

## MEETING MINUTES

### PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

July 19, 2017

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on July 19, 2017 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

#### ROLL CALL

On roll call:

**PRESENT** : Chairman Voorman, Commissioners Gall, Howard, Lampmann, Metcalfe and Verdonik

**ABSENT** : None

**ALSO PRESENT** : Christopher H. Falcon, Esq., Maraziti, Falcon LLP; and Daniel D. Kelly, P.E., Kelly Engineering.

#### OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

#### ADOPTION OF MINUTES

1. **Meeting Minutes: Regular Meeting – June 21, 2017**

Commissioner Lampmann moved acceptance of the minutes of the Authority's June 21, 2017 meeting. That motion was seconded by Vice Chairman Verdonik and passed on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : None

**ABSTAIN** : Commissioner Gall

## **OPERATIONAL REPORT**

### **1. System Operations**

#### **1.1 Flow Report**

As indicated by the Flow Report dated July 18, 2017 for the period ending June 30, 2017, Mr. Kelly indicated that the flows dropped significantly from the prior month from 1.909 mgd to 1.589 mgd, with a cumulative average flow for the year of 1.766 mgd. He noted the difference between TBSA's Meter M-15 reading for the month of 1.621 mgd and that of the Authority's Meter P-4 at 1.589 mgd amounts to a 2.0% differential.

The following reports were distributed to the Board at the meeting:

- Triton Flow Report for June 2017
- Triton Daily Flow Summary for June 2017
- Triton Daily Flow Hydrograph for June 2017
- Triton M-15 vs. P-4 Hydrograph

#### **1.2 TBSA Actual vs. Budgeted Flow Analysis**

As indicated by his July 12, 2017 memorandum, the actual flow for the month of 1.87 mgd yields a differential on a year-to-date basis of 1.20% meaning that the TBSA year-end User Charges would be increased commensurately if the trend continues.

#### **1.3 PRBRSA Interceptor Inspection: 2017**

The engineering activities on the PRBRSA Interceptor inspection are currently in progress. Mr. Kelly said that he will discuss the schedule for bidding and award of contract with Mott MacDonald yet will target award of the contract for the Board's September meeting. If that can be accomplished the contractor would likely be able to initiate work by the end of October which should avoid work during severe winter conditions.

### **2. TBSA Activities**

#### **2.1 Status Update**

Chairman Voorman and Vice Chairman Verdonik advised that Two Bridges discussed its annual budget for FY 2018 and will likely hold rates constant or nearly so for the upcoming year.

Also commenting on the ongoing Two Bridges construction projects for the pumping station improvements as well as improvements to the wastewater treatment plant, Vice Chairman Verdonik advised that the pumping station work is near completion whereas the work at the plant remains substantially behind schedule.

**3. TWA Applications and Connection Permits**

**3.1 TWA Application  
Mathews Avenue/Stonehouse Road Sewer Extension  
Borough of Riverdale**

Mr. Kelly reported that the Borough of Riverdale has filed a Treatment Works Approval application for a sewer extension already installed within Stonehouse Road and Mathews Avenue which application is currently under review. He noted apparently four properties have been sewered along Mathews Avenue, Nos. 67, 69, and the two new properties for Nos. 84 & 88 Mathews Avenue.

Referring to the as-built plan filed with the application, Mr. Kelly noted that the sewer lines as installed include 4-inch and 6-inch diameter lines such that a waiver may be required from NJDEP.

**3.2 TWA Application  
101 & 103 Reeve Avenue  
Borough of Bloomingdale**

In accordance with his Engineering Report dated July 18, 2017, Mr. Kelly recommended approval of the TWA Application for a proposed sewer extension to serve two existing homes on Reeve Avenue, Nos. 101 & 103.

