

## MEETING MINUTES

### PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

August 16, 2017

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on August 16, 2017 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

#### ROLL CALL

On roll call:

**PRESENT** : Chairman Voorman, Commissioners Gall, Howard, Lampmann and Metcalfe

**ABSENT** : Vice Chairman Verdonik

**ALSO PRESENT** : Christopher H. Falcon, Esq., Maraziti, Falcon LLP; and Daniel D. Kelly, P.E., Kelly Engineering.

**(Note:** Commissioner Metcalfe joined the meeting in progress at approximately 7:40 pm)

#### OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

#### ADOPTION OF MINUTES

1. **Meeting Minutes: Regular Meeting – July 19, 2017**

Commissioner Gall moved acceptance of the minutes of the Authority's July 19, 2017 meeting. That motion was seconded by Commissioner Howard and passed on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall, Howard and Lampmann

**NAYS** : None

**ABSENT** : Commissioners Metcalfe and Verdonik

**ABSTAIN** : None

## **OPERATIONAL REPORT**

### **1. System Operations**

#### **1.1 Flow Report**

Referring to the draft Flow Report dated August 15, 2017 for the period ending July 31, 2017, Mr. Kelly reported that the system flows remain relatively low at 1.720 mgd for the month and, on a year-to-date basis, averaged 1.761 mgd. He noted that the difference between the Authority's Meter P-4 and TBSA's Meter M-15 is 0.032 mgd or 1.9%. He added that there appears to be a lack of correlation between the differential flow of Meter P-4 less Meter P-2A as compared with the total system flows over the last 9 months, a matter he said he will bring to Kleinfelder's attention for review.

The following reports were distributed to the Board at the meeting:

- Triton Flow Report for July 2017
- Triton Daily Flow Summary for July 2017
- Triton Daily Flow Hydrograph for July 2017
- Triton M-15 vs. P-4 Hydrograph

#### **1.2 TBSA Actual vs. Budgeted Flow**

Commenting on his August 10, 2017 analysis of TBSA's budgeted versus actual flow, Mr. Kelly said that TBSA attributes a 1.86 mgd flow to PRBRSA which yields a 1.39% increase from TBSA's estimated flow going into the fiscal year. Accordingly, he said the Two Bridges User Charges would be higher than original budgeted should this trend continue.

#### **1.3 PRBRSA Interceptor Inspection: 2017**

Mr. Kelly advised that Mott MacDonald's work on the specifications and plans for the PRBRSA Interceptor inspection has progressed on schedule and is now complete. Accordingly he requested the Board's authorization to advertise that contract for bids. He noted that the anticipated bid receipt date is September 14, 2017 which should enable the award of the contract, Contract No. PRB-17-1, at the Board's September 20<sup>th</sup> meeting.

Referring to the engineer's estimate of contract costs dated August 2017, he indicated that MM's estimate is \$210,455 for the work, a combination

of sewer line cleaning for a total of 3,700 feet of 24-inch, 30-inch and 36-inch diameter sewers along with CCTV-inspection of 10,100 linear feet of 24-inch, 30-inch and 36-inch sewers plus internal manhole inspections of 50 manholes. He commented that the estimate is somewhat higher than he had projected. Responding to Commissioner Howard’s inquiry on the cost difference, he said MM’s estimate is likely conservative.

Following discussion Commissioner Lampmann moved approval of the following resolution (**Resolution No. R-17-8-1**):

**Resolution No. R-17-8-1**

**RESOLUTION TO AUTHORIZE ADVERTISEMENT FOR BIDS – 2017 SANITARY INTERCEPTOR SEWER CLEANING & VIDEO INSPECTION PROJECT**

**WHEREAS**, the Pequannock River Basin Regional Sewerage Authority (hereinafter the “Authority”) desires to authorize an advertisement for the receipt of sealed bids in connection with Contract No. PRB-17-1, “2017 Sanitary Interceptor Sewer Cleaning & Internal Video Inspection Project”; and

**WHEREAS**, the Authority desires to proceed with the foregoing advertisement in accordance with the requirements of the Local Public Contracts Law as soon as practicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on the 16<sup>th</sup> day of August, 2017 as follows:

1. The Authority shall cause a Notice to be published in accordance with N.J.S.A. 40A:11-23, in a form approved by the Authority Attorney, to publicly advertise for the receipt of bids for the purpose of the prospective award of the aforesaid Contract No. PRB-17-1. In the event that no bids are received at that time, then authorization to re-advertise is hereby directed. The Notice shall provide for the receipt of sealed bids at the Borough of Butler Municipal Building, One Ace Road, Butler, New Jersey 07405 at the time and date set forth therein.
2. This Resolution shall take effect as provided by law.

