

## MEETING MINUTES

### PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY

September 19, 2018

Minutes of the regular meeting of the **Pequannock River Basin Regional Sewerage Authority** held on September 19, 2018 in the Conference Room at the Butler Municipal Building, One Ace Road, Butler, New Jersey. Chairman Voorman called the meeting to order at approximately 7:30 p.m.

#### ROLL CALL

On roll call:

**PRESENT** : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik

**ABSENT** : Commissioner Gall

**ALSO PRESENT** : Jamie Avagnano, Authority Administrator; Diane Alexander, Esq., Maraziti, Falcon LLP; and Daniel D. Kelly, P.E., Kelly Engineering; Kyle Gourley, P.E, and Anthony Gagliostro, P.E. of Mott MacDonald

#### OPEN PUBLIC MEETING STATEMENT

Chairman Voorman introduced the "Open Public Meeting Statement" indicating that adequate notice of the Authority's regular meeting had been publicized in accordance with law by posting notice on the bulletin board at the Butler Municipal Building by providing notice to the municipal clerks of Bloomingdale, Butler, Kinnelon, and Riverdale, and by providing notice to the official newspapers of the Authority.

#### ADOPTION OF MINUTES

1. Meeting Minutes: Regular Meeting – August 15, 2018

Vice Chairman Verdonik moved acceptance of the minutes of the August 15, 2018 regular meeting. That motion was seconded by Commissioner Howard and approved on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Howard, Lampmann and Verdonik

**NAYS** : None

**ABSENT** : Commissioner Gall

**ABSTAIN** : Commissioner Metcalfe

## **OPERATIONAL REPORT**

### **1. SYSTEM OPERATIONS**

#### **1.1 Flow Report**

Mr. Kelly presented the Flow Report dated September 12, 2018 for the period ending August 31, 2018. He noted that the flows increased by almost 300,000 gpd due to the heavy rains in August (7.97 inches). In response to Commissioner Howard's question, Mr. Kelly advised that usually short duration, high intensity rains do not have long-lasting effects on the flows as opposed to winter snowmelt.

The following reports were made available to the Board in their file folders:

#### August 2018

- Flow Report ending August 31, 2018
- Daily Flow Summary for August 31, 2018
- Daily Flow Hydrograph for August 2018

#### **1.2 Temporary Flow Metering: P-1A**

Discussions continued on the accuracy of the Meter P-1 readings reflected in Butler and Bloomingdale's flow averages. Commissioner Lampmann requested that the Authority bring in an outside metering company to perform temporary metering either in the same location as the ADS Meter P-1A or other locations upstream and downstream of the monitor as the metering company may recommend.

The Board agreed that the temporary flow monitoring should be performed. With that, the Board authorized Mr. Kelly to obtain quotations for temporary metering services to be considered in October.

#### **1.3 TBSA Actual vs. Budgeted Flow Analysis**

Ms. Avagnano advised that the new metering data for TBSA Meter M-15 is still pending therefore no analysis is available.

**1.4 Contract No. OM-1**

There being no other bidders, Ms. Avagnano and Mr. Kelly recommended approval of a 2-year extension of Contract No. OM-1 for operation and maintenance services to the Borough of Butler at the nominal fee increase quoted.

Commissioner Howard moved approval of the following resolution (Resolution No. R-18-9-1) awarding the contract to Butler.

**Resolution No. R-18-9-1**

**RESOLUTION AUTHORIZING CONTRACT NO. OM-1 RENEWAL  
WITH THE BOROUGH OF BUTLER**

**WHEREAS**, the Pequannock River Basin Regional Sewerage Authority (“the Authority”) issued requests to the Boroughs of Butler and Bloomingdale for the submission of proposals on August 23, 2018 for the renewal of Contract OM-1 being the Operation and Maintenance Contract for the regional interceptor facilities of the Authority; and

**WHEREAS**, the Authority received a proposal from the Borough of Butler on September 5, 2018 for the period of October 1, 2018 through September 30, 2019 and the additional period of October 1, 2019 through September 30, 2020; and