Following discussion Commissioner Gall moved approval of the following resolution (**Resolution No. R-17-7-1**):

**R E S O L U T I O N**

**WHEREAS**, an application has been submitted by the Borough of Bloomingdale for review by the Pequannock River Basin Regional Sewerage Authority (hereinafter the "Authority") of a Treatment Works Approval for construction of a sewer extension in the Borough of Bloomingdale, as more particularly described in the TWA application heretofore filed with the Authority and made a part hereof; and

**WHEREAS**, the project is for the construction of 118 linear feet of 8 inch diameter PVC gravity sewer to serve two residential properties on Reeve Avenue, which would result in an increase of flow to the Authority System of 600 g.p.d.; and

**WHEREAS**, the Consulting Engineer of the Authority has reviewed the application and has determined said application to be in order; and

**WHEREAS**, the New Jersey Department of Environmental Protection (hereinafter the "NJDEP") presently requires the endorsement of the applicable Sewerage Agency pursuant to N.J.A.C. 7:14A-21 as to the proposed local sewer system extensions and its conformance with the Authority's Wastewater Management Plan, the Northeast Water Quality Management Plan and the Rules and Regulations of the Authority; and

**WHEREAS**, the Authority concurs in the findings set forth in the July 13, 2017 report of the Consulting Engineer on the application;

**NOW, THEREFORE, BE IT RESOLVED** by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and State of New Jersey, on this 19th day of July 2017, as follows:

1. The Chairman is authorized and directed to execute Form WQM-003 entitled "Statements of Consent" thereby signifying the approval of the Authority.
2. This approval is subject to the following conditions:
  - A. **CONDITIONS PRECEDENT TO CONSTRUCTION:**
    - 1) Applicant must file with the Authority one copy of NJDEP Construction and Operating Permit (for TWA projects).
    - 2) Applicant must provide 72 hours prior notice before beginning work.
  - B. **CONDITIONS PRECEDENT TO OPERATION:**
    - 1) Applicant must file NJDEP WQM-005 form "Certification for Approval by Local Agency," with PRBRSA which form must be executed (signed and sealed) by New Jersey licensed professional engineer and must be executed by the municipality which "will own and operate the sewer system."
    - 2) Applicant must provide 72-hours prior notice prior to initiation of operations.
    - 3) Applicant must file two sets of record drawings signed and sealed by a New Jersey licensed professional engineer with PRBRSA.
    - 4) Applicant must file two sets of certified testing results with PRBRSA.
3. This Resolution shall take effect as provided by law.

Vice Chairman Verdonik seconded the motion which passed unanimously on the same vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard, Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : None

**ABSTAIN** : None

**4. Boonton Avenue Interceptor Project**

**4.1 Contract No. I-4A: Hutton Construction**

Regarding close-out of Contract No. I-4A with Hutton Construction, Mr. Kelly indicated that there apparently remains an issue that must be resolved on the Buy-American provisions within the contract documents, an issue raised by NJDEP and/or the NJEIT. He said he would check into it further and will press to have the contract close-out completed as soon as possible.

**4.2 Park Place/NYS&W Railroad Crossing (2017 Project)**

In order to secure the Borough of Butler's conceptual approval for the proposed NYS&W railroad crossing alignment through Butler's park, Mr. Kelly said that he has authorized DMC Associates to prepare a topographic survey of additional areas of the park that will be needed for both permanent and temporary construction easements.

Following discussion, in order to formally authorize DMC's work, Commissioner Lampmann moved approval of the following resolution (**Resolution No. R-17-7-2**):

**RESOLUTION AUTHORIZING PROFESSIONAL SURVEYING SERVICES**

**WHEREAS**, DMC ASSOCIATES, Inc. ("DMC") has previously provided professional services related to utility mark outs and topographical information in connection with proposed tunneling beneath the NYS&W Railroad within Main Street and Park Place, in Butler Borough; and

**WHEREAS**, the Authority requires the performance of additional survey services in connection with the tunnel project; and

**WHEREAS**, DMC has submitted a Proposal for the said work dated June 27, 2017 and the Authority desires to retain DMC for the performance of the services described; and

**WHEREAS**, funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 19<sup>th</sup> day of July, 2017 as follows:

1. The Consulting Engineer is authorized and directed to pay DMC Associates, Inc. in the amount of \$1,900.00 for completion of the aforesaid services upon the presentation of a voucher therefore;
2. This Resolution shall be published in accordance with N.J.S.A. 40A:11-5(1)(a)(i)
3. This Resolution shall take effect as provided by law.

