

Vice Chairman Verdonik moved acceptance of the Treasurer’s Report for the period ending April 30, 2015. That motion was seconded by Commissioner Gall and passed unanimously upon the following roll call vote:

- AYES** : Chairman Voorman, Commissioners Gall, Howard, Metcalfe and Verdonik
- NAYS** : None
- ABSENT** : Commissioner Lampmann
- ABSTAIN** : None

2. Single Audit

As described above Mr. Kelly requested the Board’s authorization of an amendment to the auditor contract in order to prepare the Single Audit required by the NJEIT Loan Program.

Following discussion Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-15-5-2**):

Resolution No. R-15-5-2

RESOLUTION AUTHORIZING CONTRACT AMENDMENT TO FERRAIOLI, WEILKOTZ, CERULLO & CUVA CONTRACT

WHEREAS, on February 18, 2015 by Resolution No. R-15-5-2 the Pequannock River Basin Regional Sewerage Authority (the “Authority”) authorized and directed the Chairman to sign an agreement with Ferraioli, Weilkotz, Cerullo & Cuva, providing for the performance of auditing services for the Authority; and

WHEREAS, the Authority requires additional auditing services known as “Single Audit” services in order to meet the requirements of Exhibit G of the Authority’s Loan Agreement with the New Jersey Environmental Infrastructure Trust in connection with the Authority’s Boonton Avenue Interceptor Project; and

WHEREAS, the Authority has reviewed the proposal of Ferraioli, Weilkotz, Cerullo & Cuva of April 17, 2015 for the provision of these services at a cost not to exceed \$2,500.00 and is agreeable to the same:

WHEREAS, audit services constitutes a professional service in accordance with N.J.S.A. 40A:11-5, and the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) authorizes contracts for the provision of "Professional Services," to be awarded without public advertising and competitive bidding, provided a brief notice of the nature, duration, service and amount of contract is published, and that the Resolution and contract are kept on file and available for public inspection; and

WHEREAS, the Authority desires to authorize the performance of the said services pursuant to an Amendment to the aforesaid agreement; and

WHEREAS, funds are available for these purposes.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of May, 2015 as follows:

1. The Chairman is authorized and directed to execute an Amendment to its Agreement with Ferraioli, Weilkotz, Cerullo & Cuva for the provision of audit services to authorize the expenditure of an additional \$2,500.00 to enable with Ferraioli, Weilkotz, Cerullo & Cuva to complete the services authorized under this Resolution.
2. This Resolution shall be published in accordance with N.J.S.A. 40A:11-5 (l)(a)(i).
3. This Resolution shall take effect as provided by law.

Commissioner Howard seconded the motion which passed unanimously upon the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Howard, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Lampmann
ABSTAIN	:	None

3. Financial Highlights (FY 2010-FY 2014)

Mr. Kelly presented an analysis of the Authority's financial condition from FY 2010 through FY 2014. He noted that the Authority's unrestricted net assets increased substantially over that time.

UNFINISHED BUSINESS

1. Contingency Operating Plan

No change in status on this matter.

2. Riverdale Capacity Transfer

Mr. Falcon reported that he has circulated to the Boroughs of Bloomingdale, Kinnelon and Riverdale drafts of two agreements that must be enacted for the proposed 91,000 gpd transfer to Riverdale, 40,500 gpd each from Bloomingdale and Kinnelon.

Mr. Falcon also advised that based on his conference with Bond Counsel it has been determined that there will not be a need to prepare an amendment to the basic service contract between and among the Participants, the 1990 Amendment to the 1985 Service Contract as last amended in 2008. He explained that if the 1990 Amendment had to be again amended in connection with this transaction it could potentially delay the process since each of the four municipalities would need to adopt ordinances for such an amendment.

Lastly, he noted that it will be necessary to conclude the transactions by July 15th in order to meet the 90 day deadline stipulated by the Borough of Kinnelon's approval resolution for the proposed transfer. However, in anticipation there may be some minor delays, he noted the draft agreements acknowledge the parties are at liberty to extend the schedule for final adoption.

In response to the Board's question Mr. Falcon said that there apparently is some misunderstanding on the Borough of Riverdale's part as to its rights to membership on the PRBRSA. He said apparently the Borough believes that membership is predicated on obtaining a 500,000 gpd allocation whereas the service contract with Riverdale provides criteria based on the Borough's actual flow contribution to the system.

3. Riverdale I/I Program

Related to Riverdale's ongoing program to investigate and remediate infiltration and inflow conditions within its system, Mr. Falcon said the Borough's consulting engineer and contractor will need to access PRBRSA's lines within the Borough. Accordingly he and Mr. Kelly have developed a Right-of-Entry Agreement which he distributed to the Board. He noted that the agreement would need to be

executed by each of the Borough's contractors before access to the Authority's lines would be authorized.