**WHEREAS**, the Authority has reviewed the said proposal which provides for a bid price of \$53,048.00 (Proposal A) for the first year and \$53,648.00 (Proposal B) for the second year; and

**WHEREAS**, the Authority Consulting Engineer and Authority Administrator have recommended approval of the submittal of the Borough of Butler in a letter dated September 10, 2018; and

**WHEREAS**, the Authority is satisfied that the bid of the Borough of Butler is reasonable and consistent with the cost anticipated for the provision of such services,

**NOW, THEREFORE, BE IT RESOLVED** by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and the State of New Jersey on this 19<sup>th</sup> day of September 2018 as follows:

- 1) The Chairman is authorized and directed to execute Contract OM-1 on behalf of the Authority with the Borough of Butler for the provision of the aforesaid services as provided in the form of Contract set forth in the bid documents in the amounts and for the time periods above set forth.
- 2) The Authority Administrator shall provide a copy of the within Resolution to the Clerk of the Borough of Butler within 20 days of the date hereof.

- 3) This Resolution shall take effect as provided by law.

That motion was seconded by Commissioner Metcalfe approved unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Howard, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : Commissioner Gall

**ABSTAIN** : Commissioner Lampmann

2. **TBSA ACTIVITIES**

2.1 **Status Update**

Vice Chairman Verdonik reported that the new M-15 meter installation is going well and, with a few minor field adjustments, TBSA staff reports that the meters are reading accurately.

3. **TWA APPLICATIONS AND CONNECTION PERMITS**

3.1 **TWA Application**  
**Unauthorized Connection: BP Property**  
**Borough of Riverdale**

Ms. Avagnano reported that the R3M Contract had been received along with the necessary compliance documents and is available for Chairman Voorman's execution.

4. **BOONTON AVENUE INTERCEPTOR**

4.1 **Park Place/NYS&W Railroad Crossing (2017 Project)**

Mott MacDonald engineers, A. Gagliostro and K. Gourley, briefed the Board on a number of aspects incorporated into MM's design, contract plans and specifications for replacement of sewers within Park Place and Main Street including a proposed tunnel to be installed within an easement in Butler Park.

The presentation focused on staging of the work and related work restrictions within Butler Park as well as park restoration; traffic control and maintenance; budgeted cost estimate; tunneling techniques; project schedule and other points.

Mr. Gagliostro advised that MM's design is approximately 95% complete. All permit activities are complete including the NJDEP Treatment Works Application; the Flood Hazard Area Individual Permit; NYS&W Railroad Entry Application and the Morris County Soil Conservation District Application.

In order to proceed with the permit filings, Chairman Voorman executed the permit application forms as required.

Subject to clarification on the NYS&W Railroad requirements, Mr. Gagliostro estimated that final design plans and specifications will be ready for bidding in approximately one month. The plans and specifications are currently sufficient for submittal to NJDEP for the TWA Application.

On recommendation of Treasurer Lampmann, the Board approved the following resolution (Resolution No. R-18-9-5) authorizing the Chairman and Consulting Engineer to execute and file as necessary any permit applications required for the 2017 Project and further authorizing payment of application fees not-to-exceed \$10,000 in the aggregate.

Commissioner Lampmann moved approval of the following resolution (**Resolution No. R-18-9-5**):

**Resolution No. R-18-9-5**

**RESOLUTION AUTHORIZING THE PAYMENT OF FEES ASSOCIATED WITH THE  
PARK PLACE/NEW YORK, SUSQUEHANNA AND WESTERN RAILWAY  
RAILROAD CROSSING PROJECT**

Resolution Number:

**WHEREAS**, the Pequannock River Basin Regional Sewerage Authority (the "Authority") is undertaking a project, commonly known as the Park Place/New York, Susquehanna and Western Railway Railroad Crossing Project ("Project"); and

**WHEREAS**, the Authority desires to expeditiously advance the Project and authorize the Chairman and Authority Engineer to perform those actions that are reasonable and necessary to further the Project, including the payment of required fees and charges, in an amount not to exceed \$10,000.00 without further authorization.