Commissioner Gall seconded the motion which passed unanimously on the following vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard, Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : None

**ABSTAIN** : None

#### **4.3 Petition to Borough of Butler**

Mr. Kelly presented a draft of a “Petition to Borough of Butler for Conceptual Approval of Park Alignment: NYS&W Railroad Sewer Crossing”. On discussing the draft Petition he explained that an engineering plan showing the specific location of the proposed alignment through the park including the areas to be disturbed and the associated permanent easement and temporary construction easement will be prepared as soon as the additional topographic survey is available from DMC.

To authorize filing a petition with the Borough of Butler, Commissioner Metcalfe moved approval of the following resolution (**Resolution No. R-17-7-3**):

## RESOLUTION

**WHEREAS**, the Pequannock River Basin Regional Sewerage Authority continues to evaluate a route by which the Authority's interceptor currently located in the bed of Park Place and running beneath the tracks of the NYS&W Railroad can be relocated and enlarged to eliminate the present sewer line; and

**WHEREAS**, the Authority has developed a conceptual alternative which would involve an excavation and the installation of a sewer interceptor across the Borough Park located at Lot 1, Block 14 and Lot 30, Block 14; and

**WHEREAS**, the Authority desires to petition the Borough of Butler to support the above described interceptor installation.

**NOW, THEREFORE, BE IT RESOLVED** by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 19th day of July, 2017 as follows:

1. The Authority authorizes the transmittal of its July 26, 2017 Petition (attached) to the Governing Body of the Borough of Butler for its consideration.
2. The Authority Attorney and Authority Consulting Engineer are authorized to supply such supplemental engineering and/or legal information as may be requested to assist the Authority and/or Butler in the consideration of the subject.
3. This Resolution shall take effect as provided by law.

Commissioner Gall seconded the motion which passed unanimously on the same vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard, Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : None

**ABSTAIN** : None

## **FINANCIAL REPORT**

### **1. Treasurer's Report**

#### **1.1 June 30, 2017 Treasurer's Report**

Treasurer Lampmann presented the Treasurer's Report for the period ending June 30, 2017. Commissioner Gall moved acceptance of the Treasurer's Report as submitted. Commissioner Lampmann seconded that motion which passed unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : None

**ABSTAIN** : None

#### **1.2 Preliminary Annual Budget: FY 2018**

Referring to his July 19 letter transmitting the Preliminary Annual Budget for fiscal year 2018 along with the associated Budget Summary, Mr. Kelly reviewed several key elements including the following:

- Revenues and Appropriations - decrease by 2.7% or \$145,000 from \$5,460,000 to \$5,315,000
- Annual Charges – no change to current rate of \$5,300,000
- No surplus has been applied to supplement revenues
- Capital Reserve Fund contribution - \$650,000
- PRBRSA Direct Debt Service - reduced by approximately \$500,000

Commissioner Howard commented on the amount in the Capital Reserve Fund. He noted that with the proposed contribution the reserve would increase from \$4,290,000 to \$4,940,000 so said that would approximate 90% of the proposed budget. He raised several points on the appropriate reserve levels and inquired if there were any guidelines available for Authorities or municipal entities generally.

Chairman Voorman and Treasurer Lampmann as well as Vice Chairman Verdonik commented that the reserve was primarily established in anticipation of the major capital expenditure that Two Bridges anticipates for upgrade of the wastewater treatment process, a project that is expected to cost at least \$25 million along with those of the Authority. Therefore,



they said the reserve would buffer a likely substantial increase in the rates as the TBSA project moves forward. In response to Commissioner Howard's question as to Two Bridges schedule for the plant improvements, Vice Chairman Verdonik said that 2021 is the current estimate.