Following discussion Commissioner Metcalfe moved approval of the following resolution (**Resolution No. R-15-5-5**):

Resolution No. R-15-5-5

**RESOLUTION TO AUTHORIZE EXECUTION OF
RIGHT OF ENTRY AGREEMENT**

WHEREAS, the Borough of Riverdale ("Riverdale") has notified the Pequannock River Basin Regional Sewerage authority ("Authority") that it intends to undertake an inflow/infiltration study of the Riverdale Municipal Sewerage System; and

WHEREAS, Riverdale is expected to retain the services of a consulting firm to perform the said study; and

WHEREAS, it is anticipated that the consulting firm shall require access to the Authority's System in connection with the said study and the Authority is agreeable to the same, subject to the terms and conditions of a Right of Entry Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of May, 2015, as follows:

1. The Chairman is authorized and directed to execute a Right of Entry Agreement substantially in the form attached, which has been reviewed and is hereby approved by the Authority. Prior to execution of the Agreement, the Authority shall have received a report from Daniel D. Kelly, P.E., that the Work Plan to be attached as Exhibit B is acceptable insofar as it involves and affects the Authority System.
2. The Chairman is authorized to execute the Right of Entry Agreement in modified form, provided that any modifications are, in the opinion of the Authority Attorney, not of a significant nature such as would substantially impair the intent and purpose of the Agreement hereby approved.
3. This Resolution shall take effect as provided by law.

Commissioner Howard seconded the motion which passed unanimously upon the following roll call vote:

AYES : Chairman Voorman, Commissioners Gall,
Howard, Metcalfe and Verdonik

NAYS : None
ABSENT : Commissioner Lampmann
ABSTAIN : None

4. Expense Policy Revision

Following discussions at the Board’s April 15th meeting on a possible revision to the Authority’s current expense policy, Mr. Falcon distributed his May 19, 2015 memorandum outlining his legal analysis on the policy related to reimbursing a Board Member for automobile damage sustained in connection with the conduct of Authority business. He advised that it would be prudent to amend the expense policy to avoid any question that the present policy covers such an expense.

On discussion Chairman Voorman recommended that the matter be considered further at the June 17th meeting.

NEW BUSINESS

1. Workers Compensation Coverage

Mr. Kelly recommended award of the Workers Compensation contract to Liberty Mutual at the quoted premium of \$1,016, an increase of 0.9% over the prior year.

Following discussion Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-15-5-3**):

Resolution No. R-15-5-3

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (hereinafter “the Authority”) maintains policies of insurance in accordance with Section 611 of the Bond Resolution of July 15, 1986; and

WHEREAS, the Authority desires to maintain appropriate coverage and has received a quotation for Worker’s Compensation Insurance from Liberty Mutual Insurance Group for \$1,016.00;

WHEREAS, N.J.S.A. 40:11-5(1)(m) authorizes the Authority to award contracts for insurance without public advertising for bids and bidding thereof; and

WHEREAS, the Authority has reviewed the Certification of the Consulting Engineer of even date herewith;

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of May, 2015, as follows:

1. The Authority hereby approves and authorizes the Consulting Engineer to acquire the aforesaid insurance policy.
2. The Authority hereby authorizes payment to the above company of the premium due in the amount of \$1,016.00.
3. Consulting Engineer shall cause a copy of the within Resolution to be published once in an official newspaper of the Authority.
4. This Resolution shall take effect immediately.

Commissioner Howard seconded the motion which passed unanimously upon the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Howard, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Lampmann
ABSTAIN	:	None

2. **General Liability/Umbrella Policy**

As indicated by his letter of May 14, 2015 Mr. Kelly recommended award of the Arch General Liability and Umbrella policy to Marsh & McLennan for the quoted premiums totaling \$16,660.

Commissioner Gall moved approval of the following resolution (**Resolution No. R-15-5-4**):

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (hereinafter "the Authority") maintains policies of insurance in accordance with Section 611 of the Bond Resolution of July 15, 1986; and

WHEREAS, the Authority desires to maintain appropriate coverage and has received quotations from Marsh & McLennan (Broker); and

WHEREAS, Stanford Risk Management has recommended award of the contract to Marsh & McLennan for coverages through Arch Insurance Company; and

WHEREAS, the Authority desires to award a contract to Marsh & McLennan for the following coverages for the premiums indicated by Broker quotation of May 11, 2015 as generally summarized below:

Arch Insurance Company

Property	\$ 578.00
General Liability	\$ 4,284.00
Employment Practices Liability	\$ 382.00
Professional Liability (P/O)	\$ 736.00
Crime	\$ 395.00
Commercial Auto	\$ 197.00
Umbrella Package	<u>\$ 10,088.00</u>
Total Premium:	\$ 16,660.00

WHEREAS, N.J.S.A. 40:11-5(1)(m) authorizes the Authority to award contracts for insurance without public advertising for bids and bidding thereof; and

WHEREAS, the Authority has reviewed the Certification of the Consulting Engineer of even date herewith.