**NOW, THEREFORE, BE IT RESOLVED**, by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 19<sup>th</sup> day of September, 2018 as follows:

1. Robert Voorman, Authority Chairman and Daniel D. Kelly, P.E., Authority Engineer are authorized to perform such actions as are reasonable and necessary to further the Park Place/New York, Susquehanna and Western Railway Railroad Crossing Project, including submission of such forms, applications and such other and further documents

as may become necessary, including the payment of required fees and charges in an amount not to exceed \$10,000.00 without further authorization of the Authority.

2. This Resolution shall take effect as provided by law.

I do hereby certify that the foregoing is a correct and true copy of a Resolution adopted by the Pequannock River Basin Regional Sewerage Authority at a meeting duly held on the 19<sup>th</sup> day of September, 2018.

Vice Chairman Verdonik seconded the motion which passed on the following vote:

<b>AYES</b>	:	Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik
<b>NAYS</b>	:	None
<b>ABSENT</b>	:	Commissioner Gall
<b>ABSTAIN</b>	:	None

Following MM's presentation the Board had a number of comments and questions on the project generally. Vice Chairman Verdonik questioned the traffic control and maintenance plan which involves maintaining two lanes of traffic within Park Place as well as Main Street. He said that may be extremely difficult given the conditions at Main Street. Mr. Gagliostro agreed and indicated that would be discussed further with the contractor and police department as the project proceeds.

#### **4.2 MM Design & Permit Supplemental Fee Request**

Mr. Gagliostro explained that over the course of design a number of conditions were found requiring substantial additional work which scope could not have been anticipated when MM prepared its proposal. Referring to MM's September 18, 2018 budget request, Mr. Gagliostro explained each of the five out of scope items. He said the fee request is for a total budget increase of \$17,500 on a not-to-exceed basis to be billed hourly. He noted that the additional cost may be offset by budget remaining in other areas of the 2017 Project.

By letter of September 15<sup>th</sup>, Mr. Kelly recommended approval of MM's fee request. He noted that it would be considered for approval at the Board's October 17<sup>th</sup> meeting. The Board raised no objections to MM's fee request.

Commissioner Lampmann moved approval of the following resolution (Resolution No. R-18-9-2) authorizing MM to file the permits and applications on behalf of the Authority.

**Resolution No. R-18-9-2**

**RESOLUTION**

**WHEREAS**, an application has been prepared by Mott MacDonald for Treatment Works Approval of the NYS&W Railroad sewer replacement project (“the Project”) for replacement of an existing section of the Main Street and Park Place Sanitary Sewers in the Borough of Butler, as more particularly described in the TWA application heretofore filed with the Pequannock River Basin Regional Sewerage Authority (“Authority”) and made a part hereof; and

**WHEREAS**, the Project consists of replacing an existing section of 15-inch diameter lined vitrified clay pipe (VCP) sanitary sewer with approximately 400 linear feet of new 18-inch diameter ductile iron pipe (DIP), along with a new alignment. The work will also include four (4) new 48-inch diameter manholes and one (1) new 60-inch diameter drop connection doghouse manhole; and

**WHEREAS**, the Consulting Engineer of the Authority has reviewed the application and has determined said application to be in order; and

**WHEREAS**, the New Jersey Department of Environmental Protection (hereinafter the "NJDEP") presently requires the endorsement of the applicable Sewerage Agency pursuant to N.J.A.C. 7:14A-21 as to the proposed local sewer system extensions and its conformance with the Authority's Wastewater Management Plan, the Northeast Water Quality Management Plan and the Rules and Regulations of the Authority; and

**WHEREAS**, the Authority concurs in the findings set forth in the September 19, 2018 report of the Consulting Engineer on the application;

**NOW, THEREFORE, BE IT RESOLVED** by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and State of New Jersey, on this 19th day of September 2018, as follows:

1. The Chairman is authorized and directed to execute Form WQM-003 entitled "Statements of Consent" thereby signifying the approval of the Authority.
2. The Authority Administrator is authorized to issue to the New Jersey Department of Environmental Protection, following Authority approval, the application fee of \$3,784.00 or as required.
3. This Resolution shall take effect as provided by law.