Commissioner Gall seconded the motion which passed unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard and Lampmann

**NAYS** : None

**ABSENT** : Commissioners Metcalfe and Verdonik

**ABSTAIN** : None

**2. TBSA Activities**

**2.1 Status Update**

Reporting on TBSA's proposed budget for FY 2018, Chairman Voorman indicated that the final budget will include somewhat more favorable User Charges for PRBRSA due to the fact that Pequannock Township has requested and TBSA has incorporated an additional 50,000 gpd in the total flow. By so doing the denominator increases which will slightly decrease the User Charges for PBRSA as well as Fairfield and Lincoln Park.

Additionally, Chairman Voorman reported that the construction of the Two Bridges treatment plant improvements continue to experience delays.

**(Note:** Commissioner Metcalfe joined the meeting in progress at approximately 7:40 pm)

**3. TWA Applications and Connection Permits**

**3.1 TWA Application  
Mathews Avenue/Stonehouse Road Sewer Extension  
Borough of Riverdale**

As indicated by his August 10, 2017 engineering report to the Board, Mr. Kelly recommended approval of the TWA application for the Mathews Avenue/Stonehouse Road sewer extension within Riverdale. He commented that his report sets forth three conditions including two that are at the discretion of NJDEP. Therefore, on consultation with counsel, he recommended that the Authority condition the approval on recognition that the facilities have already been constructed as acknowledged by the application itself.

Following further discussion Commissioner Lampmann moved approval of the following resolution (**Resolution No. R-17-8-2**):

**RESOLUTION**

**WHEREAS**, an application has been submitted by the Borough of Riverdale for review by the Pequannock River Basin Regional Sewerage Authority (hereinafter the "Authority") of a Treatment Works Approval in connection with construction of a sewer extension in the Borough of Riverdale, as more particularly described in the TWA application heretofore filed with the Authority and made a part hereof; and

**WHEREAS**, the Project consists of previously installed sewer lines and includes three sections of 4-inch diameter PVC gravity sewer extending from the east side of Mathews Avenue into Stonehouse Road connecting to Manhole No. 1, a total of 167 feet and from Manhole No. 1, 127 feet of 6-inch PVC to an existing Manhole in Stonehouse Road, for a total of 294 feet. The project serves four single family residential properties; and

**WHEREAS**, the Consulting Engineer of the Authority has reviewed the application and has determined said application to be in order; and

**WHEREAS**, the New Jersey Department of Environmental Protection (hereinafter the "NJDEP") presently requires the endorsement of the applicable Sewerage Agency pursuant to N.J.A.C. 7:14A-21 as to the proposed local sewer system extensions and its conformance with the Authority's Wastewater Management Plan, the Northeast Water Quality Management Plan and the Rules and Regulations of the Authority; and

**WHEREAS**, the Authority concurs in the findings set forth in the August 10, 2017 report of the Consulting Engineer on the application;

**NOW, THEREFORE, BE IT RESOLVED** by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and State of New Jersey, on this 16th day of August 2017, as follows:

1. The Chairman is authorized and directed to execute Form WQM-003 entitled "Statements of Consent" thereby signifying the approval of the Authority.
2. This approval is subject to acceptance of application for facilities installed prior to approval by PRBRSA, TBSA and NJDEP.
3. This Resolution shall take effect as provided by law.

Commissioner Howard seconded the motion which passed unanimously on the following roll call vote:

<b>AYES</b>	:	Chairman Voorman, Commissioners Gall, Howard, Lampmann and Metcalfe
<b>NAYS</b>	:	None
<b>ABSENT</b>	:	Vice Chairman Verdonik
<b>ABSTAIN</b>	:	None

#### **4. Boonton Avenue Interceptor Project**

##### **4.1 Contract No. I-4A: Hutton Construction**

The final piece of information required to satisfy NJDEP's and the NJEIT's comments on compliance with the Buy American provisions of the contract has been provided according to Mr. Kelly. He said that Hutton has filed a certification with the engineer and with the Department to the effect that the Campbell Foundry manhole castings were manufactured in the United States. Accordingly he said that close out of Hutton's contract should move forward for the Board's action at the September 20<sup>th</sup> meeting.

##### **4.2 Park Place/NYS&W Railroad Crossing (2017 Project)**

For the Board's information Mr. Kelly distributed copies of a plan titled "Proposed Sanitary Sewer Alignment with Butler Borough Park" dated August 2017 along with the final Petition requesting Butler's conceptual approval of the alignment.