More broadly the Board discussed the underlying rate philosophy behind funding the Capital Reserve.

As to any standards or guidelines on the amount of the Capital Reserve Mr. Kelly said that he would look into that further and advise accordingly.

The Board's overall consensus was to move forward with the budget as presented with a 0% rate increase.

## **UNFINISHED BUSINESS**

### **1. Contingency Operating Plan**

Concerning discussions with the Two Bridges Sewerage Authority, Chairman Voorman and Vice Chairman Verdonik reported that a meeting will be scheduled with TBSA on the matter.

### **2. Riverdale Membership Petition**

No change in status on this matter.

### **3. Riverdale Annual Charge Challenge 2017**

Chairman Voorman advised that a letter dated June 29, 2017 has been issued to the Borough of Riverdale advising that the terms of the Borough's service contract with the Authority effectively preclude a challenge of the Authority's flow determinations. The letter explains that the Borough did not initiate either arbitration or litigation on the matter within the stipulated 90 day period. He noted that a copy of his letter to Riverdale on that matter is in the Board's meeting file folders.

Related to Riverdale's concern on the accuracy of ADS' metering, Mr. Kelly noted that the Board had already approved a contract with Kleinfelder for engineering review of the sewage flow metering provided by ADS, the water consumption data for Bloomingdale and Riverdale and the resultant in billings to the towns. Based on the discussions at last month's meeting, since the Board wanted to press forward with a review of all four meters and the water consumption records and related data for Butler and Kinnelon as well, he solicited a supplemental proposal from Kleinfelder. He recommended award of the additional work as indicated by his July 13, 2017 letter and the appended July 11, 2017 Kleinfelder proposal.

On discussion Commissioner Lampmann moved adoption of the following resolution (**Resolution No. R-17-7-4**)

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT  
WITH KLEINFELDER**

**WHEREAS**, the Pequannock River Basin Regional Sewerage Authority (the “Authority”) has identified a need to evaluate its flow monitoring system and calculations underlying the Annual Charges to the Borough of Riverdale; and

**WHEREAS**, the Authority has received and reviewed a proposal dated July 11, 2017 (the “Proposal”) from Kleinfelder, having an office at 321 Wall Street, Princeton, New Jersey (“Kleinfelder”) for the provision of such services for a cost not to exceed \$8,500 (the “Proposal”) which is intended to supplement the services to be provided by Kleinfelder East, Inc. described in the Contract awarded by the Authority on June 21, 2017; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) authorizes contracts for the provision of “Professional Services,” which may be awarded without public advertising and competitive bidding, provided that notice of the nature, duration, service and amount of contract is published, and that the Resolution and contract are kept on file and available for public inspection; and

**WHEREAS**, the Authority desires to authorize Kleinfelder to perform the work set forth in the July 11, 2017 Proposal; and

**WHEREAS**, funds are available for these purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 19th day of July, 2017 as follows:

1. The Chairman is authorized and directed to sign an agreement between Kleinfelder and the Authority on a time-plus-expenses basis at the rates set forth in the Proposal for a cost not to exceed \$8,500 without further authorization by the Authority. This Resolution shall be published in accordance with N.J.S.A. 40A:11-5 (l)(a)(i).
2. This Resolution shall take effect as provided by law.

Commissioner Gall seconded that motion which passed unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard Lampmann, Metcalfe and Verdonik

**NAYS** : None  
**ABSENT** : None  
**ABSTAIN** : None

## **NEW BUSINESS**

### 1. Arbitrage Calculations: 2012 Series N Bonds

Referring to a July 18, 2017 proposal from Hawkins Delafield & Wood, Mr. Kelly recommended that the Authority authorize bond counsel to proceed with that work. He explained that IRS regulations stipulate mandatory arbitrage calculations every 5 years. Those calculations will determine if an arbitrage rebate payment and/or a yield reduction payment are due on the 1990 Series L Bonds and the 2012 Series N Bonds which refunded the 2002 Series M Bonds. If so, he said that the calculated rebate must be paid by November 6, 2017.