Vice Chairman Verdonik seconded the motion which passed on the following vote:

**AYES** : Chairman Voorman, Commissioners Howard,  
Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : Commissioner Gall

**ABSTAIN** : None

#### **4.3 Green Acres Application**

Mr. Kelly advised that Green Acres requested a revision to the easement valuation which he amended and was accepted by the Department. That revision resulted in an increase to the compensation for the Borough of Butler from \$2500.00 to \$2,871.45.

Without further discussion, Commissioner Metcalfe moved approval of the following resolution (Resolution No. R-18-9-3):

#### **Resolution No. R-18-9-3**

#### **RESOLUTION AUTHORIZING PAYMENT OF GREEN ACRES COMPENSATION TO BOROUGH OF BUTLER FOR A MINOR DIVERSION OR DISPOSAL OF BOROUGH OF BUTLER PARKLAND NECESSARY FOR PRBRSA'S PERMANENT SEWER EASEMENT SUBJECT TO STATE HOUSE COMMISSION APPROVAL**

**WHEREAS**, Block 14, Lot 30 comprises a portion of the Butler Borough Park which is encumbered with restrictions against disposal of recreation and conservation uses by the New Jersey Department of Environmental Protection's (NJDEP) Green Acres Program; and

**WHEREAS**, the Pequannock River Basin Regional Sewerage Authority (the "Authority") proposes to construct an 18" diameter sanitary sewer line underneath the Butler Borough Park and an approximate 4' diameter at-grade manhole and therefore it will be necessary to remove the Green Acres restrictions for its construction, maintenance and use (the "Project"); and

**WHEREAS**, the removal of Green Acres restrictions from parkland requires the approval of the NJDEP Commissioner and the State House Commission pursuant to N.J.A.C. 7:36-26; and

**WHEREAS**, in conjunction with the Project, it is necessary to remove the Green Acres restrictions for a permanent sewer easement consisting of 1,655.96 square feet (0.038 acres) in Block 14, Lot 30 situated in Borough Butler Park and set forth in a metes and bounds description



prepared by DMC Associates, Inc. Professional Land Surveyors, dated August 13, 2018 (the "PRBRSA Permanent Sewer Easement") included in the "Green Acres Application, Pre-Application and Final Application for Minor Diversion or Diversion of Parkland, Proposed Sanitary Sewer Installation, Borough of Butler Parkland Lot 30, Block 14," prepared by Kelly Engineering (the "Green Acres Application"); and

**WHEREAS**, the PRBRSA Permanent Sewer Easement has an estimated land value of \$2,781.45 pursuant to the land valuation form included in the Green Acres Application, said value having been reviewed and deemed acceptable by the NJDEP Green Acres appraiser and staff and shall serve as the Green Acres monetary compensation for the diversion or disposal of parkland for the PRBRSA Permanent Sewer Easement pursuant to N.J.A.C. 7:36-26.5(a)(1)(ii); and

**WHEREAS**, pursuant to N.J.A.C. 7:36-26.5(b), rather than require the Green Acres monetary compensation for the minor diversion or disposal of parkland to be deposited into the Garden State Green Acres Preservation Trust Fund established pursuant to N.J.S.A. 13:8C-19, Green Acres is authorized to approve use of the monetary compensation for a parkland improvement project to be undertaken by the Borough of Butler within its municipal boundaries, provided that the parkland improvement is scheduled to be completed within six months of approval of the minor diversion or disposal by the State House Commission; and

**WHEREAS**, the Green Acres monetary compensation to be paid for the minor diversion or disposal of parkland necessary for the Permanent Sewer Easement is described in the Green Acres Application as being dedicated by the Borough of Butler to assist in the payment for the installation of two new park benches and concrete base pads on Lots 1 and 30 in Block 14 within the Borough of Butler to be completed within six months of State House Commission approval; and

**WHEREAS**, the next steps in the Green Acres application process include a public hearing regarding the Green Acres Application, upon authorization by Green Acres staff pursuant to N.J.A.C. 7:36-26.6, followed by request for approval by the NJDEP Commissioner, and, if granted, the scheduling and request for State House Commission approval; and

**WHEREAS**, PRBRSA desires to authorize payment to the Borough of Butler in the amount of \$2,781.45, subject to State House Commission approval of the minor diversion or disposal of Green Acres restrictions necessary for PRBRSA's Permanent Sewer Easement, as full Green Acres compensation for use by the Borough of Butler to install the two new park benches as described in the Green Acres Application.