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 20th day of May, 2015, as follows:

1. The Authority hereby approves and authorizes the Consulting Engineer to acquire the aforesaid insurance policies.
2. The Authority hereby authorizes payment to the Broker of the premium due in the total amount of \$16,660.00 in order to obtain the policies.
3. The Authority shall cause a copy of the within Resolution to be published once in an official newspaper of the Authority.
4. This Resolution shall take effect immediately

On discussion Commissioner Metcalfe questioned the \$5,212 increase in the umbrella policy premium over the prior year. Mr. Kelly explained that \$5,000 of the total \$5,212 increase relates to the increase in the umbrella from \$5 million coverage to \$10 million coverage as required by Morris County in connection with the Morris County Agreement. Therefore he advised that the premium increase is actually \$212 or 1.9% over the prior year.

Chairman Voorman and Commissioner Metcalfe also questioned whether the premium would be charged against the capital project, namely, the 2013 Project, the Boonton Avenue Interceptor Project. Mr. Kelly explained that that would be done once the net premium is determined. He noted that the Authority will receive a credit when the umbrella is reduced from the present \$10 million limit to the original \$5 million limit which should occur immediately following completion of the work under Contract No. I-4A for the Valley Road bridge crossing.

Vice Chairman Verdonik seconded the motion which passed unanimously upon the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Howard, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Lampmann
ABSTAIN	:	None

3. Capacity Assurance Program

In connection with the Riverdale capacity transfer matter as discussed at prior Board meetings as well as the May 6, 2015 special meeting convened on that topic, Mr. Kelly noted that he prepared and distributed to the Board a draft Capacity Assurance Policy along the lines discussed on May 6th. He explained that the policy provides a predetermined means to calculate the amount of capacity available to any municipality upon presentation of a TWA Application for a sewer extension. He noted the policy would be applicable to all the municipalities and would be predicated on a look-back period of the actual flows over the prior 3 fiscal years accounting for both committed flows and flows connected over that time.

Following discussion Mr. Kelly indicated that he would review the draft policy with counsel and present it to the Board in final form for consideration at the June 17th meeting.

PAYMENT OF BILLS

1. Operating Budget

1.1 Operating Request for Payment No. 339

Mr. Kelly presented and Commissioner Gall moved approval of the bills as presented on Operating Request for Payment No. 339 as follows:

ABSENT : Commissioner Lampmann

ABSTAIN : None

2. Construction Fund Disbursements

2.1 Construction Disbursement Requisition No. C-13-23

Commissioner Howard presented and moved approval of the bills as listed on Construction Fund Disbursement Requisition No. C-13-23 as follows:

CONSTRUCTION DISBURSEMENT REQUISITION No. C-13-23

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled "Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof" (the "Resolution"), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **May 20, 2015:**

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120322C6.1	C-13-23-5-1	4/16/15	\$ 1,278.75	Suburban Consulting Eng
2)	120322C6.1	C-13-23-5-2	4/16/15	\$ 2,200.00	Suburban Consulting Eng
3)	120322C2	C-13-23-5-3	5/7/15	\$ 10,436.36	Kelly Engineering
4)	120322C6.1	C-13-23-5-4	5/1/15	\$ 375.00	Norcon Environmental
5)	120322C1	C-13-23-5-5	5/7/15	\$ 4,145.50	Maraziti, Falcon LLP
6)	120322C6.1	C-13-23-5-6	5/6/15	\$ 2,502.50	Stanford Risk Management
7)	120322C6.1	C-13-23-5-7	4/20/15	\$ 295.00	Kelly Engineering
8)	120322C6.1	C-13-23-5-8	5/15/15	\$ 61.99	Suburban Consulting Eng
9)	120322C6.1	C-13-23-5-9	5/15/15	\$ 885.00	Suburban Consulting Eng
10)	120322C6.1	C-13-23-5-10	5/15/15	\$ 2,132.50	Suburban Consulting Eng
TOTAL DISBURSEMENTS				<u>\$ 24,312.60</u>	

UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been signed by two Authority Officers and me certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for "... the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment . . ." will be accompanied by a Consulting Engineer's Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer's Certificate is attached.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

AYES	:	Chairman Voorman, Commissioners Gall, Howard, Metcalfe and Verdonik
NAYS	:	None
ABSENT	:	Commissioner Lampmann
ABSTAIN	:	None

Former Commissioner Walter Specht

Mr. Kelly distributed an article on Commissioner Walter Specht who recently passed away at the age of 86. Mr. Specht served on the Board on behalf of the Borough of Kinnelon from 1988 through 1996 and also served as Councilman and in other capacities for Kinnelon over the years.

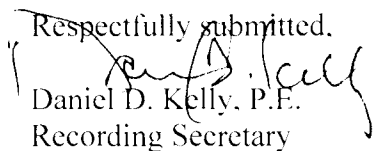
OPEN MEETING FOR PUBLIC COMMENT

There being no members of the public present, Chairman Voorman dispensed with the public participation portion of the meeting.

ADJOURNMENT

At approximately 8:25 pm, Commissioner Metcalfe moved for adjournment. That motion was seconded by Commissioner Gall and was approved unanimously on voice vote.

At approximately 8:25 pm, the meeting was adjourned.

Respectfully submitted,

Daniel D. Kelly, P.E.
Recording Secretary

Enclosures: Treasurer's Report for the period ending April 30, 2015