Referring to the plan showing the proposed alignment within Park Place into Butler's park and finally into Main Street, Mr. Kelly indicated that the proposed placement of the lines is such that key features of the park, most notably the 9/11 Memorial, will not be disturbed. He mentioned that Butler Borough Administrator Lampmann and he went over the plan earlier in the week. On that point Commissioner Lampmann said that he has had a chance to discuss the plan with several of the council members. In addition to enabling the Borough to install a redundant water main across the railroad, he said they were particularly interested to know that the project will improve the system hydraulics thereby minimizing the risk of sanitary sewer overflows.

Although the Board had previously approved submitting the alignment with the Petition to Butler's governing body for conceptual approval, Mr. Kelly explained one additional aspect that should be incorporated into the project as well. That he indicated is inclusion of a new Butler 10 or 12-inch diameter water main to be installed within the PRBRSA sewer (to be dedicated to the Borough) across the railroad to establish a redundant water crossing. He reviewed the details of that plan indicating that the total costs of the water improvements may be on the order of \$60,000 which costs will be borne by the Borough of Butler. He further explained that if the Board agrees the water main design would be included as an alternate bid in the contract documents which would allow the Authority to award the contract with or without the water main work at Butler's option.

Commissioner Howard moved to authorize inclusion of the proposed water main construction within the Authority's sewer project as an alternate bid subject to the Borough of Butler's discretion to fund that project or not thereby enabling the Authority to award the sewer contract with or without the water main construction.

Commissioner Gall seconded that motion which passed unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard, Lampmann and Metcalfe

**NAYS** : None

**ABSENT** : Vice Chairman Verdonik

**ABSTAIN** : None

## **FINANCIAL REPORT**

### **1. Treasurer's Report**

#### **1.1 July 31, 2017 Treasurer's Report**

Treasurer Lampmann presented the Treasurer's Report for the period ending July 31, 2017. Commissioner Gall moved acceptance of the Treasurer's Report as submitted. Treasurer Lampmann seconded that motion which passed unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard, Lampmann and Metcalfe

**NAYS** : None

**ABSENT** : Vice Chairman Verdonik

**ABSTAIN** : None

#### **1.2 Annual Budget: FY 2018**

Mr. Kelly distributed his August 16, 2017 letter along with the Annual Budget for FY 2018 to be considered for approval this evening. Also attached is the Budget Summary which Mr. Kelly highlighted noting that the Preliminary Annual Budget as presented at the Board's July 19, 2017 meeting has been carried forward without change to the budget presented for action this evening.

Since the proposed budget mimics that discussed at the Board's July 19<sup>th</sup> meeting, namely, the Preliminary Annual Budget presented then, Mr. Kelly dispensed with a more detailed explanation. Summarizing key points, he said that the budget includes a decrease of \$145,000 or 2.7% in both Revenues and Appropriations. The rates, he said, would remain the same as last year at \$5,300,000 with no increase. He explained that the Authority's FY 2018 debt service decreases by more than \$496,000 from last year to FY 2018. Further he indicated that based on discussions at the July 19<sup>th</sup> meeting, the Capital Reserve Fund contribution was left intact at \$650,000, an increase of \$260,000 or 67% over last year. He noted that the increase accounts for the reduced Capital Reserve Fund contribution last year as compared to the \$500,000 annual amount that has been targeted by the Rate Stabilization Analysis. He noted that questions on the reserve contribution level as discussed on July 19<sup>th</sup> were addressed to some degree by his August 7<sup>th</sup> letter to the Board on that subject.

Commissioner Howard again questioned the basis for the Capital Reserve Fund contribution. He indicated, as did Treasurer Lampmann, that to his knowledge there is a guideline or possibly a limit in school board budgeting and would like to know what that may be. On discussion the Board agreed that it would be appropriate to have the Authority's auditor review budgets that their firm prepares for water and sewer authorities, schools as well as municipalities to identify capital reserve contributions as a function of the operating budget. Mr. Kelly said that he would contact the auditor accordingly and will also inquire on school board regulations or policy.

Following further discussion Commissioner Lampmann moved approval of the Annual Budget for FY 2018 (**Resolution No. R-17-8-3**):

**Resolution No. R-17-8-3**

**2017 (PRBRSA FY 2018) AUTHORITY BUDGET  
RESOLUTION  
Pequannock River Basin Regional Sewerage Authority  
(Name)**

**FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018**

WHEREAS, the Annual Budget and Capital Budget for the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning, November 1, 2017 and ending, October 31, 2018 has been presented before the governing body of the Pequannock River Basin Regional Sewerage Authority at its open public meeting of August 16, 2017; and



WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 5,315,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 5,315,000 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$700,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Pequannock River Basin Regional Sewerage Authority, at an open public meeting held on August 16, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Pequannock River Basin Regional Sewerage Authority for the fiscal year beginning, August 16, 2017 and ending, October 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Pequannock River Basin Regional Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on August 16, 2017.