He noted that the \$3,750.00 fee quoted has been reduced following discussions with bond counsel to \$3,500.00.

Vice Chairman Verdonik moved that the Authority's consulting engineer authorize bond counsel to proceed with the mandatory arbitrage calculations. Commissioner Howard seconded the motion which passed unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
Howard Lampmann, Metcalfe and Verdonik  
**NAYS** : None  
**ABSENT** : None  
**ABSTAIN** : None

## **PAYMENT OF BILLS**

### 1. Operating Budget

#### 1.1 Operating Request for Payment No. 365

Noting a minor correction on the bill list, Treasurer Lampmann presented and moved approval Operating Request for Payment No. 365 as follows:

**PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY**

**SUMMARY OF VOUCHERS FOR  
 OPERATING EXPENSES**

**Operating Request for Payment No. 365**

The following bills have been reviewed and are recommended for approval for payment at the July 19, 2017 meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):

	<b>PRBRSA ACCT. NO.</b>	<b>VOUCHER NO.</b>	<b>VOUCHER DATE</b>	<b>PAYMENT AMOUNT</b>	<b>CHECK PAYABLE TO</b>
1)	24.05	OP-17-7-1	3/31/2016	\$ 250.00	Borough of Butler
2)	33.01	OP-17-7-2	10/1/2016	\$ 2,570.00	Borough of Butler
3)	24.07	OP-17-7-3	7/8/2017	\$ 131.89	Kelly Engineering
4)	22.03	OP-17-7-4	7/8/2017	\$ 10,400.00	Kelly Engineering
5)	32.02	OP-17-7-5	7/10/2017	\$ 9,543.74	Kelly Engineering
6)	22.01	OP-17-7-6	7/13/2017	\$ 8,994.92	Maraziti Falcon LLP
7)	37.07	OP-17-7-7	7/10/2017	\$8,000.00	Mott MacDonald
8)	33.01	OP-17-7-8	7/12/2017	\$ 3,333.00	ADS LLC
9)	33.01	OP-17-7-9	7/7/2017	\$ 337.50	Kleinfelder
10)	*	OP-17-7-10	12/27/2016	\$ 891,750.00	Pequanock, Lincoln Park & Fairfield Sew. Authority
11)	33.03	OP-17-7-11	6/13/2017	\$ 3.32	JCP&L
12)	33.03	OP-17-7-12	7/6/2017	\$ 17.96	Borough of Butler Electric
13)	33.03	OP-17-7-13	6/28/2017	\$ 69.88	Verizon
14)	33.03	OP-17-7-14	6/23/2017	\$ 65.88	Verizon
15)	33.03	OP-17-7-15	6/28/2017	\$ 71.12	Verizon
16)	24.07	OP-17-7-16	6/26/2017	\$ 56.45	North Jersey Media
17)	33.03	OP-17-7-17	7/4/2017	\$ 72.30	Verizon
18)	33.03	OP-17-7-18	7/12/2017	\$ 3.32	JCP&L
			<b>TOTAL:</b>	<b>\$ 935,671.28</b>	

* Breakdown	
27.00	\$63,280.00
13.00	\$272,793.00
35.00	\$555,677.00
<b>Total</b>	<b>\$917,500.00</b>

Respectfully Submitted,

Daniel D. Kelly, P.E.  
 Consulting Engineer

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Gall,  
 Howard, Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : None

**ABSTAIN** : None

**2. Construction Fund Disbursements**

**2.1 Construction Disbursement Requisition No. C-13-51**

Treasurer Lampmann presented the bills as listed on Construction Fund Disbursement Requisition No. C-13-51 and moved its approval as follows:

**CONSTRUCTION DISBURSEMENT REQUISITION No. C-13-51**

Gentlemen:

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled “Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof” (the “Resolution”), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **July 19, 2017**:

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120322	C-13-51-7-1	7/10/17	\$ 409.60	Kelly Engineering
<b>TOTAL DISBURSEMENTS</b>				<b><u>\$ 409.60</u></b>	

**UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.**

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been signed by two Authority Officers and the Consulting Engineer certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for “. . . the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment . . .”, will be accompanied by a Consulting Engineer’s Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer’s Certificate is attached.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

- AYES** : Chairman Voorman, Commissioners Gall, Howard, Lampmann, Metcalfe and Verdonik
- NAYS** : None
- ABSENT** : None
- ABSTAIN** : None

**2.2 Construction Disbursement Requisition No. C-17-3**

Treasurer Lampmann presented the bills as listed on Construction Fund Disbursement Requisition No. C-17-3 and moved its approval as follows:

**CONSTRUCTION DISBURSEMENT REQUISITION No. C-17-3**

Gentlemen:

In accordance with Section 513(B) of the Resolution adopted by the Authority on July 15, 1986, as amended and supplemented, and entitled “Resolution Providing for the Issuance of Bonds of the Pequannock River Basin Regional Sewerage Authority and for the Rights of the Holders Thereof, and Authorizing \$20,000,000 Principal Amount Thereof” (the “Resolution”), you are hereby instructed to make the following disbursements from the Construction Fund (Account #2576006501) as authorized by the Authority at a meeting on **July 19, 2017**:

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120327	C-17-3-7-1	7/10/17	\$ 3,499.25	Kelly Engineering
2)	120327	C-17-3-7-2	6/27/17	\$ 1,763.99	Mott MacDonald
<b>TOTAL DISBURSEMENTS</b>				<b><u>\$ 5,263.24</u></b>	

**UNLESS OTHERWISE DIRECTED, ALL CHECKS SHALL BE MAILED DIRECTLY TO THE CLAIMANT AT THE ADDRESS INDICATED ON THE VOUCHER FORM.**

In compliance with Section 513, Subsection (B) of the Resolution, all disbursement requests listed above are supported by copies of the enclosed voucher forms, each of which has been

signed by two Authority Officers and me certifying that such disbursement is necessary to pay part of such cost of the Project.

As required by Section 513(B) of the Resolution, any disbursements for “. . . the purpose of paying the purchase price or cost of any lands, easements, rights or interest in or relating to lands or paying the cost or expense of work, materials, supplies or equipment . . .”, will be accompanied by a Consulting Engineer’s Certificate as required by Section 513(B) of the Resolution. The supporting Consulting Engineer’s Certificate is attached.

Upon payment of the above vouchers, please forward to the undersigned a statement of the balance in the **2017 Project** account.

Vice Chairman Verdonik seconded the motion which passed unanimously on the following roll call vote:

- AYES** : Chairman Voorman, Commissioners Gall, Howard, Lampmann, Metcalfe and Verdonik
- NAYS** : None
- ABSENT** : None
- ABSTAIN** : None

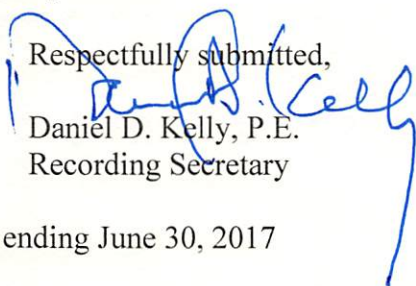
**OPEN MEETING FOR PUBLIC COMMENT**

There being no members of the public present, Chairman Voorman dispensed with the public participation portion of the meeting.

**ADJOURNMENT**

At approximately 8:15 pm, Commissioner Lampmann moved adjournment. Commissioner Howard seconded the motion which was approved unanimously on voice vote.

At approximately 8:15 pm, the meeting was adjourned.

Respectfully submitted,  
  
Daniel D. Kelly, P.E.  
Recording Secretary

Enclosures: Treasurer’s Report for the period ending June 30, 2017