**NOW, THEREFORE, BE IT RESOLVED**, by the Pequannock River Basin Sewerage Authority in the Counties of Morris and Passaic in the State of New Jersey on this 19<sup>th</sup> day of September, 2018 as follows:

1. The Authority authorizes the release of payment in the not-to-exceed sum of \$2,781.45 to the Borough of Butler, subject to approval by the State House Commission of the minor diversion or disposal necessary for PRBRSA'S Permanent Sewer Easement that is the subject of the Green Acres Application, as full Green Acres compensation for said diversion or disposal to be utilized towards installation of two new park benches and concrete base pads on Lots 1 and 30 in Block 14, to be completed by the Borough of Butler within six months of State House Commission approval.
2. This Resolution shall take effect immediately.

Treasurer Lampmann seconded the motion which passed on the following vote:

**AYES** : Chairmah Voorman, Commissioners Howard,  
Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : Commissioner Gall

**ABSTAIN** : None

#### **4.3 CCTV-Inspection Contract: National Water Main**

Mr. Kelly referred to his letter analyzing the bids received based on the Authority's Request for Quotation for CCTV-inspection of the pipeline and culvert to be replaced under Contract No. PRB-18-1. He advised that National Pipe Line's bid allowed for 1 day of work yet with no assurance that the full scope of the CCTV-inspection would be completed. Therefore he recommended approval of the contract to National Water Main at the quoted price of \$2,600.00

Vice Chairman Verdonik moved approval of the following resolution (**Resolution No. R-19-9-4**) awarding the contract to National Water Main:

#### **Resolution No. R-18-9-4**

### **RESOLUTION AWARDING CONTRACT TO NATIONAL WATER MAIN CLEANING COMPANY FOR SEWER LINE CLEANING & INTERNAL CCTV INSPECTION**

WHEREAS, the Pequannock River Basin Regional Sewerage Authority ("Authority") solicited four competitive price quotations providing for Sanitary Sewer Cleaning & Internal CCTV-Inspection of approximately 240 feet of sanitary sewer from Park Place into Main Street within the Borough of Butler and approximately 180 feet of storm culvert; and

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-6.1(a), all contracts below the bid threshold (\$17,500.00) but fifteen percent (15%) or more of the amount of the bid threshold (\$2,625.00) shall be awarded after soliciting as least two competitive quotations, if practicable; and

WHEREAS, on September 6, 2018, the Authority received four quotations including that of National Water Main Cleaning Company in the not-to-exceed amount of \$2,600.00; and

WHEREAS, the Authority's Attorney and Consulting Engineer have reviewed the quotations submitted as to compliance with the requirements of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) and the bid specification and recommend that the contract be awarded to National Water Main Cleaning Company; and

WHEREAS, the Authority concurs in the said recommendation and hereby determines to proceed with the work:

NOW, THEREFORE, BE IT RESOLVED by the Pequannock River Basin Regional Sewerage Authority in the Counties of Morris and Passaic and State of New Jersey, on this 19th day of September 2018, as follows:

1. The Chairman is authorized and directed to sign a Contract with National Water Main Cleaning Company in the amount of \$2,600.00
2. The Authority shall retain the record of the quotation solicitation and shall include a copy of the record with the voucher used to pay the vendor as required under N.J.S.A 40A:11-6.1 (a).
3. The Consulting Engineer shall provide a copy of this Resolution to National Water Main Cleaning Company within 10 days of the date hereof.
4. This Resolution shall take effect immediately.