On discussion, Commissioner Howard indicated that he can not support the budget as proposed for reasons discussed on the capital reserve matter.

Commissioner Metcalfe seconded the motion which passed on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall, Lampmann and Metcalfe  
**NAYS** : Commissioner Howard  
**ABSENT** : Vice Chairman Verdonik  
**ABSTAIN** : None

Mr. Kelly requested that each Board Member complete the questionnaire related to the DLGS budget (Question No. 4) on various positions held in addition to that of PRBRSA along with related questions.

## **UNFINISHED BUSINESS**

### **1. Contingency Operating Plan**

At Chairman Voorman's request Mr. Kelly reviewed a potential approach to address the Authority's longstanding objective to implement a succession plan. Commenting on the numerous avenues explored since early 2014, he distributed an August 16, 2017 letter to the Board advancing the concept of a new staff position, that of Authority Administrator, to handle the day to day operations of Pequannock River Basin.

Discussions focused on the specifics of a succession plan. Among the numerous items considered were establishing the position, a job description including duties and responsibilities, initial and final working hours, training, fringe benefits, the process by which such a position would be created and filled as well as a number of other matters including compensation. On the latter point, Mr. Kelly noted that Kelly Engineering would consent to offset the salary expenses of the position by commensurately reducing the firm's charges for its administrative activities.

Following considerable discussion the Board generally agreed that it would like to move forward with the concept. To do so the Board requested that the consulting engineer prepare a detailed job description for the Authority Administrator position setting forth the duties and responsibilities initially and ultimately as well as the experience and qualifications for the position.

As the Board considered the possibility to bring on for the first time a PRBRSA employee, Commissioner Lampmann introduced the possibility that the Board may want to consider retaining the individual through a shared services agreement with one of the municipalities rather than directly hire a PRBRSA employee. He explained that presently the Borough of Butler has a comparable arrangement with the New Jersey Public Power Authority, a newly created agency that retains its executive director through a shared services agreement with the Borough. Commissioner Lampmann said that he would forward Butler's shared services agreement along with the employment agreement for the executive director for the consulting engineer's review and use in developing similar information for PRBRSA's review.

To move ahead the Board requested that a draft of the job description be available for the Board's September 20<sup>th</sup> meeting in anticipation that it would be finalized for Board action and potential establishment of the position by the October 18<sup>th</sup> meeting. Following that the Board would be in position to interview candidates for the position. The Authority Administrator could be brought on board initially as a part time employee leading to a full time position or, per Commissioner Lampmann's comments, possibly through a shared services agreement with one of the towns.

2. **Riverdale Membership Petition**

No change in status on this matter.

3. **Riverdale Annual Charge Challenge 2017**

Mr. Kelly and Mr. Falcon reported that the Authority has not received any response to the Chairman's June 29, 2017 letter to the Borough of Riverdale advising that the Borough's service contract effectively precludes a challenge of the Authority's flow determinations.

On the flows, Mr. Kelly said that Kleinfelder has been authorized to proceed with the work including the supplemental activities to review the Borough of Butler's as well as the Borough of Kinnelon's flows and related water consumption figures. He mentioned that he and counsel will be meeting with Kleinfelder next week to go over matters.

Commissioner Lampmann said that he believes that the Riverdale water consumption analysis may be flawed. He explained that there are two aspects that do not appear to be correct including proper accounting for inactive accounts and for condominium/apartment complexes that are billed on a fixed cost per unit rather than a metered flow basis. Between the two issues he said he believes there are significant water volumes missing from Riverdale's calculation of the water consumption for FY 2014, FY 2015 and FY 2016. Mr. Kelly said that he happened to receive from Kleinfelder a question on that very point and therefore will forward that to Commissioner/Borough Administrator Lampmann for review and analysis including the two datasets that are significantly different one to the other.

