

RESOLUTION TO AWARD CONTRACT TO STANFORD RISK MANAGEMENT SERVICES, INC. FOR INSURANCE CONSULTATION SERVICES AS EXTRAORDINARY UNSPECIFIABLE SERVICES

WHEREAS, the Pequannock River Basin Regional Sewerage Authority (“Authority”) desires to retain the services of an insurance and risk management consultant to provide services associated with its annual insurance coverages; and

WHEREAS, the Authority is authorized by N.J.S.A. 40A:11-5(1)(m) to award a contract for the provision of annual insurance and related risk management consultant services as extraordinary unspecifiable services; and

WHEREAS, the Authority has reviewed the Certification of the Consulting Engineer of even date delivered in accordance with the regulations of the Division of Local Government Services;

WHEREAS, the Treasurer has confirmed that funds are available for these services under line item 23.08 Insurance consultant in the amount of \$2,000.

NOW, THEREFORE, BE IT RESOLVED, by the Pequannock River Basin Regional Sewerage Authority, in the State of New Jersey on this 17th day of March 2021 as follows:

1. The Authority does hereby name and designate John Campanile of Stanford Risk Management Services, Inc. to provide insurance and related risk management consultant services as required and subject to the requirements of the Local Public Contracts Law.
2. The Chairman is authorized to execute an agreement therewith for the provision of such services in accordance with the proposal of March 1, 2021, which agreement shall provide

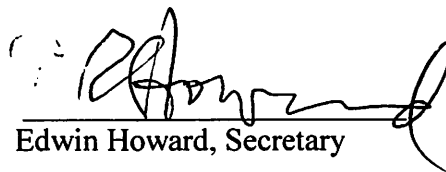
for compensation at the rate of \$175.00 an hour, not to exceed \$1,400.00 without further approval, including out of pocket expenses.

3. This contract shall be awarded for the provision of extraordinary unspecifiable services pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and pursuant to N.J.S.A. 40A:11-5(1)(m). The contract is awarded subject to the requirements that evidence of Professional Liability Insurance be provided prior to the expiration date of the current policy, that coverage be maintained at the level of \$1,000,000 each claim/\$2,000,000 aggregate and that the agreement with Stanford Risk Management Services, Inc. provides that notice shall be sent to the Authority 90 days prior to any cancellation of coverage.

4. The Secretary is authorized and directed to cause a copy of this Resolution to be published in the official newspaper of the Authority concerning the appointments of the aforesaid consultant within ten (10) days of the date hereof. The aforesaid firm shall be paid from funds appropriated for these purposes in accordance with the duly adopted budget of the Authority, and other implementing actions of the Authority. The agreements for services shall be on file and available for inspection by members of the public in accordance with law.

5. This Resolution shall take effect as provided by law.

Certified to be a true copy of a Resolution enacted at a duly convened public meeting of the Pequannock River Basin Regional Sewerage Authority held on March 17, 2021.


Edwin Howard, Secretary

**CERTIFICATION OF
EXTRAORDINARY, UNSPECIFIABLE SERVICE**

To: Pequanock River Basin Regional Sewerage Authority
From: Jamie Avagnano, Authority Administrator
Re: Contract for Insurance Consultant Services
Date: March 17, 2021

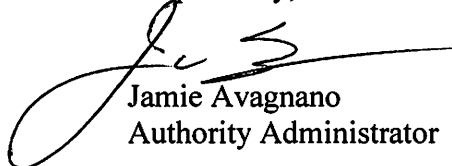
This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Stanford Risk Management Services, Inc. (John J. Campanile, President)
Cost: Not-to-Exceed \$1,400.00 per year
Period: April 1, 2021 to March 31, 2022.
Purpose: Insurance consultation services

This is requested to be awarded without competitive bids as an Extraordinary, Unspecifiable Service (N.J.S.A. 40A:11-5(1)(a)(ii)). I do hereby certify as follows:

1. The service is specialized and qualitative in nature requiring expertise, extensive training and proven reputation because the provider of the service must be experienced in insurance coverage review and analysis, expertise in evaluating compliance with policy coverages, and ability to solicit and negotiate renewal quotations.
2. The performance of the service cannot be reasonably described by written specifications because it involves the provision of advice on various aspects of a financial transaction, risk evaluation and insurance coverage review.
3. I have reviewed the rules of the Division of Local Government Services as contained in the N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered as an extraordinary, unspecifiable service in accordance with the requirements thereof.

Respectfully,


Jamie Avagnano
Authority Administrator