That motion was seconded by Commissioner Howard and passed on the following vote:

<b>AYES</b>	:	Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik
<b>NAYS</b>	:	None
<b>ABSENT</b>	:	Commissioner Gall
<b>ABSTAIN</b>	:	None

**5. FINANCIALS**

**5.1. Treasurer's Report: August 31, 2018**

Treasurer Lampmann presented the Treasurer's Report for the period ending August 31, 2018 for approval.

Vice Chairman Verdonik moved approval and acceptance of the August 31st Treasurer's Report as presented. That motion was seconded by Treasurer Lampmann and approved unanimously on the following roll call vote:

**AYES** : Chairman Voorman, Commissioners Howard,  
Lampmann, Metcalfe and Verdonik

**NAYS** : None

**ABSENT** : Commissioner Gall

**ABSTAIN** : None

**5.2 DLGS FY 2017 and FY 2018 Annual Budget**

Ms. Avagnano advised that the DLGS had approved the Budget Amendment for the FY 2018 budget as submitted on August 23, 2018.

Ms. Avagnano further advised that the Authority's FY 2018 (PRBRSA FY 2019) DLGS budget as approved by the Board on August 15, 2018 and submitted on August 31, 2018 was accepted and approved by the Division of Local Government Services on September 12<sup>th</sup>.

Treasurer Lampmann returned to the August 15<sup>th</sup> discussions on possibly amending the budget prior to adoption. He suggested maintaining the Participant charges at or below 2% for the year and recommended that the budget be reduced by \$80,000 as indicated by the September 5<sup>th</sup> budget analysis. The Board agreed with the amendment request. On discussion, the Capital Reserve Fund Contribution and O&M system improvement line items will likely be reduced.

Ms. Avagnano advised that the revised budget will be available for review before the October 17<sup>th</sup> meeting along with a draft Budget Amendment resolution for DLGS's approval.

**6. UNFINISHED BUSINESS**

**6.1. PRBRSA Office**

Ms. Avagnano reported, thanks to the Borough of Butler, that the PRBRSA office has been painted and readied for occupancy. She reported that furniture and equipment was ordered/delivered and that the office is nearly ready for use.

Chairman Voorman mentioned that Commissioner Lampmann requested an update on the Authority Administrator transition. Ms. Avagnano advised that the transition was proceeding on schedule. Mr. Kelly also reported that the transition was moving smoothly and that he was pleased with the progress.

**7. NEW BUSINESS**

**7.1. AEA Commissioner's Supper**

Ms. Avagnano asked if any of the Commissioner's wished to attend the AEA Commissioner's Supper in October. Chairman Voorman commented that he had attended last year and found it to be a well-run event.

Commissioner Howard advised that he would like to attend the October 10<sup>th</sup> supper. Ms. Avagnano will confirm the registration.

**PAYMENT OF BILLS**

**1. Operating Budget**

**1.1 Operating Request for Payment No. 378**

Treasurer Lampmann presented Operating Request for Payment No. 378. Vice Chairman Verdonik moved its approval as follows:

PEQUANNOCK RIVER BASIN REGIONAL SEWERAGE AUTHORITY					
SUMMARY OF VOUCHERS FOR					
OPERATING EXPENSES					
Operating Request for Payment No. 378					
The following bills have been reviewed and are recommended for approval for payment at the					
September 19, 2018 meeting of the Authority from the Operating Account (Wells Fargo Bank Account 1425985):					
PRBRSA	VOUCHER	VOUCHER	PAYMENT		
ACCT. NO	NO.	DATE	AMOUNT	CHECK PAYABLE TO	
1)	24.05	OP-18-9-1	3/31/2018	\$ 250.00	Borough of Butler
2)	33.01	OP-18-9-2	10/1/2016	\$ 2,605.00	Borough of Butler
3)	33.01	OP-18-9-3	9/5/2018	\$ 131.89	Kelly Engineering
4)	22.03	OP-18-9-4	9/6/2018	\$ 12,500.00	Kelly Engineering
5)	32.02	OP-18-9-5	9/10/2018	\$ 1,718.37	Kelly Engineering
6)	22.01	OP-18-9-6	9/7/2018	\$ 4,911.80	Maraziti Falcon LLP
7)	24.04	OP-18-9-7	9/7/2018	\$ 1,409.20	Kelly Engineering
8)	24.04	OP-18-9-8	9/22/2018	\$ 358.05	Chatham Print
9)	33.03	OP-18-9-9	9/10/2018	\$ 300.00	UP & Running
10)	33.03	OP-18-9-10	8/31/2018	\$ 17.94	Borough of Butler Electric
11)	23.04	OP-18-9-11	9/19/2018	\$ 52.00	Liberty Mutual
12)	33.03	OP-18-9-12	9/7/2018	\$ 3.15	JCP&L - No Voucher Needed per Legislation
			<b>TOTAL:</b>	<b>\$ 24,257.40</b>	