**NEW BUSINESS**

None

**PAYMENT OF BILLS**

1. **Operating Budget**

1.1 **Operating Request for Payment No. 366**

Treasurer Lampmann presented Operating Request for Payment No. 366. Commissioner Gall moved it approval as follows:

<b>SUMMARY OF VOUCHERS FOR OPERATING EXPENSES</b>					
<b>Operating Request for Payment No. 366</b>					
The following bills have been reviewed and are recommended for approval for payment at the August 16, 2017 meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):					
	<b>PRBRSA ACCT. NO.</b>	<b>VOUCHER NO.</b>	<b>VOUCHER DATE</b>	<b>PAYMENT AMOUNT</b>	<b>CHECK PAYABLE TO</b>
1)	24.05	OP-17-8-1	3/31/2016	\$ 250.00	Borough of Butler
2)	33.01	OP-17-8-2	10/1/2016	\$ 2,570.00	Borough of Butler
3)	24.07	OP-17-8-3	8/7/2017	\$ 131.89	Kelly Engineering
4)	22.03	OP-17-8-4	8/4/2017	\$ 10,400.00	Kelly Engineering
5)	32.02	OP-17-8-5	8/7/2017	\$ 8,817.72	Kelly Engineering
6)	22.01	OP-17-8-6	8/15/2017	\$ 2,497.50	Maraziti Falcon LLP
7)	22.01	OP-17-8-7	8/15/2017	\$ 185.00	Maraziti Falcon LLP
8)	33.01	OP-17-8-8	8/3/2017	\$ 3,148.75	Kleinfelder
9)	33.03	OP-17-8-9	7/28/2017	\$ 98.30	Tab Group
10)	33.03	OP-17-8-10	8/2/2017	\$ 17.96	Borough of Butler Electric
11)	24.07	OP-17-8-11	8/1/2017	\$ 107.03	North Jersey Media
12)	33.03	OP-17-8-12	8/9/2017	\$ 3.32	JCP&L
			<b>SUBTOTAL</b>	<b>\$ 28,227.47</b>	
13)	24.04	OP-17-8-13	8/3/2017	\$ 290.97	Intuit (PRBRSA Checks) - PAID DIRECT DEBIT
			<b>TOTAL:</b>	<b>\$ 28,518.44</b>	

Treasurer Lampmann seconded the motion which passed unanimously on the following roll call vote:

- AYES** : Chairman Voorman, Commissioners Gall, Howard, Lampmann and Metcalfe
- NAYS** : None
- ABSENT** : Vice Chairman Verdonik
- ABSTAIN** : None

## 2. Construction Fund Disbursements

### 2.1 Construction Disbursement Requisition No. C-17-4

Treasurer Lampmann presented the bills as listed on Construction Fund Disbursement Requisition No. C-17-4. Commissioner Gall moved its approval as follows:

#### **CONSTRUCTION DISBURSEMENT REQUISITION No. C-17-4**

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled "Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof" (the "Resolution"), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **August 16, 2017**:

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120327	C-17-4-8-1	8/7/17	\$ 1,672.66	Kelly Engineering
2)	120327	C-17-4-8-2	7/25/17	\$ 1,900.00	DMC Associates Inc.
3)	120327	C-17-4-8-3	8/1/17	\$ 56.50	Trukmann's
4)	120327	C-17-4-8-4	8/15/17	\$ 573.50	Maraziti Falcon LLP
5)	120327	C-17-4-8-5	8/16/17	\$ 78.20	Trukmann's
	<b>TOTAL DISBURSEMENTS</b>			<b><u>\$ 4,280.86</u></b>	

**UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.**

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been signed by two Authority Officers and me certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for ". . . the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment . . .", will be accompanied by a Consulting Engineer's Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer's Certificate is attached.

Upon payment of the above vouchers, please forward to the undersigned a statement of the balance in the **2017 Project** account.

Treasurer Lampmann seconded the motion which passed unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard, Lampmann and Metcalfe

**NAYS** : None

**ABSENT** : Vice Chairman Verdonik

**ABSTAIN** : None

#### **OPEN MEETING FOR PUBLIC COMMENT**

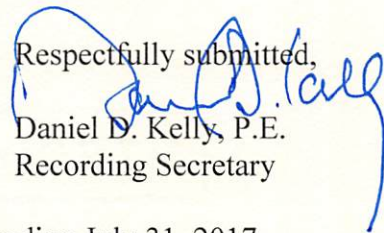
There being no members of the public present, Chairman Voorman dispensed with the public participation portion of the meeting.

#### **ADJOURNMENT**

At approximately 8:55 pm, Commissioner Howard moved adjournment. Commissioner Metcalfe seconded the motion which was approved unanimously on voice vote.

At approximately 8:55 pm, the meeting was adjourned.

Respectfully submitted,

  
Daniel D. Kelly, P.E.  
Recording Secretary

Enclosures: Treasurer's Report for the period ending July 31, 2017