Treasurer Lampmann seconded the motion which passed unanimously on the following roll call vote:

- AYES** : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik
- NAYS** : None
- ABSENT** : Commissioner Gall
- ABSTAIN** : None

**2. Construction Fund Disbursements**

**2.1 Construction Disbursement Requisition No. C-17-15**

Treasurer Lampmann presented the bills as listed on Construction Fund Disbursement Requisition No. C-17-15. Vice Chairman Verdonik moved acceptance of C-17-15 as follows:

**CONSTRUCTION DISBURSEMENT REQUISITION No. C-17-15**

	<u>AUTHORITY ACCOUNT #</u>	<u>VOUCHER NUMBER</u>	<u>VOUCHER DATE</u>	<u>PAYMENT AMOUNT</u>	<u>PAYEE</u>
1)	120327C2	C-17-15-9-1	9/10/18	\$ 14,815.74	Kelly Engineering
2)	120327C1	C-17-15-9-2	9/7/18	\$ 11,649.36	Maraziti Falcon
3)	120327C3	C-17-15-9-3	8/16/18	\$ 1,660.00	DMC Associates
4)	120327C3	C-17-15-9-4	9/6/18	\$ 2,170.00	Stanford Risk Mgmt
5)	120327C3	C-17-15-9-5	9/19/18	\$ 3,784.00	Treasurer-Envir. Svc. Fund
6)	120327C3	C-17-15-9-6	9/19/18	\$ 975.00	NYS&W Railway
7)	120327C3	C-17-15-9-7	9/17/18	\$ 210.95	Trukmann's Reprographics
8)	120327C3	C-17-15-9-8	9/19/18	\$ 725.00	Soils Conservation District
9)	120327C3	C-17-15-9-9	9/19/18	\$ 3,000.00	Treasurer, State of NJ
<b>TOTAL DISBURSEMENTS</b>				<b><u>\$ 38,990.05</u></b>	

Commissioner Metcalfe seconded the motion which passed unanimously on the following roll call vote:

- AYES** : Chairman Voorman, Commissioners Howard, Lampmann, Metcalfe and Verdonik
- NAYS** : None
- ABSENT** : Commissioner Gall
- ABSTAIN** : None

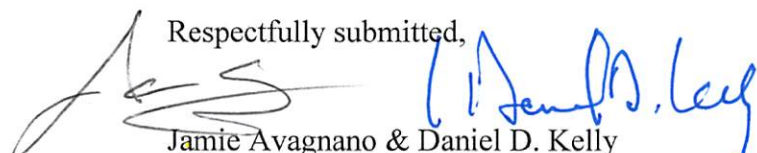
**OPEN MEETING FOR PUBLIC COMMENT**

There being no members of the public present, Chairman Voorman dispensed with the public participation portion of the meeting.

**ADJOURNMENT**

At approximately 9:15 pm, Vice Chairman Verdonik moved to adjourn the meeting. That motion was seconded by Commissioner Metcalfe and approved unanimously on voice vote.

At approximately 9:15 pm, the meeting was adjourned.

Respectfully submitted,  
  
 Jamie Avagnano & Daniel D. Kelly  
 Recording Secretary

Enclosure: Treasurer's Report for the period ending August 31, 2018